

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
OCTOBER 8, 2019
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, Spencer Edwards, and John Armstrong being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Collections & Distribution Lead Brandon Klein, Chief Plant Operator Greg Dunn, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:00am.

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve the order of the agenda.

Public Comment

None.

Information Items Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

- A. Staff Reports
 - i. Fire Department Report
 - ii. General Manager's Report
 - iii. Operations Manager's Report
 - iv. Administrative Services Manager's Report
- B. Community Relations Consultant's Report
- C. Park Advisory Committee Report
- D. Director and Management Staff Report Regarding Attendance at the CSDA Annual Conference September 25-28, 2019

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the September 10, 2019 Regular Meeting
- B. Accept September Payables
- C. Approve Resolution 40-19, A Resolution Approving District Donor/Sponsor Policy
- D. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve the consent calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

A. None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Adoption of Resolutions Recognizing Rachel Pearlman, Renee Van Dyk, Meghan Orsetti, and Debra Percoco for their Exemplary Service and Contributions to the District

Motion

Director Swan moved, seconded by Director Edwards and the motion passed unanimously to adopt Resolutions Recognizing Rachel Pearlman, Renee Van Dyk, Meghan Orsetti, and Debra Percoco for their Exemplary Service and Contributions to the District.

B. Adoption of Resolution 45-19, A Resolution Approving Engagement Letter with Bryant L. Jolley to Perform the District's Annual Audit for Years Ended June 30, 2019, 2020, 2021

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to adopt Resolution 45-19 Approving Engagement Letter with Bryant L. Jolley to Perform the District's Annual Audit for Years Ended June 30, 2019, 2020, 2021.

C. Adoption of Resolution 46-19, A Resolution Approving the 2019 Wastewater Treatment Plant and Lift Station 2 Improvements Project, Accept Financing Quote from the Special District Finance Authority and Directing the General Manager to Request Preparation of Related Agreements, and Approving a 2019/20 Capital Outlay Budget Amendment Therefor

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously to adopt Resolution 46-19 Approving the 2019 Wastewater Treatment Plant and Lift Station 2 Improvements Project, Accept Financing Quote from the Special District Finance Authority and Directing the General Manager to Request Preparation of Related Agreements, and Approving a 2019/20 Capital Outlay Budget Amendment Therefor.

D. Adoption of Resolution 47-19, A Resolution Approving Agreement with SCI Consulting for Services Associated with the Analysis and Development of a Fire Department Revenue Measure(s) Intended to Maintain and Improve Fire Services Within the District; Authorizing the General Manager to Negotiate a Services Agreement and Approving a 2019/20 Fire Budget Amendment in the Amount Not to Exceed \$80,000

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to adopt Resolution 47-19 Approving Agreement with SCI Consulting for Services Associated with the Analysis and Development of a Fire Department Revenue Measure(s) Intended to Maintain and Improve Fire Services Within the District; Authorizing the General Manager to Negotiate a

Services Agreement and Approving a 2019/20 Fire Budget Amendment in the Amount Not to Exceed \$80,000.

- E. Approve Allowing District Staff to Begin Revision and Reformatting of the District's Operational Policies and Procedures Manual Utilizing the Format Recommendations as Provided via the CSDA Annual Conference

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed unanimously to approve allowing District staff to begin revision and reformatting of the District's Operational Policies and Procedures Manual utilizing the format recommendations as provided via the CSDA Annual Conference.

- F. Consideration of Proceeding with the Preparation of a Refunding (Refinancing) Agreement Through CSDA Finance Corporation for the 2014 Wastewater Bonds

Motion

Director Armstrong moved, seconded by Director Mora and the motion passed unanimously to authorize the General Manager to engage the services of the CSDA Finance Corporation to proceed with development of the agreements necessary for the refunding of the existing 2014 District Wastewater Bonds.

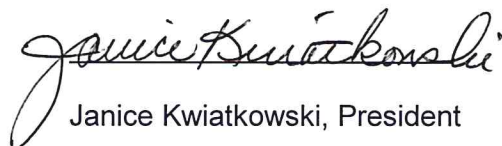
Adjournment

The meeting was adjourned at 1:14pm.

ATTEST:


Jennifer Flores, Board Secretary

APPROVED:


Janice Kwiatkowski, President