

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
September 11, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Maureen Grier, Vice President, Nick Stauffacher, Scott Wemmer and John Armstrong being present. Also present was Operations and Maintenance Manager Luis Melchor and Admin Services Technician Amanda Livingston.

The Board of Directors had a moment of silence to recognize the lives lost on 9/11/2001.

Call to Order

Director Swan called the meeting to order at 10:00 a.m.

Agenda Approval

Director Swan stated that at last month's meeting the discussion of vehicle purchases was tabled to the September meeting and it was not placed on the agenda. He requested that it be placed on the October meeting agenda as an Action Item to discuss the vehicle purchases from June and July.

A member of the public requested that the next meeting agenda include a discussion item regarding having a band play in the park. Director Swan requested that it be added as an Action Item at the October meeting.

Motion

Director Swan moved, seconded by Director Wemmer and the motion passed unanimously to approve the agenda as written.

The Board convened into closed session at 10:07 a.m.

Closed Session

- A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6
Agency Designated Representative: Board President
Unrepresented Employee: General Manager

The Board reconvened into open session at 11:03 a.m.

Report out of closed Session

Director Swan stated, "...as a divided Board decided not to extend an offer of employment to Adam Coyan thereby rescinding our previous appointment of him as the fourth coming General Manager. Which basically leaves Jon Sterling as General Manager for the time being and I look forward to future Board discussion about figuring out what to do about that. The vote on this was those in favor of declining to give him an offer were Directors Swan, Armstrong and Wemmer and those voting no were Directors Grier and Stauffacher and that is the report out of closed session... the decision was made based on various information we received during the period of time subsequent to when we had voted to appointed to him in the first place..." A discussion then ensued between the Board, staff, and public.

Public Comment

A member of the public took issue with the purchase of two new District vehicles.

Tom Hernandez extended a thank you to the District from the Chamber of Commerce for all the support in getting the park ready for the 49er Festival.

Action Items to be Considered by the Board of Directors

Consent Calendar

A. Approve Minutes from the August 14, 2017 Regular Meeting

B. Waive Reading of Ordinances and Resolutions Except by Title

Director Swan stated that there was a typo on Page 4 of the minutes.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Consent Calendar as amended.

Consider for Approval Exploring Alternative Land Site for Ballfield

Director Wemmer presented the item to the Board. He stated that there has been a lot of discussion regarding the ballfield and the current shape it is in. The Parks Committee is asking the Board to look into different grants to move the ballfield to the District's spray field on Ferretti Road and possibly move the skate park to the same location. A discussion ensued between the Board, public, and staff.

Motion

Director Armstrong moved, seconded by Director Wemmer, and the motion passed unanimously to approve directing the Parks Committee and Staff to explore alternative land site for the ballfield and possible financing options.

Consider for Approval District Vehicle Replacement Policy

Director Swan presented the item to the Board. There were several changes the Board discussed and directed the Equipment Committee make to the policy. The item was tabled to the next meeting where the Equipment Committee would present a revised policy.

Consider for Approval Electronic Message Sign Installation at Lift Station 16

The item was tabled to the next meeting.

Director Wemmer left the meeting at 12:08 p.m.

Director Wemmer returned at 12:09 p.m.

Consider for Approval Providing Comments to Tuolumne County Community Resources Agency Regarding Several Land Development Use Permits

Director Swan presented the item to the Board. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve directing staff to compose a response pursuant to the comments to Tuolumne County Community Resources Agency that is consistent in terms of mitigation of emergency services expenses and is consistent with other responses made in the past.

Consider for Approval Sending Response Addressing Customer Correspondence Related to Water Use for Part Time Residents

Director Swan presented the item to the Board and stated that a resident who is part time wrote a complaint about the price of their water. The customer is asking that the Board charge him at a lower variable rate. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Griefer, and the motion passed unanimously to approve the attached response to Mr. and Mrs. Prahm with Director Swan's signature.

Information Items

Update on District Grants

Operations and Maintenance Manager Luis Melchor presented the item to the Board. He stated the District is still waiting for payment from the IRWMP Grant for Lift Station 16. He further stated that the application for Prop 1 funds for the Big Oak Flat project is at the State for review. He stated that Alfonso will be at the District on September 21st to review the draft plans for water lines.

It was announced that the KaBOOM! playground grant is finalized and closed. A discussion ensued between Board, staff, and public.

Update on Sewer Rate Study

Mr. Melchor stated that General Manager Jon Sterling has a conference call with Bartel Wells today and will send an update ASAP. A discussion ensued between Board, staff, and public.

Ad Hoc Committees Reports

- A. **Board of Director's Policy Manual (Director Swan)**
Director Swan stated that the District received the new CSDA Policy Manual and he will review and compare it to the District's existing policy.
- B. **Equipment Review Committee (Directors Wemmer & Armstrong)**
Director Wemmer stated that the next meeting will be September 28th at 10:00 a.m.
- C. **Fire Department (Directors Armstrong & Wemmer)**
No report.
- D. **Drought Ordinance Revision Committee (Directors Swan & Wemmer)**
No report.
- E. **General Manager Recruitment Committee (Directors Swan & Griefer)**
Director Swan stated the next meeting is September 21st at 10:00 a.m.

Standing Committee Reports

- A. **Park Committee (Directors Wemmer & Griefer)**
Director Wemmer stated that the Under Sheriff will be attending the next Park meeting to discuss incidents that have been occurring in the parks.

Admin Services Tech Amanda Livingston read notes provided by Office Manager Jennifer Flores stating that she discussed with legal counsel the issue regarding the band practicing in the Park without a Certificate of Liability Insurance. Legal counsel advised against the District allowing that, stating it would open the District up to potential liability. A discussion ensued between Board, staff, and public.

B. Water Conservation (Director Swan & Stauffacher)

No report.

C. Finance Committee (Director Swan & Director Grierfer)

Director Swan presented the 4th Quarter Financial Statements. A discussion ensued between Board, staff, and public.

Director Stauffacher left the meeting at 12:30 p.m.

Director Stauffacher returned at 12:32 p.m.

Staff Reports

A. General Manager's Comments

No report.

B. Operations and Maintenance

Mr. Melchor stated that the SSO that occurred on August 22nd is cleaned up and the District will continue to take samples from the creek. He also stated that the District is at 16% conservation since 2013. A discussion ensued between Board, staff, and public.

C. Admin/Finance

Mrs. Livingston read notes provided by Ms. Flores that the audit was conducted on September 6th and the process went very smooth. She wanted to thank Jamie Mathews and Debra Percoco for making the audit process run smoothly. She also stated that the playground build day went very smooth and she would like to extend a thank you to everyone who came out and helped.

Director Comments

Director Stauffacher stated that he will not be able to attend the October Water Conservation meeting.

Director Armstrong thanked everyone who has been involved with the Playground build.

Director Wemmer asked the Board to stay on track with the agenda items; he stated that too much time is spent on individual items.

Director Grierfer stated that she would like a new Board member orientation to help with understanding the Budget and Finance process. Director Wemmer agreed with that process being implemented.

Director Swan suggested having a special meeting once a year in January for Board member training to make sure everyone is on the same page.

Adjournment

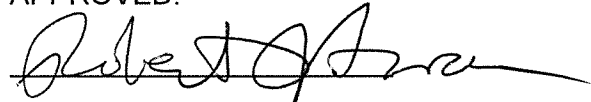
Motion

Director Swan moved, seconded by Director Wemmer and the motion passed unanimously to adjourn the meeting at 1:22 p.m.

ATTEST:


Jennifer Flores, Board Secretary

APPROVED:



Robert Swan, President