

RESOLUTION 21-2026
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND
COMMUNITY SERVICES DISTRICT AUTHORIZING AN AGREEMENT WITH
XPRESS BILL PAY FOR CREDIT CARD AND ELECTRONIC PAYMENT
PROCESSING

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District currently utilizes CivicPay for online payment processing services; and

WHEREAS, the District incurs substantial annual costs associated with credit card and electronic payment processing fees; and

WHEREAS, during Fiscal Year 2025/26, the District incurred approximately \$66,545 in payment processing fees that are paid from District operating revenues; and

WHEREAS, these costs are currently shared by all ratepayers, regardless of whether they utilize credit card payment services; and

WHEREAS, District staff has evaluated alternative payment processing providers and determined that Xpress Bill Pay offers a cost-effective solution that allows payment processing fees to be assessed directly to customers who elect to utilize credit card or electronic payment services; and

WHEREAS, the District will continue to offer in-house Automatic Clearing House payment services at no charge to customers, thereby maintaining a fee-free payment option; and

WHEREAS, the proposed agreement with Xpress Bill Pay includes payment processing services, online account management tools, Auto Pay functionality, and related customer payment options designed to improve customer service and operational efficiency; and

WHEREAS, the Board of Directors finds that transitioning to Xpress Bill Pay is in the best interest of the District and its ratepayers by reducing operating costs and ensuring a more equitable allocation of payment processing expenses.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Groveland Community Services District as follows:

1. The Board of Directors hereby approves the agreement with Xpress Bill Pay for payment processing services substantially in the form presented to the Board.
2. The General Manager is authorized and directed to execute the agreement and any related documents necessary to implement the services contemplated therein.
3. The General Manager and District staff are authorized to undertake all actions necessary to transition from CivicPay to Xpress Bill Pay, including customer notifications, account setup, staff training, and system implementation activities.
4. The Board of Directors finds that the transition will promote fiscal responsibility by reducing District expenditures associated with payment processing fees while maintaining convenient payment options for customers.

PASSED AND ADOPTED by the Board of Directors of the Groveland Community Services District on June 17, 2026, by the following vote:

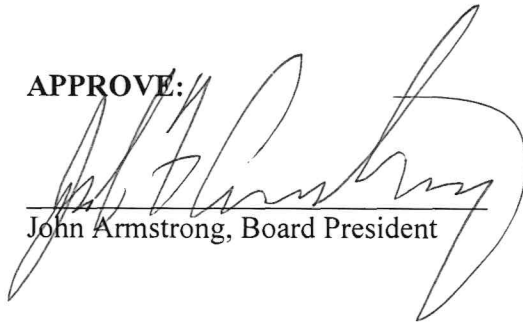
AYES: *Directors Armstrong, Kiwiakowski, Swan, Mora, and Turney*

NOES:

ABSENT:

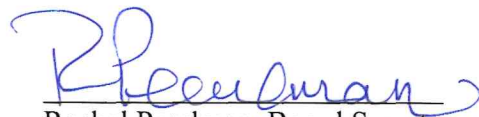
ABSTAIN:

APPROVE:



John Armstrong, Board President

ATTEST:



Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 17, 2026.

DATED: June 17, 2026