

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
August 9, 2022
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, John Armstrong, Janice Kwiatkowski and being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Swan called the meeting to order at 10:00am.

Director Mora Absent

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed by roll call to approve the order of the agenda with the exception of moving agenda item 6E to agenda item 6A.

Ayes: Directors, Swan, Armstrong, Kwiatkowski, and Edwards

Absent: Director Mora

Public Comment

None.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

Proclamations

Recognition of Greg Dunn for his 7 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the July 12, 2022, Regular Meeting

Approve Minutes from the July 26, 2022 Special Meeting

Accept July 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of August 9, through September 6, 2022, Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed by roll call to adopt approve the consent calendar.

Ayes: Directors Swan, Armstrong, Kwiatkowski, and Edwards

Absent: Director Mora

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).
None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Adopting the Mitigative Negative Declaration for the Groveland Community Services District Trails and Mary Laveroni Park Improvements Project

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 36-2022 approving the Mitigative Negative Declaration for the Groveland Community Services District Trail Improvements project.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of a Resolution Approving SB988 Policy and Procedure and Direct Staff to Implement the Disconnection of Water Services for Delinquent Accounts

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 33-2022 approving SB988 Policy and Procedure and direct staff to implement the disconnection of water services for delinquent accounts.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of a Resolution Approving Financial Policy Establishing a \$25,000 Threshold for District Lease Assets

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed by roll to adopt Resolution 34-2022 approving Financial Policy establishing a \$25,000 threshold for District Lease Assets.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Biannual Review and Discussion of the District's Conflict of Interest Policy in Accordance with the Political Reform Act

Motion

No action by consciences of the Board.

Adoption of a Resolution Enacting Stage 2 of the District's Water Shortage Contingency Plan Per the State Water Resources Control Board Requirements and Governor's Executive Order N-7-22

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed by roll call to adopt Resolution 36-2022 Enacting Stage 2 of the District's Water Shortage Contingency Plan Per the State Water Resources Control Board Requirements and Governor's Executive Order N-7-22.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of a Resolution Authorizing the Award for the Fuel Tank and Retaining Wall Improvements Project to the Lowest Responsive Bidder and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

Director Swan moved, seconded by Director Armstrong and the motion failed by roll call to adopt Resolution 37-2022 authorizing the award of the Fuel Tank and Retaining Wall Improvements Project Construction Contract to GEMS Environmental Management Services, for a bid amount of \$371,310.00 and to authorize the General Manager to sign contract documents on behalf of the District.

Noes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of the Resolution Approving a Memorandum of Understanding with the County of Tuolumne for the Use of Alert and Warning Systems Including Sirens and Outdoor Audible Alerts

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 38-2022 approving a Memorandum of Understanding with the County of Tuolumne for the use of alert and warning systems including sirens and outdoor audible alerts.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adjournment

Meeting adjourned at 12:12pm.

APPROVED:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

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