

RESOLUTION 14-2023

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING A REVISED AND UPDATED DISTRICT ORGANIZATIONAL CHART TO REFLECT THE REPLACEMENT OF THE DISTRICT ACCOUNTANT POSITION WITH A FINANCE OFFICER POSITION AND RELATED SALARY RANGE

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, management of the District financial affairs is similar to that of private business where enough revenue must be made to cover the day to day operating expenses, pay for equipment replacements and upgrades; and

WHEREAS, the financial intricacies and needs of the District have grown exponentially over the last several decades with much infrastructure reaching the end of its useful life with replacement and upgrade planning in full swing; and

WHEREAS, the financial administration required to ensure efficiency, transparency and accountability as well as the long term financial viability of the critical public services provided by the District and for compliance with the grant requirements exceeds the current resources of the District, which has become growingly apparent over these years; and

WHEREAS, the District began looking into the option of replacing the District's Accountant position with that of a Finance Officer position when the District's current Accountant announced their retirement; and

WHEREAS, the District currently contracts with Gilbert and Associates to assist/perform the District's more complicated financial tasks that fall outside of the existing capabilities inhouse; and

WHEREAS, the District needs to improve its financial capabilities and processes and is also in need of a position/person to manage the public works construction project accounting process under the Uniform Construction Cost Accounting Act and to conduct the legally required proper accounting and reporting of connection, capacity and development impact fees charged to new development and construction projects; and

WHEREAS, the goal to replace the current Accountant position with that of a Finance Officer is to have someone inhouse that will be able to perform all of the District's finance and accounting needs, including those that are currently needed to improve our financial processes and those performed by Gilbert and Associates;

and

WHEREAS, management went through the process of researching other public agencies for the proposed position and composed a job description based off of that research and the District's specific needs; and

WHEREAS, management additionally conducted a salary survey for the position using the methodology and comparator agencies that were used in the last salary survey conducted by Koff and Associates.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Groveland Community Services District adopts Resolution 14-2023 Approving a Revised and Updated District Organizational Chart to Reflect the Replacement of the District Accountant Position with a Finance Officer Position and Related Salary Range.

WHEREFORE, this Resolution is PASSED, APPROVED, and ADOPTED by the Board of Directors of the Groveland Community Services District on April 11, 2023, by the following vote:

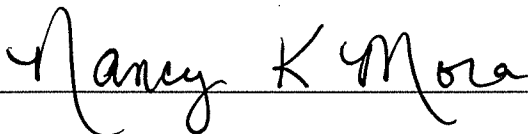
AYES: Directors Mora, Kwiatkowski, Edwards, and Swan

NOES:

ABSTAIN:

ABSENT: Director Armstrong

APPROVE:



Nancy Mora, Board President

ATTEST:



Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 11, 2023.

DATED: April 11, 2023