

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Groveland Community Services District

**AGENDA**  
May 2, 2013  
10:00 a.m.

District Office  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Board Members**

Steve Perreira, President  
Virgil McVicker, Vice-President  
Joe Riley, Director  
Scott Wemmer, Director  
John Armstrong, Director

**Public Comment-** (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

**Agenda Approval**

**Information Items**

- 1. Presentation by a Potential District Counsel Candidate, Daniel Schroeder (Director McVicker) (30min)**

**Action Items to be Considered by the Board of Directors**

- 2. Consent Calendar (2 min)**
  - Approve Minutes from the February 7, 2013 Special Meeting
  - Approve Minutes from the March 7, Regular Meeting
- 3. Approval of Conditional Use Permit for YARTS to Use Mary Laveroni Park from May 16<sup>th</sup>- September 15<sup>th</sup>, 2013 (General Manager) (5 min)**
- 4. Interview and/or Hire a CPA Firm Based on Interviews and a Recommendation from the Finance Ad Hoc Committee (Director McVicker) (20 min)**

5. **Consider and Authorize Changes to District's Classification and Compensation Plan with Regard to the Executive Assistant/District Secretary Position (General Manager) (10 min)**
6. **A) Consider de-authorizing the full-time position of Administration / Finance Manager. The duties combined in this position shall be addressed by means of an organizational chart restructuring (Director McVicker) (15 min)**  
**B) Advertise for the Vacant Admin/Personnel/Finance Administrator Position (General Manager) (5 min)**

### **Information Items**

7. **Ad Hoc Committee Reports (15 min)**
  - A. **Legal Counsel Options (Directors Armstrong & McVicker)**
  - B. **Water Conservation (Directors Pereira & Riley)**
  - C. **Finance (Directors McVicker & Riley)**
  - D. **Labor Negotiations (Directors McVicker & Wemmer)**
8. **Standing Committee Reports (5 min)**
  - A. **Strategic Planning**
9. **Staff Reports (20 min)**
  - A. **General Manager's Comments**
    1. **Action Taken by Staff to Save the District Money Last Month**
  - B. **Operations and Maintenance**
  - C. **Fire Department**
  - D. **Admin/Finance Report**
    2. **Review March 2013 Disbursements**
    3. **3<sup>rd</sup> Quarter/YTD thru March 31, 2013 General Ledger/Expense vs. Budget**
  - E. **District Counsel Report**
10. **Director Comments (5 min)**
11. **Closed Session (60 min)**
  - A. **Public Employee Discipline/Dismissal/Release Pursuant to Section 54957**  
Number of matters to be discussed: 1
  - B. **Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to subdivision (b) of Section 54956.9**  
Number of matters to be discussed: 2
  - C. **Conference with Labor Negotiator (Pursuant to Govt. Code Sec. 54957.6)**  
Agency Negotiator: Attorney Kevin Dale  
Employee Organization: Operating Engineers Local No. 3

### **12. Report out of Closed Session**

## 13. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA OR ON OUR WEBSITE AT WWW.GCSD.ORG

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### **Summary of Guidelines for Public Comments at District Board Meetings**

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item are asked to complete a Speaker Request Card and give it to the Board Secretary prior to the meeting.
2. The Presiding Officer will:
  - Announce the Agenda Item
  - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
  - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
  - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.  
(Sec. 6 Policy Manual for the Board of Directors)

*Any person who has any questions concerning this agenda may contact the District Secretary.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)