

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Groveland Community Services District

**AGENDA**

November 4, 2013  
10:00 a.m.

District Office  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Board Members**

Steve Perreira, President  
Scott Wemmer, Director  
John Armstrong, Director  
Robert Swan, Director  
Bruce Carter, Director

**Public Comment-** (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

**1. Agenda Approval**

**Action Items to be Considered by the Board of Directors**

**2. Consent Calendar**

- A. Approve Minutes from September 3, 2013 Regular Meeting
- B. Approve Minutes from September 5, 2013 Special Meeting
- C. Approve Minutes from September 16, 2013 Special Meeting
- D. Approve Minutes from September 30, 2013 Special Meeting
- E. Approve Minutes from October 2, 2013 Special Meeting
- F. Approve Minutes from October 7, 2013 Regular Meeting

**3. Approve Changes to District Employee Handbook**

**4. Approve Changes to Board of Director's Policy Manual**

**5. Approve GCSD Fraud Policy**

6. **Approve Expenditure of Funds for Purchase of New Spare Pump for Lift Station 6**
7. **Approve Production Agreement Between Data Prose and Groveland Community Services District**
8. **Approve Proposal for Auditing Services**

#### **Information Items**

9. **Special District Risk Management Authority District of Distinction Accreditation**

10. **Summary of Sewer Spill Costs**

11. **Ad Hoc Committees Reports**

- A. **Board of Director's Policy Manual (Directors Armstrong & Swan)**
- B. **Technology Committee (Director Swan & Public Member Mike McEvoy)**
- C. **Customer Survey (Directors Wemmer & Perreira)**
- D. **Equipment Review Committee (Directors Wemmer & Armstrong)**
- E. **Long Gulch Ranch Committee (Directors Swan & Perreira)**

12. **Standing Committee Reports**

- A. **Strategic Planning (Director Wemmer)**
- B. **Water Conservation (Directors Perreira & Armstrong)**
- C. **Finance Committee (Director Swan)**

13. **Committees to be Disbanded**

- A. **Labor Negotiations (Director Wemmer)**

14. **Staff Reports**

- A. **General Manager's Comments**
- B. **Operations and Maintenance**
- C. **Fire Department**
- D. **Admin/Finance**
  - a. **Quarterly Financial Report**
  - b. **List of October Payables**

15. **Items to be Considered at Future Board Meetings**

- A. **December- OPEB**
- B. **January- Midyear Budget Review**

16. **Director Comments**

17. **Adjournment**

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA OR ON OUR WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG)

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### **Summary of Guidelines for Public Comments at District Board Meetings**

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item are asked to complete a Speaker Request Card and give it to the Board Secretary prior to the meeting.
2. The Presiding Officer will:
  - Announce the Agenda Item
  - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
  - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
  - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

(Sec. 6 Policy Manual for the Board of Directors)

*Any person who has any questions concerning this agenda may contact the District Secretary.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)