

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
January 30, 2018
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Vice President, Spencer Edwards, and Janice Kwiatkowski, being present. Also present was Acting General Manager Jennifer Flores and Administrative Services Technician Amanda Livingston.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Agenda Approval

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to approve the agenda as written.

Action Items to be Considered by the Board of Directors

Discuss Proposals Received in Response to the RFP the District Issued with Regard to Interim General Manager Services and Consider for Approval Selecting One of the Firms

Director Edwards presented the item to the Board. He stated that the District received one proposal by the original deadline which was from Kampa Community Solutions, that the Board received at their January 17th meeting. At that meeting, the Board directed the committee to resend the RFP to RGS with a January 26th deadline, as the original one went to the inbox of an employee who retired. RGS responded and their proposal was included in the packet for the meeting. The committee recommended the Board retain Kampa Community Solutions, LLC for interim General Manager services. A discussion ensued between the Board, staff, and public.

A special meeting to review and consider for approval the contract between Kampa Community Solutions and the District was set for February 1st at 10:00 a.m.

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to approve the recommendation of the committee to contract with Kampa Community Solutions to provide Interim General Manager Services per the proposal.

Consider for Approval Professional Services Contract Agreement between Groveland Community Services District and RTC Construction Management, Inc., for Force Main Improvements

Acting General Manager Jennifer Flores presented the item to the Board. She stated the item was presented at the regular meeting in January and that the Board directed staff to check with legal counsel to see if the proposed project work needed to go through an informal bidding process. She further stated that after consulting with counsel, counsel confirmed the requirement for the work to be put out for informal bidding. The District's engineer conducted the process and provided a technical memorandum with a recommendation for the Board. A discussion ensued between the Board, staff, and public.

Motion

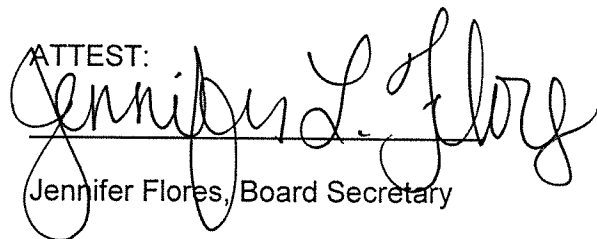
Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the professional services contract agreement between Groveland Community Services District and RTC Construction Management, Inc., for Force Main improvements.

Adjournment

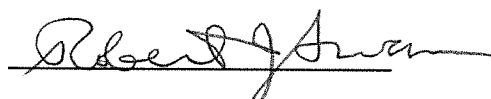
Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to adjourn the meeting at 10:21 a.m.

ATTEST:


Jennifer Flores, Board Secretary

APPROVED:


Robert Swan, President