

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
January 14, 2026  
9:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors John Armstrong President, Nancy Mora, Robert Swan, and Bob Turney being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Finance Officer Michelle Ronning, and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 9:00am.

**Approval from the Board to Permit Director Kwiatkowski to Attend the Meeting Remotely Due to a Circumstantial Situation**

**Motion**

*It was moved by Director Swan and seconded by Director Mora and the motion passed to permit Director Kwiatkowski to attend the meeting remotely due to a circumstantial situation.*

*Ayes: Directors Armstrong, Mora, Swan, and Turney*

*Absent: Director Kwiatkowski*

Director Kwiatkowski Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Swan and seconded by Director Mora and the motion passed to approve the order of the Agenda.*

*Ayes: Directors Armstrong, Mora, Swan, and Turney*

*Absent: Director Kwiatkowski*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

**Proclamations**

Recognition of Luis Melchor for his 19 Years of Service to the Groveland Community Services District

Recognition of Andrew Marshall for his 8 Years of Service to the Groveland Community Services District

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## **Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from December 10, 2025, Regular Meeting

Approve Minutes from December 17, 2025, Special Meeting

Accept December 2025 Payables

Waive Reading of Ordinances and Resolutions Except by Title

### **Motion**

*It was moved by Director Swan and seconded by Director Turney and the motion passed to approve the Consent Calendar.*

*Ayes: Directors Armstrong, Mora, Swan, and Turney*

*Absent: Director Kwiatkowski*

## **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

## **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Administer Oath of Loyalty or Affirmation to CERT Volunteers

### **Action**

*The Board President administered Oath of Loyalty or Affirmation to CERT Volunteers.*

Adoption of a Resolution Commending Cal Fire, Fire Apparatus Engineer Rene Herrera for his Service and Accomplishments While Serving the Groveland Community Services District Fire Department

### **Motion**

*It was moved by Director Swan and seconded by Director Mora and the motion passed to adopt resolution 01-2026 Commending Cal Fire, Fire Apparatus Engineer Rene Herrera for his Service and Accomplishments While Serving the Groveland Community Services District Fire Department.*

*Ayes: Directors Armstrong, Mora, Swan, and Turney*

*Absent: Director Kwiatkowski*

Adoption of a Resolution Approving the Department of Forestry and Fire Protection Agreement under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978, and to Authorize the General Manager to Sign and Execute said Agreement and any Amendments on behalf of the District

### **Motion**

*It was moved by Director Mora and seconded by Director Turney and the motion passed to adopt resolution 02-2026 approving the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978, and to Authorize the General Manager to Sign and Execute said Agreement and any Amendments on behalf of the District.*

*Ayes: Directors Armstrong, Mora, Swan, and Turney*

*Absent: Director Kwiatkowski*

Authorization to Submit Letter of Intent in Support of Tuolumne County Grant Application for the

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## Multi-Jurisdictional Hazard Mitigation Plan Update

### **Motion**

*It was moved by Director Swan and seconded by Director Turney and the motion passed to authorize the General Manager to execute and submit a Letter of Intent (LOI) on behalf of the Groveland Community Services District (GCSD) confirming the District's intent to participate in the Tuolumne County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) Update, for inclusion in Tuolumne County's grant application to fund the plan update process.*

*Ayes: Directors Armstrong, Mora, Swan, and Turney*

*Absent: Director Kwiatkowski*

Director Kwiatkowski joined the meeting at 10:26am.

Adoption of a Resolution Approving a Consulting Services Agreement with the Municipal Finance Consulting Firm Providing the Most Comprehensive, Cost Effective Proposal for Development of a Fire Service Funding Ballot Measure

### **Motion**

*It was moved by Director Swan and seconded by Director Turney and the motion passed unanimously to adopt Resolution 03-2026 approving a Consulting Services Agreement with SCI Consulting Providing the Most Comprehensive, Cost-Effective Proposal for Development of a Fire Service Funding Ballot Measure.*

Review and Discussion Regarding the General Manager's Five-Year Performance Report Covering the Period 2020–2025

### **Motion**

*No action taken.*

*Director Armstrong convened the meeting for break at 13:38pm.*

*Director Armstrong reconvened the meeting to open session at 12:45pm.*

## **Closed Session**

(Public may comment on closed session item prior to Board convening into closed session)

## **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of Litigation Pursuant to Government Code 54956.9(d)(4)

One (1) Potential Cases

## **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

Title: General Manager

## **Public Comment on Closed Session**

None.

Convened into Closed Session at 12:48pm.

Reconvene Open Session 1:50pm.

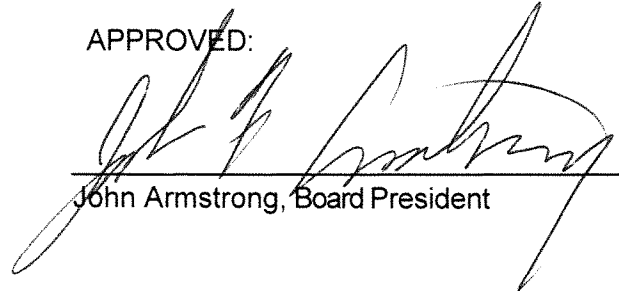
## **Announcement of Action Taken in Closed**

Director Armstrong announced that directions were given to staff.

**Adjournment**

The meeting adjourned at 1:50pm.

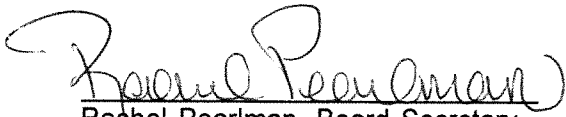
APPROVED:



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John Armstrong, Board President

ATTEST:



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Rachel Pearlman, Board Secretary