

RESOLUTION 33-2020

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GROVELAND COMMUNITY SERVICES DISTRICT ADOPTING AN
ELECTRONIC SIGNATURE USE POLICY**

WHEREAS, as a result of the COVID-19 restrictions it has become difficult to safely obtain in person signatures on official paperwork related to regular District business; and

WHEREAS, the District has already taken efforts to reduce paper copies of files in compliance with the record retention requirements; and

WHEREAS, the use of electronic signatures will add to the efficiency of District Staff both during and after the COVID-19 pandemic restrictions; and

WHEREAS, the use of electronic signatures is allowed for use as governed by federal and state law. (See 15 U.S.C. §§ 7001, et seq. [U.S. Federal Electronic Signatures in Global and National Commerce Act]; California Government Code §16.5; California Civil Code §§ 1633.1, et seq. and;

WHEREAS, the District wishes to establish and adopt an Electronic Signature Use policy.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Groveland Community Services District does hereby adopt the policy entitled, "Electronic Signature Use Policy", attached hereto as Exhibit "A" and incorporated by this reference.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of the Groveland Community Services District held July 14, 2020 by the following roll call vote:

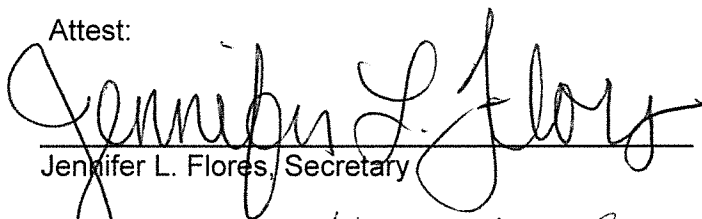
AYES: Directors Kwiatkowski, Mora, Swan, and Armstrong

NOES:

ABSENT: Director Edwards

ABSTAIN:

Attest:


Jennifer L. Flores, Secretary


Janice Kwiatkowski, President – Board of Directors

CERTIFICATE OF SECRETAY

I, Jennifer L. Flores, the duly appointed and acting Secretary of the Board od Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passes and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and help on July 14, 2020.

DATED: July 14, 2020