

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
February 14, 2023
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, John Armstrong, Spencer Edwards, and Bob Swan being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Mora called the meeting to order at 10:00am.

Director Kwiatkowski absent.

Approve Order of Agenda

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed by roll call to approve the order of the agenda with the exception of moving Item 6D to the top of the Discussion and Action Items.

Ayes: Director Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Public Comment

Board Secretary, Rachel Pearlman read an email to the Board of Directors from a member of the public regarding Groveland Community Services District's Social Media account.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

Proclamations

Recognition of Adam Ahlswede for his 3 Years of Service to the Groveland Community Services District

Recognition of Jennifer Donabedian for her 12 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the January 10, 2023, Regular Meeting

Approve Minutes from the January 31, 2023, Special Meeting

Accept January 2023 Payables

Consideration of Nomination of Candidates for the Board of Directors of California Special Districts Association and Special District Risk Management Authority

Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed by roll call to approve items 4A, B, C and E from the consent calendar.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Motion

Director Swan moved, seconded by Director Edwards and the motion passed by roll call to nominate General Manager Peter Kampa for the Board of Directors of California Special Districts Association.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed by roll call to approve resolution 11-2023 nominating Director Robert Swan as a candidate for the election to the Special District Risk Management Authority Board of Directors.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

Adoption of a Resolution Approving the Execution and Delivery of a Lease Agreement with Municipal Financial Corporation, and Authorizing Certain Actions in Connection Therewith

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed by roll call to adopt Resolution 06-2023 approving the execution and delivery of a Lease Agreement with Municipal Financial Corporation and authorizing certain actions in connection therewith.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Authorizing the Award of the Headworks Improvements Project to Sierra Mountain Construction for a Bid Amount of \$1,197,000.00 and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed by roll call to approve resolution 07-2023 authorizing the award of the Headworks Improvements Project Construction Contract to Sierra Mountain Construction, Inc. for a bid amount of \$1,197,000.00 and to authorize the General Manager to sign Contract Documents on behalf of the District.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Adoption of a Resolution Approving a Policy Regarding Assembly Bill 2449 which Amends Requirements of the Brown Act Relating to Teleconference Participation

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed by roll call to approve Resolution 08-2023 approving a policy regarding Assembly Bill 2449 amending the requirements of the Brown Act relating to teleconference participation.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Adoption of a Resolution Authorizing the General Manager to Enter into an Agreement with Tuolumne Utility District for Mutual Assistance Agreement

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed by roll call to approve Resolution 09-2023 authorizing the General Manager to enter into a Mutual Assistance Agreement with Tuolumne Utility District.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Adoption of a Resolution Commending CalFire Captain Dave Donabedian for his Service and Accomplishments While Serving the Groveland Community Services Fire Department

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed by roll call to approve Resolution 10-2023 commending Dave Donabedian for his efforts and accomplishments while serving the Groveland Community Services Fire Department.

Ayes: Directors Mora, Armstrong, Edwards, and Swan

Absent: Director Kwiatkowski

Presentation Regarding Tuolumne County Transportation Council (TCTC) Evacuation Needs Assessment and Communication Strategies Report

Motion

No action taken.

Discussion and Consideration Regarding District Billing for Outside Emergency Responses

Motion

No action taken.

Adjournment

Meeting adjourned at 12:22pm.

APPROVED:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary

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