

AGENDA SUBMITTAL

TO: GCS D Board of Directors

FROM: Peter J. Kampa

DATE: July 9, 2018

SUBJECT: Item 5 E, Adoption of a Resolution Establishing a Standard Form of Construction Contract for use in Maintenance and Construction Projects Meeting the Requirements for Informal Bidding in Accordance with the District’s Informal Bidding Ordinance

SUMMARY

The District regularly enters into contract with contractors for construction and maintenance work. The District has adopted the California Uniform Construction cost Accounting Act procedures which allows us to use informal bidding for projects costing less than \$175,000. Projects costing over \$175,000 require Board adoption of construction plans and competitive bidding; as well as a contract awarded by the Board.

For efficiency in management effort and legal costs, it is recommended that the District adopt a standard form of construction contract for projects of less than the competitive bid limit. Attached is a draft form of contract that has been reviewed by our legal counsel. The General manager or Board President would be authorized to sign the agreement, within approved annual or project budgets.

Legal counsel has recommended small changes in the agreement, which will be highlighted at the Board meeting, and an approving resolution will also be presented at that time.

ATTACHMENTS

Draft construction contract

FINANCIAL IMPACTS

Approval of the standard agreement will save staff and legal time for each contract.

RECOMMENDED ACTION

Motion to approve the resolution establishing a Standard Form of Construction Contract for use in Maintenance and Construction Projects Meeting the Requirements for Informal Bidding in Accordance with the District’s Informal Bidding Ordinance