



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCS D Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** August 9, 2022

**SUBJECT:** Agenda Item 6F: Adoption of a Resolution Authorizing the Award of the Fuel Tank and Retaining Wall Improvements Project to the Lowest Responsive Bidder and to Authorize the General Manager to Sign an Agreement on Behalf of the District

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### **RECOMMENDED ACTION:**

I move to adopt Resolution 37-2022 authorizing the award of the Fuel Tank and Retaining Wall Improvements Project Construction Contract to **ADD CONTRACTOR NAME** for a bid amount of **\$XXX.XX** and to authorize the General Manager to sign Contract Documents on behalf of the District.

**The Fuel Tank and Retaining Wall Improvements Project is scheduled for bidding on Monday August 8, 2022. Once the District Engineer has received and reviewed all bids the Board Secretary will revise this agenda item and distribute to board members and to the public. All areas highlighted below will be addressed in the revised agenda materials distributed and covered in the meeting.**

### **BACKGROUND:**

The Groveland CSD Wastewater Treatment Plant (WWTP) currently uses a single 2,000 gallon Aboveground Storage Tank (AST) to supply both gasoline and diesel fuel for maintenance vehicles, service equipment and on-site emergency generators. The AST is a combination / split tank unit, providing both storage of diesel fuel (1,000 gallon) and gasoline (1,000 gallon) in one AST. While the current tank has adequate gasoline storage, additional diesel fuel capacity is needed during extended shutdowns to the grid and to support fire resiliency. With limited diesel fuel on-site, staff must rely on a local retail gas station to supply diesel fuel during emergency situations.

This project will add a new 2,000 Gallon diesel fuel AST which will increase diesel fuel capacity by 200%. The new AST shall be located adjacent to the existing AST. Due to the nearby sloping hillside and excessive erosion that has occurred, a small retaining wall was incorporated into the design to alleviate the site issues. The proposed Project will include the addition of a new 2,000-gallon diesel fuel AST, associated fueling dispenser, fuel monitoring system, piping, retaining wall and asphalt concrete paving.

AM Consulting Engineers prepared plans and specifications for the Fuel Tank and Retaining Wall Improvements Project. The Project consists mainly of earthwork/grading, concrete construction, asphalt paving, drainage facilities, retaining wall construction and the furnish and installation of a

new 2,000-gallon diesel fuel storage tank equipped with a new fuel dispenser and fuel monitoring system.

The bid package included both a base bid and bid additive bid items. The award of the Project is based on the total base bid.

**DISCUSSION:**

A total of **ADD NUMBER OF BIDS RECIEVED** bids were received at the GCSD District office on August 8, 2022. The low bid was submitted by **ADD CONTRACTOR NAME** in the amount of **\$XXX.XX**. The bid results were as listed:

| <u>Contractor</u> | <u>Total Bid</u> |
|-------------------|------------------|
|-------------------|------------------|

**FISCAL IMPACT:**

Construction costs for the Fuel Tank and Retaining Wall Improvements Project will be covered in full by the Groveland CSD. Costs for these improvements **were included in the adopted fiscal year 2022/2023 final budget**.

**ATTACHMENTS:**

1. Resolution 37-2022
2. Bid Tabulation
3. Project Costs if Awarded to **ADD AWARDING CONTRACTOR NAME**
4. Notice of Award
5. Agreement

## RESOLUTION 37-2022

### ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE AWARD OF THE FUEL TANK AND RETAINING WALL IMPROVEMENTS PROJECT TO THE LOWEST RESPONSIVE BIDDER AND TO AUTHORIZE THE GENERAL MANAGER TO SIGN AN AGREEMENT ON BEHALF OF THE DISTRICT

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District has the authority to construct, operate and maintain District owned facilities; and

**WHEREAS**, the District needs to complete improvements to their fuel storage infrastructure; and

**WHEREAS**, the proposed improvements were included in the adopted fiscal year 2022/2023 final budget; and

**WHEREAS**, AM Consulting Engineers prepared plans and specifications for the Fuel Tank and Retaining Wall Improvements Project; and

**WHEREAS**, the Project was advertised on July 9, 2022 in the Union Democrat; and

**WHEREAS**, a mandatory pre-bid meeting was held on July 20, 2022 where five (5) contractors attended; and

**WHEREAS**, the bids received were publicly opened and read on August 8, 2022; and

**WHEREAS**, the District has the authority to reject any and all bids, or to award the contract to the lowest responsive bidder; and

**WHEREAS**, **ADD CONTRACTOR NAME**. bid dated August 8, 2022 is included herein for reference and we are to be included in the contract documents as detailed in the project specifications.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve as follows:**

1. The General Manager is authorized to issue Notice of Award to the lowest bidder **ADD CONTRACTOR NAME**.
2. The General Manager is authorized to execute the construction contract to the lowest bidder **ADD CONTRACTOR NAME** in the amount of **\$XXXX.XX** after the Contractor's Performance and Payment Bonds are received.
3. The General Manager is authorized to negotiate Construction Change Orders (CCO) in an amount not to exceed a 15% increase in the original bid and contract amount.
4. The General Manager is authorized to negotiate deductive (cost) change order that result in a comparable work product.
5. The General Manager is authorized to negotiate a construction start date and issue the Notice to Proceed to the Contractor in accordance with the Project Plans and Specifications.
6. The General Manager is authorized to approve and process Contractor payments within the cost limitations stated herein, in accordance with the Project Plans and Specifications.
7. The General Manager is authorized to file the Project Notice of Completion in accordance with the Plans and Specifications.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on August 9, 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

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Spencer Edwards, Board President

ATTEST:

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Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on August 9, 2022.

DATED: \_\_\_\_\_