

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA**

**July 14, 2020
10:00 a.m.**

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, John Armstrong, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:02am.

Absent: Director Armstrong

Approve Order of Agenda

Motion

Director Swan moved, seconded by Director Mora and the motion passed to approve the order of the agenda by roll call.

Ayes: Directors Kwiatkowski, Mora, Swan, and Edwards

Absent: Director Armstrong

Public Comment

None.

Director Armstrong joined the meeting at 10:09am.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report

B. Proclamations

- i. Recognition of Staff Anniversaries and Accomplishments
- ii. Resolution Commending Fire Captain Kevin Siville for his Efforts and Accomplishments While Serving the Groveland Fire Department

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously by roll call to approve Resolution 31-2020 Commending Fire Captain Kevin Siville for his efforts and accomplishments while serving the Groveland Fire Department.

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the June 9, 2020 Regular Meeting
- B. Approve Minutes from the June 23, 2020 Special Meeting
- C. Accept June 2020 Payables
- D. Ratification of the Development Impact Fee Review Committee Assignments
- E. Authorization to Apply for the California Fire Foundation Fire Relief & Prevention Grants in an Amount Not to Exceed \$15,000 to Continue the Defensible Space Inspection Program
- F. Reject all Bids Submitted for the Groveland Community Services District Pavement Rehabilitation Project
- G. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Kwiatkowski moved, seconded by Director Swan and the motion passed unanimously by roll call to remove item F for further discussion.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- F. Reject all Bids Submitted for the Groveland Community Services District Pavement Rehabilitation Project

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to reject all bids submitted for the Groveland Community Services District Pavement Rehabilitation Project and directed staff to hold off on project for further discussion.

A. Public Hearing

The District will Conduct a Public Hearing to Receive Public Comment and Input for the Placement of Delinquent Charges for FY 2019-20 on Property Tax Rolls

- i. Adoption of a Resolution Approving the Placement of Delinquent Charges for FY 2019-20 on Property Tax Rolls

Director Kwiatkowski opened the public hearing at 11:02am.

Public Comment
None.

Director Kwiatkowski closed the public hearing at 11:06am.

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve Resolution 32-2020 approving the Report of Unpaid Charges and Delinquencies for FY 2019-20 and Authorizing Staff to File the Report and Resolution with the Tuolumne County Auditor on or before August 1, 2020 to Collect the Delinquent Charges.

- B. Consideration of Providing Direction on a Potential Special Tax Measure for the November 2020 Ballot to address Revenue for the Groveland Fire Department

Motion

Director Kwiatkowski moved, seconded by Director Mora and the motion passed unanimously by roll call to Direct the General Manager to work closely with the County on a special tax measure for fire services and prepare the documentation and actions necessary to prepare the measure for consideration by voters.

Director Kwiatkowski called for a recess at 12:00pm.

The meeting reconvened at 12:05pm.

- C. COVID-19 Response Update Report Regarding the Status and Timeline of Reopening the District Office to Customers, Office Staffing and Board Meeting Venue

Director Edwards left the meeting at 1:19pm.

- D. Adoption of a Resolution Approving an Electronic Signature Policy

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to approve Resolution 33-2020 adopting an Electronic Signature Policy.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Directors Edwards

Director Swan left the meeting at 1:24pm.

- E. Adoption of a Resolution Approving a Plan Check and Inspection Agreement for the Construction of Water System Improvements to Serve the Airport Estates Development

Motion

Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed by roll call to approve Resolution 34-2020 a Plan Check and Inspection Agreement for the Construction of Water System Improvements to serve the Airport Estates Development.

Ayes: Directors Kwiatkowski, Mora, and Armstrong

Absent: Directors Swan and Edwards

Director Swan returned to the meeting at 1:25pm.

Director Edwards returned to the meeting at 1:25pm.

- F. Adoption of a Resolution Requesting the Tuolumne County LAFCO Take Proceedings for the Annexation of the Airport Estates Subdivision Parcels to the Groveland CSD

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve Resolution 35-2020 requesting the Tuolumne County LAFCO take proceedings for the Annexation of the Airport Estates Subdivision Parcels to the Groveland CSD.

- G. Consideration of a Communications Partnership Arrangement with Internet Service Provider Cal.net Related to Use of District Facilities and Provision of Broadband Internet Services to the Communities of Groveland and Big Oak Flat Including District Facilities

Motion

Director Kwiatkowski moved, seconded by Director Mora and the motion passed unanimously by roll call to Consider a Communications Partnership Arrangement with Internet Service Provider Cal.net Related to Use of District Facilities and Provision of Broadband Internet Services to the Communities of Groveland and Big Oak Flat Including District Facilities.

Appointments

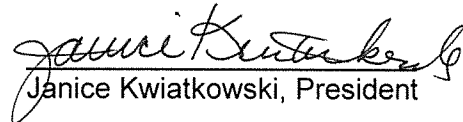
Timed agenda items will be heard immediately after the lunch break, as close as possible to the time stated.

- H. (12:30 PM) Presentation and Proposal on the PHI Cares Membership Program Offered by PHI Air Medical, who Provides Emergency Medical Air Transportation Services

Adjournment

Meeting adjourned at 1:44pm.

APPROVED:


Janice Kwiatkowski, President

ATTEST:


Jennifer L. Flores, Board Secretary