

REGULAR MEETING OF THE BOARD OF DIRECTORS
Groveland Community Services District

AGENDA
February 7, 2013
10:00 a.m.

District Office
Groveland Community Services District
18966 Ferretti Road
Groveland, CA 95321

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Steve Perreira, President
Virgil McVicker, Vice-President
Joe Riley, Director
Scott Wemmer, Director
John Armstrong, Director

Public Comment

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

Information Items

1. **Authority of the Board of Directors and the Presiding Officer (excerpts from the Board Manual and applicable laws) –Director Perreira**

Action Items to be Considered by the Board of Directors

2. Agenda Approval

This agenda was prepared in compliance with Board Policy Manual sections 5, 5.2.2, and 5.3,

Signature of the Board President:  Date: 2013-02-09

3. Consent Calendar

- A. Approve Minutes from the January 3, 2013 Regular Meeting
- B. Approve Minutes from the January 17, 2013 Special Meeting
- C. Approve Minutes from the January 22, 2013 Special Meeting
- D. Waive Reading of Ordinances and Resolutions Except by Title

4. **Require the Board President to Conduct Board Meetings as is set Forth in the Board of Directors Policy Manual (Director Wemmer)**
5. **Consider recommending Staff Training with Respect to the California Public Records Act (Director McVicker)**
6. **Board Consideration of Posting the “Projected Payroll, FY 2013-13” in Compliance with the 2011-12 Tuolumne County Grand Jury Recommendation R2, as Approved by the GCSB Board of Directors in its Response R2 (Director Perreira)**
7. **Posting of the Board Approved Response to the 2011-12 Tuolumne County Civil Grand Jury Regarding Recommendations R1 and R2 (Director Perreira)**
8. **Clarification of Board Approval Authority for all Employment Contracts and Any Changes Thereto. Employment contracts for at-will Employees Require Board Approval (Director Perreira)**
9. **Board to Consider Immediately Developing a Strategic Plan with Measurable Goals for Year 2013 with Advisory Input from the Public at Large, Management Staff, and Employees (Director Perreira)**

Information Items

10. Staff Reports

E. General Manager’s Comments

1. Action Taken by Staff to Save the District Money Last Month

F. Operations and Maintenance

G. Fire Department

H. Admin/Finance Report

1. Review December 2012 Disbursements
2. Review Quarterly Report

11. Ad Hoc Committee Reports

I. Legal Counsel Options (Directors Armstrong & McVicker)

J. Water Conservation (Directors Perreira & Riley)

K. Finance (Director McVicker)

L. Labor Negotiations (Directors McVicker & Wemmer)

M. Budget Committee (Proposed Standing Committee)

N. Strategic Planning Committee (Proposed Standing Committee)

12. Director Comments

Action Items Cont.

13. Closed Session

- A. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to subdivision (b) of Section 54956.9
Number of matters to be discussed: 5

B. Public Employee Performance Goals and Objectives for FY 2012-13
Pursuant to Govt. Code Sec. 54957
Title: General Manager/District Engineer

C. Public Employee Discipline/Dismissal/Release

14. Report out of Closed Session

15. Adopt Resolution 2-13, a Resolution of the Board of Directors of the Groveland Community Services District Publicly Censuring Director Armstrong for Violations of Board Policy and the Board Member Code of Ethics (Director Riley)

16. Open Hearing, Alleged Harassment of an Employee by an Elected Official Pursuant to Government Code 54957 (b) (1)

17. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA OR ON OUR WEBSITE AT WWW.GCSD.ORG

Summary of Guidelines for Public Comments at District Board Meetings
(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item are asked to complete a Speaker Request Card and give it to the Board Secretary prior to the meeting.
2. The Presiding Officer will:
 - Announce the Agenda Item
 - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
 - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
 - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 5 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal,

impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.
(Sec. 6 Policy Manual for the Board of Directors)

Any person who has any questions concerning this agenda may contact the District Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)