

**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** September 14, 2021

**SUBJECT:** Agenda Item 3Aii. General Managers Report

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### Overview

The last month has been extremely busy as we continue to advance toward construction of the sewer collection system replacement project, park project planning, working through approximately 30 evaluations and projects submitted to our District Engineer and review and comment on major planning documents.

#### **Clearwell Rehabilitation Project**

Attached you will find the most recent construction status meeting agenda, showing that we have spent to date 66.4% of the construction contract amount and 60.8% of the total funding. We have used only 26.8% of the total contingency budget amount of \$361,000. This is significant since inspection of the 2G Clearwell revealed that no structural member replacement was necessary on the tank ceiling, and we do not expect the walls or floor to need major renovation work. Considering the likely amount of contingency funding remaining, we will be evaluating additional work that can be completed within the grant agreement, such as recoating pipes. You will also see that as of September 7, the contractor was 54 days into liquidated damages; which we will deal with at the end of the project. The quality of the work has been inspected throughout by a coatings expert and has been satisfactory meeting the specifications.

#### **Sewer Collection System Renovation Project**

Staff and our consulting engineer continue to work through a long list of unauthorized encroachments on District sewer easements and difficult access over PUE locations, primarily in the Pleasantview area of PML. We are developing a visual layer of the area of improvements for display on our DashGIS program, to assist in educating property owners with unauthorized encroachments of what they need to do to remove the improvements to allow construction, and when it needs to be done. Any unauthorized encroachments into the easements in the area of construction will need to be removed before the contractor mobilizes in that area. There will be a significant amount of public outreach, and potential public outcry for those who have encroached on the easements without authorization, employed general information purpose is for those who will be affected by construction. We expect that the GIS layer will be available for board review in our October meeting, or October workshop and construction is not expected in that area until next year.

#### **CERT**

Attached to this report are two documents prepared by Bob Asquith, our CERT program manager. Bob can provide additional information related to the activities of the program, and it is very exciting to see this initial planning and the support and momentum growing for this extremely important resource.

## **2021 Update for the Urban Water Management Plan**

Every five years the district is required to prepare an update to its urban water management plan. This plan is intended to assure that the community has access to adequate amounts of water to support demands and appropriate water conservation measures and strategies are in place. This plan is an unfunded mandate in state law that costs in the 10s of thousands of dollars to prepare, and is required for the district to be able to receive state grant funds. The board will be asked to take action on this plan in November 2021 help after its required 60 day public review. The draft plan is linked [here](#), and you can pick up at paper copy from the office on request.

## **Emergency Warning Sirens**

County supervisor on Anaiah Kirk approached the district following the recent resilience center groundbreaking ceremony, and requested that the district participate in the location of sirens in the community to provide warning in the event of certain emergencies. Although we had heard from the County Sheriff in the recent past following the moc fire that there were concerns with using sirens and the confusion that they may cause, supervisor Kirk assured me that the sheriff was in support and that the details we're being worked out for the installation of the sirens. Understanding that in the mission of the fire department, the sirens could play an important role if operated correctly, I authorized supervisor Kirk to proceed with the support of the district. Since that time there has been additional fund raising buy a foundation, and supervisor Kirk has been working toward the placement of orders for the equipment. There was a meeting recently coordinated by the county office of emergency services to discuss the installation and use of the sirens. The meeting was held only among fire department's emergency responders and law enforcement, and there was quite a bit of concern and disagreement about the readiness to proceed with the ordering and installation up the sirens. I would suggest that this item be discussed on the agenda In October.

## **IRWM Planning Grant Request**

Included in this report is a letter sent from the district in support of a California Resilience Challenge grant which if funded would provide data and a hydraulic model to evaluate the flood risk in Groveland. This storm water model can be used to identify and plan flood mitigation projects to protect our infrastructure and the community, as well as opportunities for potential stormwater capture and reuse and community education on this matter.

## **CSDA Annual Conference**

The annual conference in Monterey was absolutely excellent this year, and as always, each day turns into a 12 hour learning experience. In addition to the motivational sessions, I participated as a general manager coach in a session for upcoming GM's and learned the complex new requirements for leasing and selling public property. Nancy and I attended a very informative session about ways to manage homelessness on public property (such as our parks), where recent court decisions now disallow anti-camping regulations. Many special districts are seeing exponential increases in homeless encampments being developed in public parks and on public property because of the court cases. Three different districts presented creative projects and means too address this issue, and it is management's suggestion that we have an agenda item on this topic at our October meeting, if we can gather adequate legal an industry guidance on the matter by that time.

Also I presented with the CSDA finance Corp on creative ways to fund public projects and save money refinancing debt. Attending this ongoing education is how we remain progressive and successful, and at the same time receive credits to save money on our liability and workers compensation insurance. We all learned current methods and strategies to optimize our services, finance and complete major

projects efficiently and in compliance with our extremely restrictive state laws. My focus was networking and learning means to best plan and implement our park improvement projects. It was also amazing to learn about the award winning projects and programs of districts throughout the state; many of which could be replicated in GCSD. We certainly have award worthy board and staff and I expect we will be competing for these awards in the near future.

### **LAFCO and Municipal Service Review (MSR)**

A significant amount of time and effort was spent this month reviewing and preparing comments and revisions to the draft municipal service review that was made available at our last board meeting. We are working in an attempt to secure additional public engagement on the MSR, since it contains extremely important information, analysis, and recommendations for the future of services in our area. Over the last month, I attended 3 1/2 out of four LAFCO training sessions specifically related to LAFCO's roll in evaluating fire services in the municipal service review. These were extremely in depth and informational sessions, and due to the increasing fire risk and devastation of fires over the past two years, adequate LAFCO review of fire services has become not only extremely important but a contentious topic as well. During our October workshop I will provide an overview of the training and it's relationship to our municipal service review and the comments we have submitted, as well has the recommendation to LAFCO that they conduct a regional fire service evaluation as soon as possible to identify fire service gaps and needs, at minimum along the highway 120 corridor.

September 10, 2021

Lindsay Mattos, Executive Director  
Tuolumne County Resource Conservation District  
PO Box 4394  
Sonora, CA 95370

RE: Support for Tuolumne Stanislaus Resilience Strategies Planning Project; CRC 2021 Grant Program

Dear Lindsay:

The Groveland Community Services District (GCSD) strongly supports the Tuolumne Integrated Regional Water Management Authority in implementation of the Tuolumne Stanislaus Resilience Strategies Planning Project. Our district is an active member of the Authority, who has approved this effort as a priority project. The project data and analysis will benefit each of the public services provided by GCSD.

GCSD provides water, sewer, fire/emergency response, park and recreation services to a rural disadvantaged community with the population of approximately 4500 permanent residents, located in southern Tuolumne County. Since formation in 1953, the infrastructure, facilities, and services of the district have been damaged by localized flash flooding occurring in the center of the downtown corridor as well as along drainages and throughout the residential community. Most recently in March of 2018, a flash flood misaligned and damaged hundreds of feet sanitary sewer collection lines, destroyed electrical components and caused sewer overflows into local waterways and recreational/drinking water reservoirs. The district's main park facilities were inundated by over 4 feet of swiftly flowing floodwaters, requiring months and hundreds of thousands of dollars to restore.

Our district has partnered in development of the Tuolumne Stanislaus Resilience Strategies Planning Project to provide the technical data necessary to evaluate our flood hazards, develop flood hazard mitigation plans and strategies, as well as identifying opportunities for stormwater management, improve drought resilience and wildfire safety. This study project will also further GCSD's current nature/adventure park improvement plans which include fire-safe greenbelts along trail routes irrigated with stormwater and reclaimed wastewater; serving as fire fuel breaks and emergency access/evacuation routes around the downtown corridor. The study will also feed into GCSD's development of educational opportunities for residents and tourists related to fire safety, water management, achieving drought resilience, diversifying local water supplies and enhancing water quality.

The Tuolumne Stanislaus Resilience Strategies Planning Project will greatly benefit the communities we serve, providing the foundational data necessary for effective local planning. We look forward to working with you on this important project.

Sincerely,

Spencer Edwards, Director

CC: GCSD Board of Directors

# CERT Groveland/Big Oak Flat/Moccasin

Groveland Community Services District • 18966 Ferretti Road, Groveland CA 95321



Groveland, California

## Request for Funds

September 2, 2021

A few days ago, the BOS indicated they wanted to provide some funds for NPOs that helped the community during Covid. Groveland CERT has participated in Community Service in several ways and would be most appreciative of receiving some funding as we are actively building our South County capabilities and have much to do.

Groveland CERT is primarily comprised of older citizens in higher risk groups, yet they volunteered to help others in these ways:

- Many days over Q1 & Q2 working with other TC CERTs to staff the TCPHA Covid vaccine clinics.
- Operating a Groveland cooling center twice during TC heat waves.

During deployments for the above, Groveland CERT used the opportunity for outreach and grew our numbers five-fold. Funds from Tuolumne County would allow us to continue our growth and services along the Highway 120 Corridor.

Cordially Yours,

Bob Asquith  
CERT Program Manager  
Groveland/BOF/Moccasin Area

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### Groveland CERT Needs

- |  |           |
|--|-----------|
| • Automatic External Defibrillator (AED) + Trainer                       | \$1,350   |
| • Trauma/First Aid Kit   | \$ 150    |
| • Vehicle for mobile deployment base and towing CERT equipment trailer   | \$ 37,500 |
| • 20 foot box trailer for storing CERT equipment & deploying rapidly     | \$ 7,500  |
| • Unmanned Aircraft System (UAS) to assist TCFD, TCSO, USFS, YNP, others | \$ 27,000 |
| • Medical Triage Supplies  | \$ 100    |
| • Cooling support equipment  | \$ 110    |
| • Generator & supplies   | \$ 850    |

**TOTAL \$ 73,210**

9/10/2021 4:03 PM

[GrovelandCERT@gmail.com](mailto:GrovelandCERT@gmail.com)

FB – CERT – Groveland Area Community Emergency Response Team

ND – CERT – Groveland Area Community Emergency Response Team

**From:** [grovelandcert@gmail.com](mailto:grovelandcert@gmail.com)  
**To:** [bobasquith@yahoo.com](mailto:bobasquith@yahoo.com); [keithwmartin@sbcglobal.net](mailto:keithwmartin@sbcglobal.net); [boblaplaca@yahoo.com](mailto:boblaplaca@yahoo.com); [patriciapolen@earthlink.net](mailto:patriciapolen@earthlink.net); [bruce@lbdudleys.com](mailto:bruce@lbdudleys.com); [Carol.shannon66@yahoo.com](mailto:Carol.shannon66@yahoo.com); [tina@ayudarecruiting.com](mailto:tina@ayudarecruiting.com); [linden62000@yahoo.com](mailto:linden62000@yahoo.com); [kathy.brown.1899@gmail.com](mailto:kathy.brown.1899@gmail.com); [scott\\_belser@msn.com](mailto:scott_belser@msn.com); [nancykmora@yahoo.com](mailto:nancykmora@yahoo.com); [pam\\_king@sbcglobal.net](mailto:pam_king@sbcglobal.net); [Jaime.tollefson@gmail.com](mailto:Jaime.tollefson@gmail.com); [tl.barbutes@gmail.com](mailto:tl.barbutes@gmail.com); [gdlroberts@gmail.com](mailto:gdlroberts@gmail.com); [caitlinnunes23@gmail.com](mailto:caitlinnunes23@gmail.com); [leon.liebster@sbcglobal.net](mailto:leon.liebster@sbcglobal.net); [goslowgofar@yahoo.com](mailto:goslowgofar@yahoo.com); [branniedens@gmail.com](mailto:branniedens@gmail.com); [brittonkristi@hotmail.com](mailto:brittonkristi@hotmail.com); [ldatterbury@gmail.com](mailto:ldatterbury@gmail.com); [fnora@yahoo.com](mailto:fnora@yahoo.com); [lance\\_cuenca@yahoo.com](mailto:lance_cuenca@yahoo.com); "Walt Ehmann"  
**Cc:** [grovelandcert@gmail.com](mailto:grovelandcert@gmail.com)  
**Subject:** Groveland CERT Deployments - Sept 18th & mid-Oct  
**Date:** Wednesday, September 1, 2021 2:26:16 PM  
**Attachments:** [image001.png](#)

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Hi

CERT is moving right along. Shortly we'll have our own canopies, tables, chairs so we can implement a deployment properly. I plan on scheduling a meeting in October -- probably with Zoom -- to bring everyone up to date. Some of you are certified and others are not. All of you have expressed an interest in the program. It will be possible to participate on a limited basis in either of these simple deployments even if you are not certified. Meanwhile, let's get you certified as soon as possible.

The **49er festival** has requested CERT to help with traffic control during the parade and festival. Basically, it means standing at intersections with driveways or backstreets to stop traffic so they don't enter the parade route. Also it is monitoring traffic into restricted parking areas. This is Saturday morning Sept 18<sup>th</sup>.

Tuolumne County Public Health Agency has requested our assistance with traffic control for a flu vaccine clinic in Mary Laveroni Park to be scheduled in mid-October - on or about October 13. This entails directing traffic and checking paperwork to feed qualified people to the public health department folks that are doing the vaccinating.

If you can participate in one or the other deployment please let me know ASAP. At the moment, we need all the help we can get. Thanks for your interest in CERT and any participation you can provide. I will give those participating details as soon as I get them.

Stay Safe, Be well, Bob Asquith  
Groveland CERT Program Manager  
[GrovelandCERT@gmail.com](mailto:GrovelandCERT@gmail.com)

FB - CERT - Groveland Area Community Emergency Response Team  
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Groveland, California

**GROVELAND COMMUNITY SERVICES DISTRICT  
BIG CREEK AND SECOND GARROTTE CLEARWELLS REHABILITATION  
PROJECT  
CONSTRUCTION PROGRESS MEETING**

September 7, 2021 @ 8:30 AM

**AGENDA**

- I. INTRODUCTIONS
- II. CONSTRUCTION PROGRESS SNAPSHOT
  - a. Total Project Cost (Contractor) \$3,118,200.00
  - b. Total Project Cost (Total Project) \$3,954,200.00
  - c. Budget Spent to Date (Contractor) \$2,070,986.31
  - d. Budget Spent to Date (Total Project) \$2,406,006.82
  - e. Total Project Contingency \$361,000.00
  - f. Contingency Used to Date \$96,663.50 (+\$22,385.95, CCO 5 - 8)
  - g. Percentage Funding Used to Date (Contractor) 66.4%
  - h. Percentage Funding Used to Date (Total Project) 60.8%
  - i. Percent Contingency Used to Date 26.8% (32.9%)
  - j. Days for Completion 134 Working Days (+3 Days, CCO 5 - 8)
  - k. Elapsed Days 188 Working Days
  - l. Remaining Days -54 Working Days (-51 CCO 5 – 8)
- III. CONSTRUCTION SITE REPORTS
  - a. Progress to Date
  - b. Contractor (1-MONTH LOOK AHEAD)
- IV. CHANGE ORDERS
  - a. Groveland CSD Contingency Used
    - i. Labor, Material and Equipment costs for valve/piping replacement at Butler Way Pump Station – Moyle (\$16,034.80)
  - b. Fully Executed
    - i. Change Order No. 1 – Additional Structural Repairs in Big Creek Clearwell (\$33,217.80 and 8 Additional Working Days)
    - ii. Change Order No. 2 – Relocation of ARV to Adjacent Wye Fitting at Butler Way Pump Station (No Cost and 2 Additional Working Days)

- iii. Change Order No. 3 – Installation of Insulation in Both the Big Creek and Second Garrotte New Electrical Cabinets (\$953.00 and No Working Days)
  - iv. Change Order No. 4 – Inspection Sand Blast (Time & Material) (\$46,457.90 and 4 Additional Working Days)
  - v. Change Order No. 5 – Addition of Inlet ARV at Butler Way Pump Station (\$2,116.00 and 1 Working Day)
  - vi. Change Order No. 6 – Upgrade of Pressure Transmitter at Butler Way Pump Station (\$3,832.50 and 0 Working Day)
  - vii. Change Order No. 7 – Additional Communications Between Tank1 and Butler Way Pump Station (\$5,637.45 and 1 Working Day) (Pending Contractor Execution)
  - viii. Change Order No. 8 – Additional Big Creek Punch List Items (\$10,800 and 1 Working Day) (Pending Contractor Execution)
- c. Received
    - i. Pending Change Order No. 14 – Additional Work at Butler Way (\$2,813.00 and 1 Working Days)
  - d. Denied
    - i. Pending Change Order No. 1 – Oil in Tank (\$48,539.00 and 14 additional Working Days)
    - ii. Pending Change Order No. 6 – Lid Pin Holes Repairs (\$14,200 and 2 additional Working Days)
    - iii. Pending Change Order No. 11 – Oil Removal from Big Creek Clearwell Baffles (\$39,078.00 and 7 Working Days)
    - iv. Pending Change Order No. 15 – Oil in Second Garrotte Clearwell (\$22,000 and 4 Working Days)
    - v. Pending Change Order No. 16 – Oil in Second Garrotte Clearwell Baffles (\$10,600 and 2 Working Days)

V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 – 42
- b. Remaining Submittals
  - i. None



VI. REVIEW RFI LOG

- a. Responded RFI's
  - i. RFI No. 1 – 31, 33 - 35
- b. Pending RFI's
  - i. None

VII. Claims

- a. Claim No. 1 – Oil in the Tank
  - i. Responded
- b. Claim No. 2 – Additional Expenses Incurred for Big Creek Clearwell Coating
  - i. Responded
- c. Claim No. 3 – Relocation of ARV at Butler Way Pump Station
  - i. Claim Removed
- d. Claim No. 4 – Mill Scale in Big Creek Clearwell and Chlorine Contact Tank
  - i. Responded

VIII. PAYMENT REQUESTS

- a. Processed
  - i. Disbursement Request No. 1 (\$331,640.00)
    - 1. Received.
  - ii. Disbursement Request No. 2 (\$298,997.00)
    - 1. Received.
  - iii. Disbursement Request No. 3 (\$673,932.00)
    - 1. Received.
  - iv. Disbursement Request No. 4 (\$510,681.00)
    - 1. Received.
  - v. Disbursement Request No. 5 (\$132,385.00)
    - 1. Received.
  - vi. Disbursement Request No. 6 (\$49,199.00)
    - 1. Submitted 7/28/2021
  - vii. Disbursement Request No. 7 (\$301,594.00)
    - 1. Submitted 8/31/2021

IX. PROJECT SCHEDULE

i. Butler Way

1. Sound enclosure estimated delivery delayed to middle of September.

X. CONCERNS

XI. ADJOURN