Groveland Community Services District

# BOARD MEETING AGENDA SUBMITTAL

**TO:** **GCSD Board of Directors**

**FROM:** **Peter Kampa, General Manager**

**DATE:** **October 14, 2026**

**SUBJECT:** **Agenda Item 4D: Adoption of a Resolution Appointing Kenneth Lawrence to the Citizen's Advisory Committee**

## RECOMMENDED ACTION

Staff recommends the following action:
*I Move adopt resolution 31-2026 appointing Kenneth Lawrence to the Citizens' Advisory Committee.*

## BACKGROUND

On July 8, 2026, the Board appointed 8 citizens for the establishment of a Citizens' Advisory Committee (CAC) as an important component of ensuring transparency, accountability, and community engagement related to the Groveland Fire Department special benefit assessment process.

During the Board's discussion, it was agreed that if additional community members expressed interest in serving on the CAC, staff would return the item to the Board for consideration of additional appointments to maintain the desired nine to eleven members.

Mr. Kenneth Lawrence submitted his CAC application a few days before the committee's 3rd meeting on September 8, 2026, which he attended as a community member. The committee unanimously agreed to add Kenneth as a member of the committee.

This item is presented to the Board for consideration in keeping with the Board's direction that the CAC consists of nine to eleven members. Staff recommend appointing Kenneth Lawrence to the Citizens' Advisory Committee.

## ATTACHMENTS:

1. Application
2. Resolution 31-2026

**RESOLUTION 31-2026**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPOINTING KENNETH LAWRENCE TO THE CITIZEN'S ADVISORY COMMITTEE**

**WHEREAS**, on July 8, 2026, the Board appointed 8 citizens for the establishment of a Citizens' Advisory Committee (CAC) as an important component of ensuring transparency, accountability, and community engagement following the assessment process.; and

**WHEREAS**, During the Board's discussion, it was agreed that if additional community members expressed interest in serving on the CAC, staff would return the item to the Board for consideration of additional appointments; and

**WHEREAS**, Mr. Kenneth Lawrence submitted his CAC application a few days before the committee's 3rd meeting on September 8, 2026, which he attended as a community member. The committee unanimously agreed to add Kenneth as a member of the committee; and

**WHEREAS**, the Board has reviewed the applications submitted and desires to appoint qualified members to serve on the Citizens' Advisory Committee.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Groveland Community Services District hereby:

1. Appoints Kenneth Lawrence to serve as a member of the Citizens' Advisory Committee
2. Directs that the Citizens' Advisory Committee shall carry out the duties and responsibilities established in Resolution No. 16-2026 and any additional direction provided by the Board of Directors.
3. Authorizes the General Manager or designee to provide administrative support necessary for the operation of the Citizens' Advisory Committee.
4. Provides that should vacancies occur or additional appointments become necessary, the Board of Directors may appoint additional members by future Board action.
5. Committee terms shall rotate on a two (2) and three (3) year terms.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY** Adopt Resolution 31-2026 Appointing Kenneth Lawrence to the Citizen's Advisory Committee.

**WHEREFORE,** this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on October 14, 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVE:

_____

John Armstrong, Board President

ATTEST:

_____

Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 14, 2026.
DATED: _____

Groveland Community Services District

Office – 209.962.7161
Fire Department – 209.962.7891
www.gcsd.org
Water • Sewer • Parks • Fire Protection
18966 Ferretti Road P.O. Box 350 Groveland, CA 95321-0350

**Groveland Community Services District**

**Citizen's Advisory Committee (CAC) Application**

**Fire Suppression Assessment**

## Thank You for Your Interest

The Groveland Community Services District (GCSD) is seeking community members to serve on a Citizen's Advisory Committee (CAC) to provide independent input, transparency, and oversight related to the proposed Fire Suppression Assessment.

The CAC will serve as a community voice, helping to review information, raise questions, and support clear communication between the District and property owners.

## Committee Purpose (Summary)

The CAC will:

- Provide **independent community perspective** on the Fire Suppression Assessment
- Review information related to **fairness, methodology, and service levels**
- Serve as a **two-way communication link** with the community
- Support **transparency and accountability**, including implementation oversight if approved

The CAC is **advisory only** and does not make final decisions.

## Time Commitment

- Initial meetings: 1–2 meetings (if feasible, prior to ballot deadline)
- Ongoing: Monthly (first several months), then quarterly
- Estimated duration: Up to 12–24 months

**Applicant Information**

**Full Name:** Ken Lawrence

**Property Address (within GCSD):**

[redacted]

**Mailing Address (if different):**

[redacted]

**Phone Number:** [redacted]

**Email Address:** kenneth-lawrence@SBCGLOBAL.NET

**Property Ownership / Stakeholder Information**

☒ Property Owner (Residential)
☐ Property Owner (Commercial/Business)
☐ Community Association
☐ Renter / Resident
☐ Business Owner (within District)
☐ Other (please describe): _____

**Area / Neighborhood Representation (if applicable)**

Big Oak Flat

**Background and Experience (Optional but Helpful)**

Please describe any experience, skills, or knowledge you feel would be helpful to this committee (e.g., community involvement, fire service, finance, public service, etc.):

30 yrs Fire Experience
Volunteer Firefighter - Santa Clara County
Municipal - Milpitas City of
Private Fire Lockheed M & S

**Interest and Perspective**

**1. Why are you interested in serving on this committee?**

To have a better understaind of what the committee is looking for

**2. What perspectives or concerns do you believe are important for the committee to consider?**
(There are no "right" answers—diverse viewpoints are encouraged.)

Fire protection for Big Oak Flat, Groveland

**3. Are you generally:**

☐ Supportive of the proposed assessment

☐ Opposed to the proposed assessment

☒ Undecided / seeking more information

*(**Answer is Optional** – included to help ensure a balanced committee representing diverse viewpoints.)*

**Availability**

Are you able to attend meetings (in person and/or virtual) as described above?

☒ Yes

☐ No

☐ With some limitations (please describe):

**Commitment to Participation**

Committee members are expected to:

- Review meeting materials in advance
- Participate respectfully in discussions
- Consider a range of community perspectives
- Support transparent and constructive dialogue

☐ I understand and am willing to meet these expectations

**Conflict of Interest Disclosure**
Please disclose any potential conflicts of interest (financial, professional, or personal) that could relate to the Fire Suppression Assessment:

None

**Acknowledgment**
I understand that:

- This is an **advisory committee**
- Members are ***appointed by the GCSD Board of Directors***
- Meetings may be public and subject to applicable transparency requirements

**Signature:** Kenneth F Lawrence **Date:** 8-7-2026

**Submission Information**
Please submit your completed application by:

**Deadline:** June 10, 2026

**Email:** Meghan Atkins at matkins@gcsd.org

**Mail or Drop-off:**
Groveland Community Services District
PO Box 350
18966 Ferretti Road, Groveland, CA 95321

**Questions?**
For more information, please contact:
Jennifer Donabedian, Administrative Services Manager

jdonabedian@gcsd.org
(209) 962-7161

**Thank you for your interest in serving your community.**