

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
May 14, 2019
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, John Armstrong, Spencer Edwards, and Robert Swan being present. Also present was Administrative Services Manager Jennifer Flores, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:04am.

Absent: Director Mora

Approve Order of Agenda

Director Kwiatkowski announced that Directors Swan and Armstrong had scheduling conflicts and would have to leave the meeting between 12:00pm and 1:00pm. She requested the closed session items be considered after the consent calendar.

Motion

Director Edwards moved, seconded by Director Armstrong, and the motion passed to approve the order of the agenda as amended.

Ayes: Directors Armstrong, Edwards, Kwiatkowski, and Swan

Absent: Director Mora

Public Comment

A member of the public inquired whether the General Manager ad hoc committee met and how many times.

A member of the public stated that it appeared the District was purposely putting the more contentious items at the end of the agenda.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
 1. Notice of Completion Filed for the Ferretti Road Water and Sewer Repairs
 2. Update Report on the Status of Preparation of Water and Sewer System Capital Improvement Plans
 3. Update report on the status of the District's response to Tuolumne County Regarding the Environmental Impact Report Notice of Preparation (NOP) for the Proposed Terra Vi Lodge Project
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report

1. 3rd Quarter Financial Statement
 2. Quarterly Investment Report
- B. Community Relations Consultant's Report
 - C. Park Advisory Committee Report

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the April 12, 2019 Special Meeting
- B. Accept April Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title
- D. Adoption of Resolution 13-2019, A Resolution Approving an Option and Lease Agreement Between Groveland Community Services District and New Cingular Wireless PSC, LLC, for Cell Site at Second Garrote
- E. Adoption of Resolution 26-2019 Approving a Legislative Advocacy Policy
- F. Establish a Development and Adoption Schedule for the 2019/20 Fiscal Year Budget, Including a Special Meeting/Budget Workshop on May 30, 2019 at 10:00am

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed to approve the Consent Calendar.

Ayes: Directors Armstrong, Edwards, Kwiatkowski, and Swan

Absent: Director Mora

The Board convened into closed session at 11:45am.

Closed Session (Public may comment on closed session item prior to Board convening into closed session)

- A. Public Employee Appointment (Pursuant to Govt. Code Sec. 54957)
Title: General Manager
- B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: General Manager and Administrative Services Manager
Employee Organization: Operating Engineers, Local 3

The Board reconvened into open session at 12:10pm.

Director Kwiatkowski announced that there was no Board action taken in closed session.

Director Kwiatkowski also announced that item 7B was tabled to a Special Meeting to be held on May 30th as there was not enough time to discuss the issue at today's meeting.

Public Session – Board Action/Announcement out of Closed Session

- A. Consideration of Adoption of Resolution 27-2019 Approving an Employment Agreement with Peter Kampa for the Position of General Manager

Director Kwiatkowski announced that, "The Board considered the adoption of Resolution 27-2019 approving an Employment Agreement with Peter Kampa for the position of General Manager, now we have one change in the contract, we would like to announce the time off; it would be two weeks paid vacation, two weeks of paid admin leave, and two weeks of unpaid personal leave, and that would total the six weeks that was in question that was brought up by the member of the public."

Motion

Director Swan moved, seconded by Director Edwards and the motion passed to approve Resolution 27-2019 approving an Employment Agreement with Peter Kampa for the position of General Manager with the discussed and agreed upon revisions regarding leave.

Ayes: Directors Armstrong, Edwards, Kwiatkowski, and Swan

Absent: Director Mora

Director Swan left the meeting at 12:15pm.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

- A. Review of, and Board Prioritization and Direction on Board Goals, Management Objectives and Related Actions; Covering all District Services and Activities

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed to approve the management objectives as presented.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Approval of the Submission of a CALFIRE Volunteer Assistance Grant Application in an Amount of up to \$20,000 and Committing to a 50% Project Cost Match

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed to allow the GCSD Fire Department to apply for the CAL FIRE Volunteer Assistance Grant and to allow the General Manager to sign any subsequent documentation for the application.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Adoption of Resolution 23-2019 Approving Implementation FY 2019/20 Water Rates to be Effective July 1, as Stipulated in the 2015 Water Rate Analysis

Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed to Adopt Resolution 23-2019 Approving Implementation FY 2019/20 Water Rates to be Effective July 1, as Stipulated in the 2015 Water Rate Analysis.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Adoption of Resolution 24-2019 Approving Implementation FY 2019/20 Sewer Rates to be Effective July 1, as Stipulated in the Approved 2018 Sewer Rate Plan

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed to Adopt Resolution 24-2019 Approving Implementation FY 2019/20 Sewer Rates to be Effective July 1, as Stipulated in the 2018 Sewer Rate Plan.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Adoption of Resolution 25-2019 Establishing Designated Water Reserve System Reserves

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed to Adopt Resolution 25-2019 Establishing Designated Water Reserve System Reserves.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Consideration of Appointment of a Representative of the Board to Serve as the Candidate for Potential Selection to Serve as a Special District Representative on the County LAFCO and Provide Direction Regarding Associated Cost Sharing Agreements and Decision Making

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed to:

1. Appoint Director Kwiatkowski to serve on LAFCO should the Commission be expanded to include special districts;

2. Allow special district members to vote on proposals affecting their own districts;

3. Authorize the Board President or designee to approve a special district funding allocation of up to 1/3 of the cost of LAFCO operation, distributed among districts according to a formula acceptable to a majority of the special districts participating.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Approval to Proceed with Preparation of a Funding Application to the USDA Rural Development, Rural Utilities Services for Water System Improvements Including Installation of an Automated (Water) Meter Reading System, Improvements to the Alternate Water Supply Facility, Upgrade of the Wastewater Plant Headworks and Renovation of the Wastewater Reclaimed Irrigation System

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed that the Groveland Community Services District (GCSD) Board of Directors authorize the preparation of a Preliminary Engineering Report and submit a funding application to USDA to fund some of the FY 2019-20, and FY 2020-21 Capital Improvement Projects.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

Initial Review of a Private Sewer Lateral Regulation to be Included in the Revised Sewer Ordinance

Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed that the Board accept the recommended language for inclusion in the draft revised Sewer Ordinance.

Ayes: Directors Armstrong, Edwards, Kwiatkowski

Absent: Directors Mora and Swan

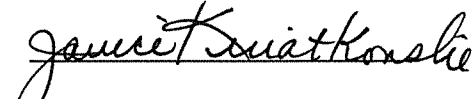
Adjournment

The meeting was adjourned at 1.22pm.

ATTEST:

Jennifer Flores, Board Secretary

APPROVED:


Janice Kwiatkowski, President