

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
October 19, 2016
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Bob Swan, President, Bruce Carter, Vice President, Scott Wemmer, and Steve Perreira being present. Also present General Manager Jon Sterling.

Director Armstrong and was absent

Agenda Approval

Motion

Director Swan moved, seconded by Director Carter, and the motion passed to approve the agenda as written.

Ayes: Directors Swan, Carter and Wemmer

Absent: Director Armstrong and Perreira

Director Swan asked to reconsider the agenda by moving item 2, to item 4, so that the item can be discussed once the other absent directors arrive.

Motion

Director Swan moved, seconded by Director Carter, and the motion passed to approve the agenda as amended.

Ayes: Directors Swan, Carter and Wemmer

Absent: Directors Armstrong and Perreira

Closed Session

- A. Conference with Labor Negotiator (Government Code Section 54957.6)
Agency designated representative: General Manager
Employee Organization: Operating Engineers, Local #3

The Board did not convene into closed session.

Action Items to be Considered by the Board of Directors

Consider for Approval Holding Public Hearing on December 19, 2016 Regarding Approval of District's 2015 Urban Water Management Plan (UWMP)

Mr. Sterling presented the item to the Board and stated that staff missed the deadline for advertisement to allow for the 60 day notification requirement. He further stated that the request was to move public hearing to December 19th.

Motion

Director Carter moved, seconded by Director Wemmer, and the motion passed to approve the holding of a Public Hearing for the Urban Water Management Plan on December 19, 2016.

Ayes: Directors Swan, Carter and Wemmer

Absent: Directors Armstrong and Perreira

Consider for Approval Will Serve and Maintenance Agreement between Groveland Community Services District and Mar-Val Food Stores, Inc.

Mr. Sterling presented the item to the Board. He stated himself and the C&D Supervisor did not want to obligate the District with making repairs inside the parking lot in Groveland. He further stated any of the improvements beyond the Cal Trans right of way would be the owners' responsibility. The agreement has been approved by District counsel, and is in front of the Board for approval. A brief discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed to approve the Will Serve and Maintenance Agreement between Groveland Community Services District and Mar-Val Food Stores, Inc.

Ayes: Directors Swan, Carter and Wemmer

Absent: Directors Perreira and Armstrong

Director Swan declared a short recess. The meeting reconvened at 10:16 a.m.

Director Perreira entered the meeting at 10:16 am.

The opportunity to enter closed session was considered. The Board did not enter closed session.

Consider for Approval 2016-2019 Memorandum of Understanding between the District and Operating Engineers Local #3, Revised Employee Handbook and the Compensation and Classification Plan.

Mr. Sterling presented the item to the Board. He discussed the revisions to the Employee Handbook and Classification and Compensation Plan. He further stated that a lot of work had been done to develop a compensation & classification plan, and an MOU, that is financially responsible. He further stated the Plan affords the District the opportunity to offer a benefits and salary schedule that will allow the District to recruit and retain employees. A discussion ensued between the Board and staff.

The Board was presented with an alternative proposed Salary Schedule that reflected a different salary range for the Office Manager and Finance Clerk positions. The Board considered the item. The Board did not take action on the proposed alternative salary schedule.

Mr. Sterling stated in the C&C Plan the salary schedule is to be reviewed by the General Manager every three years, in hopes to keep the District competitive with industry pay.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed to approve the 2016-2019 Memorandum of Understanding and Salary Range for Current Employees, between the District and Operating Engineers Local #3, as well as the Revised Employee Handbook, and the Compensation and Classification Plan as of October 19, 2016.

Ayes: Directors Swan, Carter, Wemmer, and Perreira

Absent: Director Armstrong

Consider for Approval Selecting Consultants to Conduct the Sewer Rate Study

Mr. Sterling presented the item to the Board. Director Carter stated he wants the Board to ask the consultants to revise their proposals to omit the location based rate as it is not required to meet Prop 218 requirements. A long discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Perreira, and the motion passed to award the Sewer Rate Study to Bartle & Wells.

Ayes: Directors Swan, Carter, Wemmer, and Perreira

Absent: Director Armstrong

Consider for Approval Customer Satisfaction Survey to be Published on the District Website

Mr. Sterling stated that the new web page has the option for posting forms to conduct surveys, and that staff and Director Carter feel that this is an efficient and affordable way to conduct surveys. A discussion ensued between the Board and staff.

An additional question was added "Any suggestions to reduce the cost of service?"

Director Perreira stated the Board Policy Manual states we must ask about rates, so he is voting against the item.

Motion

Director Carter, seconded by Director Swan, and the motion passed to approve the Customer Satisfaction Survey Draft as submitted with the Addition of Question 9, Do You Have Any Suggestions on How GCSD might Reduce the Cost of Services.

Ayes: Directors Swan, Carter and Wemmer

Noes: Director Perreira

Absent: Director Armstrong

Adjournment

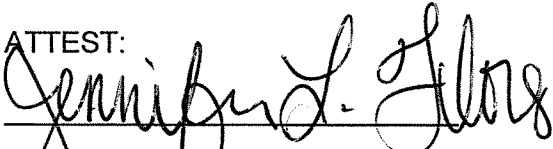
Motion

Director Swan moved, seconded by Director Carter, and the motion passed to adjourn the meeting at 11:38 am.

Ayes: Directors Swan, Carter, Wemmer, and Perreira

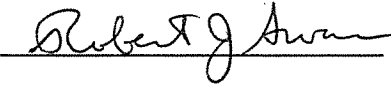
Absent: Director Armstrong

ATTEST:



Jennifer Flores, Board Secretary

APPROVED:



Robert Swan, President

Robert Swan, President