

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
May 14, 2018  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Janice Kwiatkowski, Nancy Mora, and Spencer Edwards, being present. Also present was Admin Office Manager/District Secretary Jennifer Flores and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:00 am.

Absent: Director Armstrong

**Approve Order of Agenda**

Motion

*Director Kwiatkowski moved, seconded by Director Edwards, and the motion passed to approve the order of the agenda.*

*Ayes: Directors Swan, Edwards, Mora, and Kwiatkowski*

*Absent: Director Armstrong*

**Action Items to be Considered by the Board of Directors**

**Public Comment**

A member of the public read a written statement regarding Board decorum issues, specifically related to Director Armstrong's behavior during meetings.

A member of the public corrected a statement made previously by Director Swan that the annual water rate increase was skipped the previous year.

**Consent Calendar**

- A. Approve Minutes from the April 9, 2018 Regular Meeting
- B. Approve Minutes from the April 12, 2018 Special Meeting
- C. April Payables
- D. Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to approve the Consent Calendar as written.*

*Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan*

*Absent: Director Armstrong*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

- A. Consideration of Approving the Development of a Student Mural on the Skate Park Ramps at Mary Laveroni Park

Motion

*Director Kwiatkowski moved, seconded by Director Edwards, and the motion passed to develop a student mural on the Skate Park ramps at Mary Laveroni Park.*

*Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan*

Absent: Director Armstrong

B. Consideration of Adoption of Resolution 11-18 Approving Amendment to Section 803 Reservation of Park Facilities of the District Operational Policies and Procedures

Motion

*Director Edwards moved, seconded by Director Mora, and the motion passed to adopt Resolution 11-18 approving amendment to Section 803 reservation of Park Facilities of the District Operational Policies and Procedures.*

*Ayes: Directors Edwards, Mora, and Kwiatkowski*

*Abstain: Director Swan*

*Absent: Director Armstrong*

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Consideration of Adoption of Resolution 12-18, a Resolution Rescinding Resolution 9-96 and Eliminating the Collection of Renter Deposits

Motion

*Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to adopt Resolution 12-18, a Resolution rescinding Resolution 9-96 and eliminating the collection of Renters Deposits.*

*Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan*

*Absent: Director Armstrong*

B. Discussion Regarding the Status and Board Action Related to the Scope of the Sewer System Improvements Planning Project

Motion

*Director Swan moved, seconded by Director Edwards, and the motion passed to adopt the listed Recommended Actions as stated in the Board Packet.*

C. Discussion and Action Related to the 2018 Sewer Rate Study

The Board directed staff to continue with the presented direction.

D. *Timed Agenda Item at 11:00AM: Presentation by Maureen Frank, Deputy County Administrator Regarding Request for Land for the Groveland Community Resiliency Center and Consideration of Donation of the Land to the County of Tuolumne*

Motion

*Director Edwards moved, seconded by Director Kwiatkowski, and the motion passed to enter into a partnership with the County of Tuolumne with the ultimate goal of donating 2.5 acres as shown on map to the Resiliency Center Project contingent upon the satisfactory development of the project and possibly using the pre-existing contract format the District has used in the past with the County for the Library and Youth Center.*

The Board took a recess at 11:52am.

The Board reconvened at 11:59am.

E. Consideration of Adoption of Notice of Exemption for Park Flood Restoration Project Pursuant to the California Environmental Quality Act (CEQA)

Motion

Director Swan moved, seconded by Director Mora, and the motion passed to adopt a Notice of Exemption for Park flood restoration project pursuant to the California Environmental Quality Act (CEQA).

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

- F. Consideration of Adoption of Resolution 13-18, a Resolution Approving a Development Agreement for the Airport Estates Development; Mid Valley Aviation, LLC, Jason Johanson & Rex Pemberton

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve adopting Resolution 13-18, a Resolution approving a Development Agreement for the Airport Estates Development; Mid Valley Aviation, LLC. Jason Johanson and Rex Pemberton.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

- G. Discussion and Action Related to a Request that Tuolumne County LAFCO Submit for a Vote, the Proposal that Special Districts Hold Membership in County LAFCO

Motion

Director Kwiatkowski moved, seconded by Director Edwards, and the motion passed to support the process of Special District's representation of the Tuolumne County LAFCO.

- H. Consideration of Adoption of Resolution 14-18, a Resolution Approving a 2017/18 Park Budget Amendment and Reserves Transfer to Fund Restoration Costs Related to the March 22, 2018 Flash Flood

Motion

Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to adopt Resolution 14-18, a Resolution approving a 2017/18 Park Budget amendment and reserves transfer to fund restoration costs to the March 22, 2018 flash flood.

- I. Discussion and Action Related to the Assumptions and Criteria Being Used to Develop the 2018-19 Fiscal Year Budget

Motion

Director Kwiatkowski moved, seconded by Director Mora, and the motion passed to prepare the Final Draft Budget for Board consideration based on the agreed upon Budget assumptions and criteria.

**Information Items**

A. Report from Directors Kwiatkowski, Edwards, and Mora Regarding Recent Attendance at CSDA Leadership Academy Conference

B. Park Committee Report (Directors Kwiatkowski & Edwards)

Director Swan directed to disband the Park Committee.

C. Staff Reports

- i. General Manager's Comments

- 1. 3rd Quarter Financial Statement

- ii. Operations and Maintenance

- iii. Admin/Finance

**1. Director Comments**

**Adjournment**

Motion

Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to adjourn the meeting at 2:31pm.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

APPROVED:

ATTEST:

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Robert Swan, President

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Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
May 25, 2018  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Nancy Mora, and Janice Kwiatkowski, being present. Also present was Administrative Services Technician Amanda Livingston and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:01 a.m.

Absent: Directors Edwards and Armstrong

**Agenda Approval**

Motion

*Director Swan moved, seconded by Director Mora, and the motion passed to approve the agenda as written.*

*Ayes: Directors Swan, Mora, and Kwiatkowski*

*Absent: Directors Armstrong and Edwards*

**Action Items to be Considered by the Board of Directors**

**Conduct a Board Workshop and Receive Preliminary Public Input in Review of the Proposed District Budget for the 2018/19 Fiscal Year Beginning July 1, 2018.**

**A. Establish a Public Hearing Date of June 11, 2018 for Consideration of Adoption of the Final 2018/19 Fiscal Year Budget**

The Board of Directors stated the District will have a public hearing at the July regular meeting to consider adoption of the final 2018/19 fiscal year budget.

**Discussion and Action Related to the Development of Norms for Board Member Conduct to Facilitate Effective Deliberations; and Protocol to Create the Structure and Process for Effective Board Meetings**

**Adjournment**

Motion

*Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to adjourn the meeting at 2:24 p.m.*

*Ayes: Directors Swan, Mora, and Kwiatkowski*

*Absent: Directors Armstrong and Edwards*

APPROVED:

ATTEST:

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Robert Swan, President

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Jennifer Flores, Board Secretary

**GROVELAND COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 15-18**

**ADOPTING THE FISCAL YEAR 2018/19 PRELIMINARY BUDGET**

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**WHEREAS**, the Groveland Community Services District desires to manage its fiscal affairs according to an adopted budget; and

**WHEREAS**, in accordance with California Government Code Section 61110 et seq the Board of Directors desires to adopt a Preliminary Budget for the 2018-2019 Fiscal Year, effective July 1; and

**WHEREAS**, the Board has reviewed the draft Fiscal Year 2018-2019 Budget at a public meeting held on May 25, 2018, and provided direction to management in preparation of the Preliminary budget currently under consideration; and

**WHEREAS**, the District will consider the adoption of the Final Fiscal Year 2018-2019 Budget prior to September 1, 2018;

**NOW, THEREFORE, BE IT RESOLVED**, by the District Board of Directors that:

1. The Preliminary 2018-2019 Fiscal Year Budget is hereby approved and expenditures contained therein authorized in accordance with District policy; and
2. A Public Hearing is hereby called on August 13, 2018 to consider public input and comments on the Final Fiscal Year 2018-2019 Budget prior to its adoption; and
3. The General Manager shall publish the Notice of Public Hearing as required by law; and
4. The General Manager shall prepare the Final Fiscal Year 2018-2019 Budget.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 11, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Robert Swan, President

ATTEST:

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Jennifer L. Flores, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Jennifer L. Flores, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 11, 2018.

DATED: \_\_\_\_\_.

**GROVELAND COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 16-18**

**SUPPORTING SPECIAL DISTRICT REPRESENTATION ON THE TUOLUMNE COUNTY  
LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

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**WHEREAS**, Local Agency Formation Commissions (LAFCO) were established by state legislature in 1963 as regulatory agencies in each California county to ensure the orderly formation and development of local agencies, which is now provided for in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CA Government Code Section 56000 et seq.); and

**WHEREAS**, among other regulatory powers, LAFCOs are responsible for approving, establishing, expanding, reorganizing and, in limited circumstances, dissolving cities and special districts within their respective counties; and

**WHEREAS**, LAFCOs are required to be made of two county representatives, two city representatives and one public member; and

**WHEREAS**, in 1972, state law made it possible for LAFCOs to expand their membership by adding two independent special district representatives, which can be achieved through a process set forth in CA Government Code Section 56332; and

**WHEREAS**, Tuolumne County LAFCO currently does not have independent special district representation; and

**WHEREAS**, since Tuolumne County LAFCO directly impacts operations, existence and growth of independent special districts within the County, including Groveland Community Services District (District), it is important that special districts gain representation on the Tuolumne County LAFCO; and

**WHEREAS**, if special districts gain representation on the Tuolumne County LAFCO, they will be required to share a negotiated portion (up to one-third) of the total Tuolumne County LAFCO costs, which averaged about \$45,000 per year over the last five years; and

**WHEREAS**, some independent special districts in Tuolumne County met on May 3, 2018, to begin discussions regarding interest in gaining special district representation on Tuolumne County LAFCO and negotiation of potential costs; and

**WHEREAS**, this Board on May 9, 2018 expressed its support for special district representation on Tuolumne County LAFCO; and

**WHEREAS**, it is in the best interest of the District to support special district representation on Tuolumne County LAFCO through adoption of this Resolution; to collaborate with other independent special districts to complete the process of gaining special district representation, and to negotiate cost share with the County and other special districts.

**NOW, THEREFORE, BE IT RESOLVED**, by the District Board of Directors that:

1. The District formally supports independent special districts gaining representation on the Tuolumne County LAFCO; and
2. The General Manager is authorized to represent the District by continuing discussions with other special districts and the County needed to gain special district representation on Tuolumne County LAFCO; and



3. The General Manager is authorized to negotiate on behalf of the District to determine special districts' share of LAFCO costs and the District's share of LAFCO costs; and
4. The Board President is authorized to vote on behalf of the District in favor of gaining special district representation on Tuolumne County LAFCO, should it be determined that the vote may occur by mail-in ballot or in person instead of by formal resolution.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 11, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Robert Swan, President

ATTEST:

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Jennifer L. Flores, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Jennifer L. Flores, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 11, 2018.

DATED: \_\_\_\_\_.

## **AGENDA SUBMITTAL**

**TO:** GCSB Board of Directors

**FROM:** Peter J. Kampa, General Manager

**DATE:** June 11, 2018

**SUBJECT:** Item 6Ei. General Manager's Comments

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### **BACKGROUND**

Included in this agenda packet are two documents that should be of interest to the Board. The first is a summary of funding available under Proposition 68, which was approved by the voters this week. As you will find, there are opportunities for the District to secure a minimum of \$200,000 for eligible park improvements. The intent of this report is simply to educate on the opportunities and if there is continued interest, the item can be placed on a future Board agenda or delegated to the Park Committee for recommendation.

The second attachment hereto is a copy of the most recent list of CSDA Legislative priorities. President Bob Swan and I attended the CSDA Legislative Action Days in May and were briefed on each of the bills. Management will provide a summary of those bills with the highest level of potential impact on the District or special district industry.

### **ATTACHMENTS**

- Summary of Proposition 68 funding opportunities
- CSDA Priority Bills (Legislation)

GENERAL MANAGER'S REPORT  
SUMMARY OF PROPOSITION 68 FUNDING OPPORTUNITIES  
GROVELAND CSD  
JUNE 11, 2018

On June 5, 2018, California voters approved the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018. The authorizes the sale of \$4.1 billion in general obligation bonds to fund various natural resources-related programs such as for habitat conservation, parks, and water-related projects. I have carefully reviewed the Proposition and summarized below the various funding allocations contained therein that could be accessed by the District to address community needs. Management will summarize this report during the meeting.

Please note that these bond funds apply only to capital projects, and do not fund operations. To access any of these grants, the District would need to commit to maintaining funded improvements for a period of years. If there is interest on the part of the Board to pursue Prop 68 grant funds, direction should be given to convene a meeting of the Park Committee to discuss how to identify and prioritize improvements to our Park Services.

- Two hundred million dollars (\$200,000,000) for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients shall be encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.
- 60% of the \$200,000,000 available to cities and districts based on population, or a minimum of two hundred thousand dollars (\$200,000).

To receive an allocation the recipient shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction.

- Forty million dollars (\$40,000,000) shall be available for grants, awarded proportionally based on populations served, to local agencies that have obtained voter approval between November 1, 2012, through November 30, 2018, inclusive, for revenue enhancement measures aimed at improving and enhancing local or regional park infrastructure. A recipient of a grant under this section shall receive at least two hundred fifty thousand dollars (\$250,000) for the purposes of the revenue enhancement measure.
- Thirty million dollars (\$30,000,000) shall be available for competitive grants to local agencies to provide nonmotorized infrastructure development and enhancements that promote new or alternate access to parks, waterways, outdoor recreational pursuits,

and forested or other natural environments to encourage health-related active transportation and opportunities for Californians to reconnect with nature.

- Twenty-five million dollars (\$25,000,000) shall be available for a competitive grant program for cities, counties, and districts in nonurbanized areas. In awarding the grants, the department may consider the following factors:

(1) Whether the project would provide new recreational opportunities in rural communities that have demonstrated deficiencies and lack of outdoor infrastructure in support of economic and health-related goals.

(2) Whether the project proposes to acquire and develop lands to enhance residential recreation while promoting the quality of tourism experiences and the economic vitality of the community. These enhancements may include accessibility for individuals with disabilities, trails, bikeways, regional or destination-oriented recreational amenities, and visitor centers.

(3) Whether the project includes collaboration between public and nonprofit organizations, including, but not limited to, nonprofit land trusts, to facilitate public access to privately owned lands for regional trail development for wildlife viewing, recreation, or outdoor experiences for youth.

(b) Unless the project has been identified as serving a disadvantaged community, an entity that receives an award under this chapter shall be required to provide a match of 20 percent.

- Four hundred forty-three million dollars (\$443,000,000) as competitive grants for projects that plan, develop, and implement climate adaptation and resiliency projects. Eligible projects shall improve a community's ability to adapt to the unavoidable impacts of climate change, improve and protect coastal and rural economies, agricultural viability, wildlife corridors, or habitat, develop future recreational opportunities, or enhance drought tolerance, landscape resilience, and water retention.

Sixty million dollars (\$60,000,000) of the \$443,000,000 shall be made available to Promote, develop, and improve any of the following:

(A) Community, civic, or athletic venues.

(b) Of the amount subject to this section, twenty million dollars (\$20,000,000) shall be available for multibenefit green infrastructure investments in or benefiting disadvantaged or severely disadvantaged communities.

Two hundred fifty million dollars (\$250,000,000) shall be available for projects that improve water quality or help provide clean, safe, and reliable drinking water to all Californians.