



**FILED**  
DATE 12-21-01  
IN THE OFFICE OF  
GROVELAND COMMUNITY  
SERVICES DISTRICT  
BY Carla Cal  
SECRETARY

G.C.S.D. Services – 209 / 962-7161  
Fire Department – 209 / 962-7891

water • fire protection • parks • wastewater collection & treatment

18966 Ferretti Road P.O. Box 350 Groveland, CA 95321-0350

RESOLUTION NO. 17-01

A RESOLUTION OF THE GROVELAND COMMUNITY SERVICES  
DISTRICT ADOPTING THE FAIR POLITICAL PRACTICES  
COMMISSIONS'S MODEL CONFLICT OF INTEREST CODE

WHEREAS, amendments to the Political Reform Act, Government Code Sections 81000, et. seq., have in the past and foreseeably will in the future require conforming amendments to be made in Conflict of Interest Codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Adm. Code Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Section 11370, et seq.; and

WHEREAS, incorporation by reference of the terms of the aforementioned regulation and amendments to it in Conflict of Interest Codes will save this body time and money by minimizing the actions required of this body to keep the Codes in conformity with the Political Reform Act;

BE IT NOW THEREFORE RESOLVED AS FOLLOWS:

1. All previously adopted resolutions approving various Conflict of Interest Codes are hereby rescinded.
2. The terms of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendices in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest code of the Groveland Community Services District.
3. Persons holding designated positions shall file statements of economic interests with the District who will forward them to the Clerk of the Board of Supervisors who will make the statements available

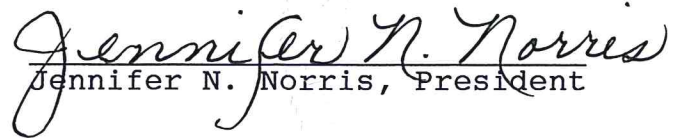
for public inspection and reproduction.

PASSED AND ADOPTED the 10th day of December, 2001, by the following vote:

AYES: DIRECTORS: Norris, Myers, Henderson, Edwards, Moore  
NOES: DIRECTORS: None  
ABSENT: DIRECTORS: None

ATTEST:

  
\_\_\_\_\_  
Carol A. Carlson, Secretary

  
\_\_\_\_\_  
Jennifer N. Norris, President

GROVELAND COMMUNITY SERVICES DISTRICT

APPENDIX

Conflict of Interest Code

Exhibit "A"

Designated Positions

DISCLOSURES CATEGORY:

Directors

1, 2 and 3

General Manager/Engineer

1, 2 and 3

District Counsel

1, 2 and 3

Fire Chief

2

Finance Manager

1, 2 and 3

Consultants

1, 2 and 3

GROVELAND COMMUNITY SERVICES DISTRICT  
CONFLICT OF INTEREST CODE  
APPENDIX "B"

Designated Employees are those positions within this District who may exercise independent judgment and make or participate in the making of governmental decisions which may foreseeably have a material effect on any financial interest.

Consultant means an individual who, pursuant to a contract with a state or local government agency:

- (A) makes a governmental decision whether to
  - (1) approve a rate, rule or regulation;
  - (2) adopt or enforce a law;
  - (3) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order or similar authorization or entitlement;
  - (4) authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
  - (5) grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
  - (6) grant agents approval to a plan, design, report, study, or similar item;
  - (7) adopt, or grant agency approval of policies, standards, or guidelines for the agency, or for any subdivision thereof; or
  
- (B) serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

The General Manager/Engineer or his designee may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager/Engineer or his designee's determination is a public record and shall be retained for public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.



EXHIBIT "C"

DISCLOSURE CATEGORIES

An investment, interest in real property, or income is reportable if the business entity in which the investment is held the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

Designated employees in Group "1" must report:

- (a) All interest in real property which are located in whole or in part within the District.
- (b) Investment in or income from persons or business entities engaged in the business of acquisition or disposal or real property within the District.

Designated employees in Group "2" must report:

- (a) Investments in any business entity which, within the last two years, has contracted, or in the future foreseeably may contract with the district to provide services, supplies, materials, machinery or equipment to the district.
- (b) Income from any source which, within the last two years has contracted, or in the future foreseeably may contract with the district to provide services, supplies, materials, machinery or equipment to the district.
- (c) Status as a director, officer, sole owner, partner, trustee, employee or holder of a position of management in any business entity which, within the last two years, has contracted or in the future foreseeably may contract with the district to provide services, supplies, materials, machinery or equipment to the District.
- (d) Investments and income otherwise reportable under Paragraphs a) and b) of Category "2", shall not be reportable unless the total amount of all contracts by the business entity to provide services, supplies, materials, machinery, or equipment to the district was more than \$1,000.00 in the prior calendar year, or unless the total amount of all foreseeable contracts by the business entity to provide services, supplies, materials, machinery or equipment to the district will be more than \$1,000.00 in the next calendar year.

Designated Employees in Group "3" must report:

- (a) Investments in any business entity which within the last calendar year has been regulated by the district or foreseeably may be regulated by the district in the next calendar year.
- (b) Each source of income, provided that the income was furnished by or on behalf of any business entity which within the last calendar year has been regulated by the district or foreseeably may be regulated by the district in the next calendar year.
- (c) Status as a director, officer, sole owner, partner, trustee, employee or any position of management in any business entity which within the last calendar year has been regulated by the district, or foreseeably, may be regulated by the district, in the next calendar year.

**RESOLUTION OF THE GROVELAND COMMUNITY SERVICES DISTRICT ADOPTING THE FAIR POLITICAL PRACTICES COMMISSION'S MODEL CONFLICT OF INTEREST CODE**

11/19/96  
IN THE OFFICE OF  
GROVELAND COMMUNITY SERVICES DISTRICT  
SECRETARY

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WHEREAS, amendments to the Political Reform Act, Government Code Sections 8100, et. seq., have in the past and foreseeably will in the future require conforming amendments to be made in Conflict of Interest Codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Adm. Code Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Section 11370, et seq.; and

WHEREAS, incorporation by reference of the terms of the aforementioned regulation and amendments to it in Conflict of Interest Codes will save this body time and money by minimizing the actions required of this body to keep the Codes in conformity with the Political Reform Act;

BE IT NOW THEREFORE RESOLVED AS FOLLOWS:

1. All previously adopted resolutions approving various Conflict of Interest Codes are hereby rescinded.
2. The terms of 2 Cal. Adm. Code Section 18730 and any



1 amendments to it duly adopted by the Fair Political Practices  
2 Commission along with the attached Appendices in which officials  
3 and employees are designated and disclosure categories are set  
4 forth, are hereby incorporated by reference and constitute the  
5 Conflict of Interest Code of the Groveland Community Services  
6 District.

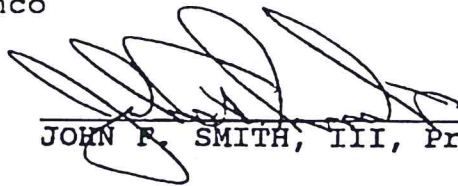
7 3. Persons holding designated positions shall file  
8 statements of economic interests with the District who will forward  
9 them to the Clerk of the Board of Supervisors who will make the  
10 statements available for public inspection and reproduction.

11 PASSED AND ADOPTED the 18th day of November, 1996, by the  
12 following vote:


13 AYES: Directors: Smith, Gill, Breed, Houser

14 NOES: Directors: None

15 ABSENT: Directors: Moisenco

  
JOHN F. SMITH, III, President

17 ATTEST:

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19 CAROL CARLSON, Secretary

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GROVELAND COMMUNITY SERVICES DISTRICT

APPENDIX

Conflict of Interest Code

Exhibit "A"

Designated Positions:

Disclosures Category:

Directors	1, 2 and 3
General Manager	1, 2 and 3
District Engineer	1, 2 and 3
District Counsel	1, 2 and 3
Fire Chief	2
<u>ADD</u> FINANCE MANAGER	
Consultants	1, 2 and 3

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**GROVELAND COMMUNITY SERVICES DISTRICT  
CONFLICT OF INTEREST CODE  
APPENDIX "B"**

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  - (2) adopt or enforce a law;
  - (3) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order or similar authorization or entitlement;
  - (4) authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
  - (5) grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
  - (6) grant agents approval to a plan, design, report, study, or similar item;
  - (7) adopt, or grant agency approval of policies, standards, or guidelines for the agency, or for any subdivision thereof; or
  
- (B) serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

The General Manager or his designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extend of disclosure requirements. The General Manager or his designee's determination is a public record and shall be retained for public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT "C"

DISCLOSURE CATEGORIES

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- c) Status as a director, officer, sole owner, partner, trustee, employee or holder of a position of management in any business entity which, within the last two years, has contracted or in the future foreseeably may contract with the district to provide services, supplies, materials, machinery or equipment to the District.
- d) Investments and income otherwise reportable under Paragraphs a) and b) of Category "2", shall not be reportable unless the total amount of all contracts by the business entity to provide services, supplies, materials, machinery, or equipment to the District was more than \$1,000.00 in the prior calendar year, or unless the total amount of all foreseeable contracts by the business entity to provide services, supplies, materials, machinery or equipment to the



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EXHIBIT 2

Continued

district will be more than \$1,000.00 in the next calendar year.

Designated Employees in Group "3" must report:

a) Investments in any business entity which within the last calendar year has been regulated by the district or foreseeably may be regulated by the district in the next calendar year.

b) Each source of income, provided that the income was furnished by or on behalf of any business entity which within the last calendar year has been regulated by the district or foreseeably may be regulated by the district in the next calendar year.

c) Status as a director, officer, sole owner, partner, trustee, employee or any position of management in any business entity which within the last calendar year has been regulated by the district, or foreseeably, may be regulated by the district, in the next calendar year.