

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
DECEMBER 10, 2025  
9:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Robert Swan Vice President, John Armstrong, Janice Kwiatkowski and Bob Turney being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Finance Officer Michelle Ronning, Operations Manager Luis Melchor, and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 9:10am.

**Approve Order of Agenda**

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to approve the order of the Agenda with the removal of Item 7D Board Discussion and Consideration to Amend the Board of Directors Policy Related to the Regular Meeting Date and/or Time.*

**Closed Session**

(Public may comment on closed session item prior to Board convening into closed session)

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Initiation of Litigation Pursuant to Government Code 54956.9(d)(1)

CASE NO: CV66329

PLAINTIFF: ANTHONY FILIPPI

DEFENDANT: GROVELANDCOMMUNITY SERVICES DISTRICT

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of Litigation Pursuant to Government Code 54956.9(d)(4)

Two (2) Potential Cases

Public Comment on Closed Session

None.

Adjourn into Closed Session at 9:15am.

Reconvene Open Session at 10:25am.

**Announcement of Action Taken in Closed**

Director Mora announced by vote 5-0, for the existing litigation described in Closed Session Item 2A, the Board authorized execution of a settlement agreement.

Director Mora announced that staff were given direction by the Board for Closed Session Item 2B.

## **Public Comment**

None.

## **Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

## **Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

## **Proclamations**

Recognition of Anthony Trujillo for his 16 Years of Service to the Groveland Community Services District

Recognition of John Armstrong for his 15 Years of Service to the Groveland Community Services District

Recognition of Janice Kwiatkowski for her 8 Years of Service to the Groveland Community Services District

## **Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from November 12, 2025, Regular Meeting

Accept November 2025 Payables

Waive Reading of Ordinances and Resolutions Except by Title

### **Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to approve the Consent Calendar.*

## **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

Adoption of a Resolution Approving the District's Policy Manual as Amended to Include the Districts' Employee Handbook, Directors Policy Manual, and the Operational Policies and Procedures Manual in One Document Now Known as the District Policy Manual

### **Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to adopt Resolution 41-2025, Approving the District's Policy Manual as Amended to Include the District's Employee Handbook, Directors Policy Manual, and the Operational Policies and Procedures Manual in One Document, Now Known as the District Policy Manual.*

## **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Authorizing the General Manager to Issue a Request for Proposals and Retain a Public-Finance Consultant and Assessment Engineer to Prepare a Fire Services Funding Measure

### **Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to adopt Resolution 42-2025 authorizing the General Manager to issue a Request for Proposals and Retain a Public-Finance Consultant and Assessment Engineer to prepare a Fire Services Funding Measure.*

Alternative Water Supply (AWS) Water Treatment Plant Project Update Report Including Project Close Out Requirements

### **Motion**

*No action taken.*

Adoption of Resolution Designating the Applicant's (District's) Agent for Agreements and Related Matters with Cal OES During Emergencies; Cal OES 130 Non-State Agencies

### **Motion**

*It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed unanimously to Adopt Resolution 42-2025, Designating the Applicant's (District's) Agents for Agreements and Related Matters During Emergencies; Cal OES 130 Non- State Agencies.*

Discussion Regarding Mandatory and Desired Board Training and Conference Attendance for the Calendar Year 2026

### **Motion**

*Information and discussion only, no action required.*

Selection of Board Officers for the Calendar Year 2026

### **Motion**

*It was moved by Director Kwiatkowski and seconded by Director Swan and the motion passed unanimously to nominate and elect Director Armstrong for Board President for Calendar Year 2026.*

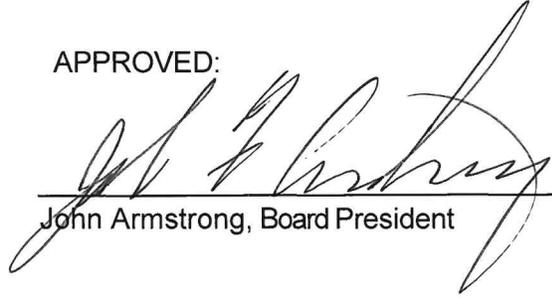
*It was moved by Director Armstrong and seconded by Director Swan and the motion passed unanimously to nominate and elect Director Kwiatkowski for Board Vice President for Calendar Year 2026.*

*It was moved by Director Swan and seconded by Director Kwiatkowski and the motion passed unanimously to Appoint Rachel Pearlman to be the District's Board Secretary for Year 2026.*

## **Adjournment**

The meeting adjourned at 12:42pm.

APPROVED:



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John Armstrong, Board President

ATTEST:



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Rachel Pearlman, Board Secretary