

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
October 10, 2023  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski Vice President, Spencer Edwards, and John Armstrong being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:00am.

Directors Mora and Swan Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Edwards and seconded by Director Armstrong to approve the order of the Agenda.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Directors Mora and Swan*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

Staff and Board of Directors Reports Regarding the 2023 CSDA Annual Conference

General Manager's Report

**Proclamations**

Recognition of Matthew Dickens for his 16 Years of Service to the Groveland Community Services District

Recognition of Travis Deutsch for his 3 Years of Service to the Groveland Community Services District

Recognition of Shane Sawyer for his 3 Years of Service to the Groveland Community Services District

Recognition of Amber Schone for her 1 Year of Service to the Groveland Community Services District

## Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the September 12, 2023, Regular Meeting

Accept August 2023 Payables

Waive Reading of Ordinances and Resolutions Except by Title

### **Motion**

*It was moved by Director Armstrong and seconded by Director Edwards to approve the Consent Calendar.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Director Mora and Swan*

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

## Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Authorizing the General Manager to Issue a Request for Proposals for Analysis and Development of a Fire Department Revenue Measure(s) Intended to Provide Funding to Maintain and Improve Fire Services Within the District

### **Motion**

*It was moved by Director Edwards and seconded by Director Armstrong to adopt Resolution 44-2023 Authorizing the General Manager to Issue a Request for Proposal for Analysis and Development of a Fire Department Revenue Measure(s) Intended to Maintain and Improve Fire Services Within the District.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Director Mora and Swan*

Consideration of the Addition of Street Lighting Service to the District's Active Powers and the Dissolution of the Groveland Lighting District

### **Motion**

*It was moved by Director Armstrong and seconded by Director Edwards to direct staff to prepare the District Resolution and LAFCo application materials for the Addition of Street Lighting Service to the Districts Active Powers and the Dissolution of the Groveland Lighting District.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Director Mora and Swan*

Adoption of a Resolution Approving the Design and Construction Plans for the Groveland Asset Rehabilitation and Beautification Project and Authorizing the General Manager to Proceed with Public Bidding

### **Motion**

*It was moved by Director Armstrong and seconded by Director Edwards to adopt Resolution 45-2023 Approving the Design and Construction Plans for the Groveland Asset Rehabilitation and Beautification Project and Authorizing the General Manager to Proceed with Public Bidding.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Director Mora and Swan*

Adoption of a Resolution Authorizing the General Manager to Issue a Request for Qualifications for the Preliminary Engineering, Planning, Design, Construction Management, and Administration for the Hetch Hetchy Railroad Project

**Motion**

*It was moved by Director Armstrong and seconded by Director Kwiatkowski to Adopt Resolution 46-2023 authorizing the General Manager to issue a Request for Qualifications for the Preliminary Engineering, Planning, Design, Construction Management, and Administration for the Hetch Hetchy Railroad Project.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Director Mora and Swan*

Adoption of a Resolution Approving an Agreement with Well Industries, Inc., the Lowest Bidder for the Hardrock Groundwater Test Well Project

**Motion**

*It was moved by Director Armstrong and seconded by Director Edwards to Resolution 47-2023 to authorize the award of the Hardrock Groundwater Test Well Project Construction Contract to Well Industries, Inc for a bid amount of \$200,200.00 and to authorize the General Manager to sign Contract Documents on behalf of the District.*

*Ayes: Directors Kwiatkowski, Edwards, and Armstrong*

*Absent: Director Mora and Swan*


**Adjournment**

The meeting adjourned at 12:23am.

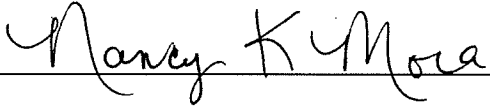
APPROVED:

  
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Nancy Mora, Board President

ATTEST:

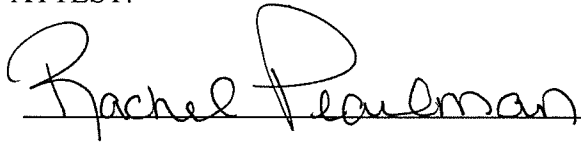
  
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Rachel Pearlman, Board Secretary

APPROVE:

  
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Nancy Mora, Board President

ATTEST:

  
\_\_\_\_\_

Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on November 14, 2023.

DATED: 11/14/2023