

TO: GCSO Board of Directors

FROM: Peter Kampa, General Manager

DATE: August 13, 2024

SUBJECT: Agenda Item 6F: Review and Discussion Regarding the Proposals that Were Received for the Design Services of the Groveland Hetch Hetchy Railroad Trail Project, Phase 1

RECOMMENDED ACTION:

Staff recommends the following action:

Discussion item only, no action required at this time.

BACKGROUND:

A request for qualifications (RFQ) was developed and approved by the Board for distribution on October 10, 2023, for the Preliminary Engineering, Planning, Design, Construction Management, and Administration for the Hetch Hetchy Railroad Project. The Request for Qualifications were issued to qualifying firms and listed on CSDA Clearinghouse on May 15, 2024. Proposals were due on July 1, 2024, and a total of two (2) proposals were received from qualified consultants. A committee was formed to review the proposals, which included five staff members, one local business owner, and a member of the Chamber of Commerce. The committee reviewed the proposals individually and held a committee meeting on July 25, 2024. Numeric scores were compiled and the individual results for each consultant were discussed at length by the committee. Each consultant submitted very competitive proposals and after much consideration, it was decided that further clarification information was needed from one of the consultants in order for a recommendation determination to be made and a subsequent interview was conducted on August 8, 2024.

After the interview, it was decided that more time is needed for thoughtful consideration and to allow staff to reach out to other industry contacts for input before a recommendation for award of Professional Services Agreement for the Design Services for the Groveland Hetch Hetchy Railroad Trail Project, Phase One can be made.