

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
AUGUST 13, 2019
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Spencer Edwards, John Armstrong and Robert Swan being present. Also present was Administrative Services Manager Jennifer Flores, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:00am.

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve the order of the agenda.

Presentation of the Transparency Certificate of Excellence to Groveland CSD by the California Special District Association

Public Comment

A member of the public thanked staff for the gardening at the District office.

A member of the public suggested to the Board to reconsider reinstating the Budget Finance Committee.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
 - 1. Presentation of Status of Implementation of the District's GIS Website
- iii. Operations Manager's Report
 - 1. Presentation of a Sewer Odor Evaluation
- iv. Administrative Services Manager's Report
 - 1. 4th Quarter Financial Statement
- v. Director's Reports
- vi. Park Improvement Advisory Committee

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the July 9, 2019 Regular Meeting
- B. Approve Minutes from July 25, 2019 Special Meeting

- C. Approval of Attendance of Two (2) Directors at the California Special Districts Association (CSDA) Annual Conference and Exhibitor Showcase September 25-28, 2019
- D. Approval for Board President to attend as a District approved event a Community Services District Formation Meeting in Tuolumne City
- E. Accept July Payables
- F. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously to approve the consent calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None.

Closed Session (Public may comment on closed session item prior to Board convening into closed session)

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: General Manager and Administrative Services Manager
Employee Organization: Operating Engineers, Local 3

- B. Announcement of Reportable Action taken in Closed Session

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to remove the closed session from the agenda as it was no longer needed.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Approving and Establishing a Resident Firefighter and Fire Safety Inspection Program and to Amend the District Organizational Chart to add Resident Firefighters and Inspectors

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to adopt Resolution 31-19 Approving and Establishing a Resident Firefighter and Fire Safety Inspection Program and to amend the District Organizational Chart to add Resident Firefighters and Inspectors.

- B. Consideration of Fire Department Funding Options and the Associated Processes and Schedules, Including Assessments, Special Taxes and Fees

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed to direct staff to secure a proposal(s) from qualified consultants for the development of the desired fire revenue measure(s) and supporting processes and schedules, to be considered by the Board at a future meeting.

Ayes: Directors Kwiatkowski, Swan, Mora and Armstrong

Absent: Director Edwards

Director Edwards left the meeting at 12:57pm

Director Edwards returned to the meeting at 1:02pm

- C. Adoption of a Resolution Approving the Memorandum of Understanding (MOU) Between the District and Operating Engineer's Local No. 3 Effective July 1, 2019 thru June 30, 2024 and Recognizing that the MOU Terms and Conditions Apply to Non-Represented Employees

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to adopt Resolution 32-19 Approving the Memorandum of Understanding (MOU) Between the District and Operating Engineer's Local No. 3 Effective July 1, 2019 thru June 30, 2024 and Recognizing that the MOU Terms and Conditions Apply to Non-Represented Employees.

- D. Adoption of a Resolution Approving an Alternative Work Schedule Policy, Which Allows for Implementation of 9-80 and 4-10 Work Schedules

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to adopt Resolution 33-19 Approving an Alternative Work Schedule Policy, Which Allows for Implementation of 9-80 and 4-10 Work Schedules.

- E. Adoption of a Resolution Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed to adopt Resolution 34-19 Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events.

Ayes: Directors Kwiatkowski, Edwards, Swan, and Armstrong.

Noes: Director Mora

- F. Adoption of a Resolution Allowing the General Manager to Enter into Payment Arrangement Agreements with Customers

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously to adopt Resolution 35-19 Allowing the General Manager to Enter into Payment Arrangement Agreements with Customers and Directed staff to modify the Resolution to include that the General Manager shall report payment arrangements entered into to the Board.

- G. Authorization for the District to Join the Coalition for Fire Protection and Accountability In today's Budget Workshop, and schedule the Budget Public Hearing to be held on June 19, 2019.

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to Authorize for the District to Join the Coalition for Fire Protection and Accountability.

H. Adoption of a Resolution Supporting Special District Representation on the Tuolumne County LAFCO

Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed to adopt Resolution 36-19 Supporting Special District Representation on the Tuolumne County LAFCO and to appoint Director Kwiatkowski as the District's initial candidate for potential appointment to the Tuolumne County LAFCO by the Special District Selection Committee, and Director Edwards as the District's alternate candidate.

Ayes: Directors Kwiatkowski, Edwards, Mora and Armstrong.

Absent: Director Swan

Director Swan left the meeting at 1:34pm.

The Board convened into closed session at 1:43pm.

Closed Session (Public may comment on closed session item prior to Board convening into closed session)

- A. Public Employee Performance Evaluation
Pursuant to Govt. Code Sec. 54957
Title: General Manager

The Board reconvened into open session at 3:32pm.

Director Kwiatkowski announced there was no reportable action taken in closed session.

Adjournment

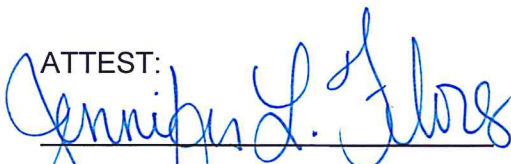
Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed to adjourn the meeting at 3:33pm.

Ayes: Directors Kwiatkowski, Edwards, Mora and Armstrong.

Absent: Swan

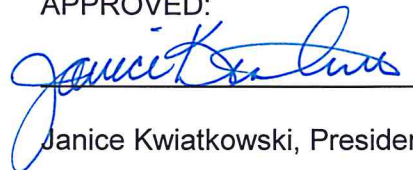
ATTEST:



Jennifer Flores, Board Secretary

Minutes 8 13 2019.doc

APPROVED:



Janice Kwiatkowski, President