

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
August 8, 2016
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors, Bob Swan, President, Bruce Carter, Vice President, Scott Wemmer, John Armstrong, and Steve Perreira being present. Also present General Manager Jon Sterling and Interim Board Secretary Lindsay Northrop.

Director Carter called the meeting to order at 10:00 a.m.

Public Comment

None

Agenda Approval

Mr. Sterling asked for Item 4 to be changed to Item 2.

Motion

Director Swan moved, seconded by Director Carter, and the motion passed unanimously to approve the agenda with the change of Item 4 to Item 2.

Action Items to be Considered by the Board of Directors

Consider for Approval Chamber of Commerce Request for GCSD to Provide Traffic Control for 49'er Festival Parade.

Tom Klaussen presented the item to the Board. He stated that with time and budget restraints, the Chamber of Commerce is bringing the item back for the Board's reconsideration to provide traffic control to the 49'er festival, and to possibly contract with the District in the future. A long discussion ensued between the Board, Mr. Klaussen, and staff. Director Swan stated that due to staff constraints the District is unable to provide traffic control, and suggested to have the item to be submitted as an agenda item each year for consideration.

The item failed due to lack of a motion.

Consent Calendar

- A. Approve Minutes from July 11, 2016 Regular Meeting
- B. Approve Minutes from July 13, 2016 Special Meeting
- C. Approve Minutes from August 1, 2016 Special Meeting
- D. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the consent calendar.

Delinquent Account Balances to be Placed on Tuolumne County Tax Rolls

A. Public Hearing for the Placement of Delinquent Charges and Delinquencies for FY 2015-2016 on Property Tax Rolls

Mr. Sterling presented the item to the Board. He stated that the District participates in the Tuolumne County Tax Roll program, and the list of delinquent accounts have

been presented to the Board for approval to be collected through property tax assessments. A brief discussion ensued between the Board and staff. Director Swan then asked for public comment.

B. Consider for Adoption Resolution 3-16 Regarding Collection of Delinquent Charges

Motion

Director Carter moved, seconded by Director Wemmer, and the motion passed unanimously to Adopt Resolution 3-16, A Resolution Approving the Report of Unpaid Charges and Delinquencies for FY 2015-16 in the amount of \$22,696.90, and Authorizing Staff to File the Report and Resolution with the Tuolumne County Auditor on or before August 10, 2016 to collect the Delinquent Charges.

Consider for Approval Resolution 4-16 Regarding Water Rate and Flow Meter Application

Mr. Sterling presented the item to the Board. He stated the District is at the last stage of the planning grant for the replacement of Downtown Groveland, Big Oak Flat waterlines. He further stated this had been planned to be completed through the adoption of the new ordinances, but that the revisions were still sixty days out. The resolution also covers the increase to bulk water sales. A discussion ensued between the Board and staff.

Motion

Director Armstrong moved, seconded by Director Perreira and the motion passed unanimously to approve Resolution 4-16, A Resolution to Adopt the Water Rate Schedule and Amended Flow Meter Application.

Consider for Approval Resolution 5-16 Resolution Regarding Flow Meter Agreement with Self Help Enterprises Well Assistance Program

Mr. Sterling presented the item to the Board. He stated Mariposa County is asking for District support for thier dry well program, and the rate reflects the new bulk water rate. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Resolution 5-15, A Resolution of the Groveland Community Services District Approving Flow Meter Agreement.

Consider for Approval Adjustment from the Water, Sewer, Parks, and Fire Funds of \$2,000 each from the FY 16/17 Budget for Recruitment of the General Manager Position.

Mr. Sterling presented the item to the Board. He stated funds are needed for the Board funds in order to recruit for the General Manager position.

Mr. Swan clarified that \$2,000 would come from the Government fund, the Water Enterprise fund, and the Sewer Enterprise fund for a total of \$6,000.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Addition of \$6,000 to the FY 16/17 Budget, \$2,000 in the Sewer Fund, \$2,000 in the Water fund, and \$2,000 split in the Government Fund for Purposes of General Manager Recruitment.

Consider for Approval Dog Park Volunteer Release of Liability Waiver Agreement.

Mr. Sterling presented the item to the Board. He stated the form has been approved by SDRMA and is similar to what the Audubon Society uses, and that the clean-up events will be approved through the Board as an agenda item. A brief discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve the Dog Park Volunteer Release of Liability Waiver Agreement.

Information Items

Review and Discuss General Manager Job Description.

Mr. Sterling presented the item to the Board. A long discussion ensued between the Board and staff.

Director Swan directed the item to be further reviewed by the General Manager Goals and Objectives Committee, to be then returned to the Board for final approval.

Review and Discuss Draft Urban Water Management Plan.

Mr. Sterling presented the item to the Board. He stated the draft needs Board comments by August 22, 2016, as the item must be included as a public hearing. A discussion ensued between the Board and staff.

Review and Discuss Sewer Rate Study Request for Proposal.

Mr. Sterling presented the item to the Board. He further stated the District has received limited response from engineering firms and the deadline for RFP's is August 17, 2016. A discussion ensued between the Board and staff.

Update on California American Water –what is the process for consideration of privatization.

Director Swan presented the item to the Board. He apologized for not having put the topic as an agenda item in previous meetings. He then read a public statement regarding the issue and response to the Union Democrat's article, which will be posted on the District's website. He further stated that the idea is only in a "fact finding" stage, and no action has been taken by the Board.

Director Swan stated "In the event that the Board decided to pursue the issue further, I would not vote for privatization unless there was a full referendum with majority vote of the rate payers."

Union Representative Mike Eggner addressed the Board and presented arguments on why the Board should not privatize.

Director Swan stated that member of the public Kay Crow stated that if the District were to privatize, it could prevent TCCP electrical charges, and further increase costs to the District.

A member of the public asked the Board that if there was talk of privatization, would it go out for bid to other Private companies. In which Director Swan responded with yes.

Establish Date and Times of Committee Meetings.

Time and Dates to be set under committee reports

Review and Discuss Customer Satisfaction Survey.

Mr. Sterling presented the item to the Board. He stated Twain Harte CSD has the same web service provider and suggested the District consider the online format for the next customer survey. A discussion ensued between the Board and staff.

Review and Discuss Staff Recognition Update

Mr. Sterling informed the Board on staff years of service milestones:

Ms. Lindsay Northrop-1 year

Mr. Jeff Jones-1 year

Mr. Greg Dunn-1 year

Mr. Nick Belitz-1.5 years

Mr. Gene Pike-2 years

Mr. Jim Koster-13 years

Ad Hoc Committees Reports

- A. **Board of Director's Policy Manual (Directors Perreira & Swan)**
No report.
- B. **Equipment Review Committee (Directors Wemmer & Armstrong)**
No report.
- C. **Survey Committee (Director Carter & Armstrong)**
No report.
- D. **Budget Committee (Directors Swan & Perreira)**
Next meeting set for August 23, 2016 at 9:00 am.
- E. **Bargaining Unit Negotiations (Directors Swan & Wemmer)**
Next meeting is tomorrow, special meeting to follow pending results from meeting.
- F. **Fire Department (Directors Carter & Armstrong)**
Next meeting set for August 23, 2016 at 3:00 pm.
- G. **General Manager's Employment Contract Review (Director Perreira & Swan)**
No report.
- H. **General Manager Goals and Objectives Committee (Directors Wemmer & Carter)**
Next meeting set for August 24, 2016 at 2:30 pm.

Standing Committee Reports

- A. **Strategic Planning (Directors Wemmer & Swan)**
Strategic Plan has been sent to Directors, Staff is waiting for responses.
- B. **Park Committee (Directors Wemmer & Armstrong)**
Next meeting set for August 16, 2016 at 9 am.
- C. **Water Conservation (Directors Carter & Wemmer)**
Final Draft of conservation report to be discussed at next meeting set for August 16, 2016 at 8:00 am.
- D. **Finance Committee (Director Swan & Perreira)**
No report

Staff Reports

- A. **General Manager's Comments**
Mr. Sterling stated that engineers are finishing up the draft of the assessment report for the sewer planning grant, and the original dollar amount is being further investigated to account for his suggestions.

He further stated the District is 26% down in consumption compared to 2013, but 8% up over last year.

He stated RNS metals have agreed to remove the bleachers at no charge to the District, as well as Crook Logging is going to dispose of the stage at no charge.

Operations and Maintenance

Staff will be working on the electrical panel at lift station 16, and pulling the pump for repair. Contractors will soon be conducting force main work in early September.

B. Admin/Finance

a. List of July Payables

Mr. Sterling presented to the Board, he also presented the GASBE 68 analysis, and the unfunded liability for CalPERS FY 17/18 for misc. plan is \$112,104 contribution, a 20% increase over this year. He noted that the amount if paid in full is reduced.

Director Comments

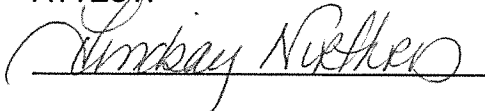
Director Perreira reminded the public of the filing dates for available Board seats is August 12th or August 19, 2016 if the incumbents due not seek re-election

Adjournment

Motion

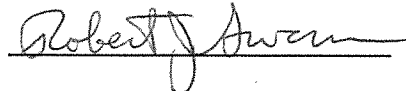
Director Swan moved, seconded by Director Carter, and the motion passed unanimously to adjourn the meeting at 12:55 pm.

ATTEST:



Lindsay Northrop, Interim Board Secretary

APPROVED:



Robert Swan, President