

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
March 12, 2018
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Janice Kwiatkowski, Nancy Mora, and Spencer Edwards, being present. Also present was Admin Office Manager/District Secretary Jennifer Flores and Interim General Manager Pete Kampa.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Absent: Director Armstrong

Approve Order of Agenda

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve the order of the agenda.

Ayes: Directors Swan, Edwards, Mora, and Kwiatkowski

Absent: Director Armstrong

Action Items to be Considered by the Board of Directors

Public Comment

None.

Consent Calendar

- A. Approve Minutes from the February 12, 2018 Regular Meeting
- B. Approve Minutes from the February 17, 2018 Special Meeting
- C. Approve Minutes from the February 26, 2018 Special Meeting
- D. February Payables
- E. Approval of Variance to Operating Policy Section 408.2, Purchasing of Materials, Supplies and Equipment Not Related to New Construction, to Allow for the Purchase of a Specific Brand of Water Quality Analyzer
- F. Waive Reading of Ordinances and Resolutions Except by Title

Director Kwiatkowski requested that Items A&E be considered separately from the Consent Calendar.

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve the Consent Calendar as amended.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

Approve Minutes from the February 12, 2018 Regular Meeting

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve the Minutes from the February 12, 2018 Regular Meeting.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

Approval of Variance to Operating Policy Section 408.2, Purchasing of Materials, Supplies and Equipment Not Related to New Construction, to Allow for the Purchase of a Specific Brand of Water Quality Analyzer

Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to approve Variance to Operating Policy Section 408.2, Purchasing of Materials, Supplies and Equipment Not Related to New Construction, to Allow for the Purchase of a Specific Brand of Water Quality Analyzer.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

Discussion and Action Related to the Development of a District Committee Workplan for 2018 and Potential Revision to Existing Committees

Motion

Director Swan moved, seconded by Director Kwiatkowski, and the motion passed to eliminate all committees with the exception of the Park Committee and to change the meeting time to 10:00am the first Tuesday of the month.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

Consideration of Adoption of Resolution 8-18 Approving Amendment to Section 409 Investment of District Funds of the District Operational Policies and Procedures Manual

Motion

Director Edwards moved, seconded by Director Swan, and the motion passed to approve Resolution 8-18, approving amendment to Section 409 Investment of District Funds of the District Operational Policies and Procedures Manual with the change that reports will be produced quarterly instead of semi-annually.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

Absent: Director Armstrong

Consideration of Adoption of Resolution 9-18 Approving Amendment to Section 803 Reservation of Park Facilities of the District Operational Policies and Procedures Manual

No vote taken. Board directed that the policy be revised and brought back for consideration at a future date.

Information Items

Presentation Regarding the Preliminary Cashflow Needs and Timing of the Big Oak Flat/Groveland Sewer Upgrade Project

1. **Ad Hoc Committees Reports**
 - A. **General Manager Recruitment Committee (Directors Edwards & Kwiatkowski)**
 - B. **Budget Committee (Directors Swan & Armstrong)**

2. **Standing Committee Reports**
 - A. **Park Committee (Directors Kwiatkowski & Edwards)**
 - B. **Water Conservation (Director Swan)**
 - C. **Finance Committee (Directors Swan & Armstrong)**
 - D. **Equipment Review Committee (Directors Swan & Armstrong)**
 - E. **Fire Department (Directors Armstrong & Edwards)**

3. **Staff Reports**
 - A. **General Manager's Comments**
 - a. Report Regarding the Transfer of Certain Investments from the Rabobank Account to the Local Agency Investment Fund (LAIF)
 - B. **Operations and Maintenance**
 - C. **Admin/Finance**

4. **Director Comments**

The Board convened into closed session at 12:30pm.

Closed Session - Public Employee Appointment

Public Comment will be taken on the item(s) below prior to the Board convening the Closed Session. Following Closed Session, the Board will reconvene the open session and publicly disclose any reportable action.

Government Code Section 54956.95, Title: General Manager

The Board reconvened into open session at 1:14pm.

Announcement out of Closed Session

Director Swan announced that the Board voted 4-0 to dissolve the General Manager Recruitment Committee. He also announced that the Board voted 4-0 to enter into negotiations with Pete Kampa for full time General Manager services for the District.

Adjournment

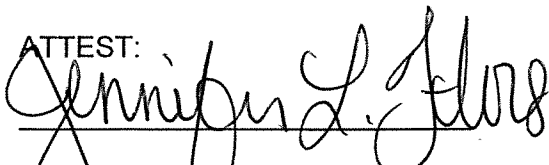
Motion

Director Swan moved, seconded by Director Edwards, and the motion passed to adjourn the meeting at 1:15pm.

Ayes: Directors Kwiatkowski, Edwards, Mora, and Swan

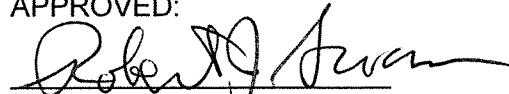
Absent: Director Armstrong

ATTEST:



 Jennifer Flores, Board Secretary

APPROVED:



Robert Swan, President