



SPECIAL MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

SPECIAL MEETING AGENDA

January 31, 2023

10:00 a.m.

Location: 18966 Ferretti Road

Groveland, CA 95321

BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

Computer, tablet or smartphone: Watch the live streaming of the meeting and submit timely comments from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements.

Telephone: Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

HOW TO SUBMIT PUBLIC COMMENTS:

You may submit your comments in writing in advance of the meeting: Please email your comments to board@gcsd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to board@gcsd.org, and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also allow public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read

aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, as far in advance of the meeting as possible at (209) 962-7161 or rpearlman@gcsd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)



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Call to Order

Pledge of Allegiance

Roll Call of Board Members

Nancy Mora, President

Janice Kwiatkowski, Vice President

John Armstrong, Director

Spencer Edwards, Director

Bob Swan, Director

1. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Authorize the General Manager to Procure a Loan with Municipal Finance Corporation for the District's Vehicle and Equipment Purchases

2. Closed Session (Public may comment on closed session item prior to Board convening into closed session)

- A. Conference with Legal Counsel – Initiation of Litigation Pursuant to Government Code section 54956.9(d)(4): One (1) Case
- B. Announcement of Reportable Action taken in Closed Session

3. Adjournment



BOARD MEETING AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: Peter Kampa, General Manager

DATE: January 31, 2023

SUBJECT: Agenda Item 1A: Authorize the General Manager to Procure a Loan with Municipal Finance Corporation for the District's Vehicle and Equipment purchases

RECOMMENDED ACTION:

I move to authorize the General Manager to procure a loan with Municipal Finance Corporation for the District's vehicle and equipment purchases and to bring back this item for ratification when the loan agreement and resolutions are finalized.

BACKGROUND:

Due to the delayed delivery of several budgeted vehicle/equipment purchases, in addition to the large contractor payments for the Downtown Groveland/Big Oak Flat Sewer Rehab Project, the District is experiencing a significant outflow of cash at the moment.

As a result, staff evaluated and assessed the District's cash flow, specifically the sewer fund. While the District can meet cash flow demands, there is concern regarding the reimbursement schedule from the state to replenish these funds for the sewer project. Staff determined that it would like to keep the District's cash in the bank, and look at the possibility of procuring a loan for the vehicle and equipment purchases to help keep healthy fund cash balances.

Staff reached out to the Municipal Finance Corporation to inquire about the possibility of procuring a loan for the District's vehicle and equipment purchases; both purchased and unpurchased. These include:

- Vac Con Truck-\$561,892.01 (already paid for)
- Dump Truck-\$177,794.81
- Skip Loader Tractor-\$115,624.23 (already paid for)
- Chevy 3500 Utility Truck-\$103,745.13 (Waiting for delivery, should be this month)
- Chevy 2500 Utility Truck-\$73,276.35 (already paid for)
- Chevy 1500 Utility Truck-\$46,910.46
- Chevy 1500 Utility Truck-\$44,098.37

Total loan amount: \$1,123,341.36.

Municipal Finance Corporation presented a five (5) and seven (7) year loan quote which have been included as attachments.

Staff is recommending the Board approve the five (5) year loan and authorize the general manger to sign all associated loan documents.

ATTACHMENTS:

1. None at this time