

REGULAR MEETING OF THE BOARD OF DIRECTORS
Groveland Community Services District

AGENDA

March 12, 2018
10:00 a.m.

District Office
Groveland Community Services District
18966 Ferretti Road
Groveland, CA 95321

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Robert Swan, President
John Armstrong, Vice President
Spencer Edwards, Director
Janice Kwiatkowski, Director
Nancy Mora, Director

1. Approve Order of Agenda

Action Items to be Considered by the Board of Directors

2. Public Comment- (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

3. Consent Calendar

- A. Approve Minutes from the February 12, 2018 Regular Meeting
- B. Approve Minutes from the February 17, 2018 Special Meeting
- C. Approve Minutes from the February 26, 2018 Special Meeting
- D. February Payables
- E. Approval of Variance to Operating Policy Section 408.2, Purchasing of Materials, Supplies and Equipment Not Related to New Construction, to Allow for the Purchase of a Specific Brand of Water Quality Analyzer
- F. Waive Reading of Ordinances and Resolutions Except by Title

4. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

A. None.

5. Discussion and Action Related to the Development of a District Committee Workplan for 2018 and Potential Revision to Existing Committees

6. Consideration of Adoption of Resolution 8-18 Approving Amendment to *Section 409 Investment of District Funds* of the District Operational Policies and Procedures Manual

7. Consideration of Adoption of Resolution 9-18 Approving Amendment to *Section 803 Reservation of Park Facilities* of the District Operational Policies and Procedures Manual

Information Items

8. Presentation Regarding the Preliminary Cashflow Needs and Timing of the Big Oak Flat/Groveland Sewer Upgrade Project

9. Ad Hoc Committees Reports

- A. **General Manager Recruitment Committee (Directors Edwards & Kwiatkowski)**
- B. **Budget Committee (Directors Swan & Armstrong)**

10. Standing Committee Reports

- A. **Park Committee (Directors Kwiatkowski & Edwards)**
- B. **Water Conservation (Director Swan)**
- C. **Finance Committee (Directors Swan & Armstrong)**
- D. **Equipment Review Committee (Directors Swan & Armstrong)**
- E. **Fire Department (Directors Armstrong & Edwards)**

11. Staff Reports

- A. **General Manager's Comments**
 - a. Report Regarding the Transfer of Certain Investments from the Rabobank Account to the Local Agency Investment Fund (LAIF)
- B. **Operations and Maintenance**
- C. **Admin/Finance**

12. Director Comments

13. Closed Session - Public Employee Appointment

Public Comment will be taken on the item(s) below prior to the Board convening the Closed Session. Following Closed Session, the Board will reconvene the open session and publicly disclose any reportable action.

Government Code Section 54956.95, Title: General Manager

14. Announcement out of Closed Session

15. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Summary of Guidelines for Public Comments at District Board Meetings

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item may be asked to complete a Speaker Request Card to be given to the Board Secretary prior to the meeting, all speakers can remain anonymous.
2. The Presiding Officer will:
 - Announce the Agenda Item
 - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
 - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
 - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

(Sec. 6 Policy Manual for the Board of Directors)

Any person who has any questions concerning this agenda may contact the District Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)