

REGULAR MEETING OF THE BOARD OF DIRECTORS
Groveland Community Services District

AGENDA

February 12, 2018
10:00 a.m.

District Office
Groveland Community Services District
18966 Ferretti Road
Groveland, CA 95321

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Robert Swan, President
John Armstrong, Vice President
Spencer Edwards, Director
Janice Kwiatkowski, Director

1. Agenda Approval

Action Items to be Considered by the Board of Directors

2. Public Comment- (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

3. Consent Calendar

- A. Approve Minutes from the January 8, 2018 Regular Meeting
- B. Approve Minutes from the January 11, 2018 Special Meeting
- C. Approve Minutes from the January 17, 2018 Special Meeting
- D. Approve Minutes from the January 30, 2018 Special Meeting
- E. Approve Minutes from the February 1, 2018 Special Meeting
- F. Waive Reading of Ordinances and Resolutions Except by Title

4. Consider for Approval Authorizing up to Three Directors to Attend the CSDA Leadership Academy Conference in Monterey, April 15-18, 2018

5. Consider for Approval Adoption of Resolution 6-18, A Resolution of the Governing Body of the Groveland Community Services District, Declaring that Governing

Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing their Services

- 6. Consider for Approval Adoption of Resolution 7-18, A Resolution Approving Amendments to the Board of Director's Policy Related to Regular Board Meetings and Establishing a Revised Meeting Date and Time**
- 7. Consider for Approval a Revised Standing Finance Committee Meeting Schedule**
- 8. Consider for Approval Adoption of Resolution 8-18, A Resolution Approving Agreement with Sterling Services for As-Needed Administrative and Capital Project Related Consulting Services**
- 9. Discussion and Potential Action Regarding the Wastewater Rate Study Currently Under Development by Bartle Wells Associates**
- 10. Discussion and Action Providing Direction and Priorities for the Interim General Manager through the Establishment of Management Objectives**
- 11. Approval to Proceed with the Establishment of a Board Workshop Date for the Development of Norms for Board Member Conduct to Facilitate Effective Deliberations; and Protocol to Create the Structure and Process for Effective Board Meetings**
- 12. Consider for Approval \$40,000 Mid-Year Budget Adjustment to GL Line Item 050-800-80-602-00 for Purchase of Generator for AWS Tank #2 Booster System Project**

Information Items

- 13. Ad Hoc Committees Reports**
 - A. General Manager Recruitment Committee (Directors Edwards & Kwiatkowski)**
 - B. Budget Committee (Directors Swan & Armstrong)**
- 14. Standing Committee Reports**
 - A. Park Committee (Directors Kwiatkowski & Edwards)**
 - B. Water Conservation (Director Swan)**
 - C. Finance Committee (Directors Swan & Armstrong)**
 - D. Equipment Review Committee (Directors Swan & Armstrong)**
 - E. Fire Department (Directors Armstrong & Edwards)**
- 15. Staff Reports**
 - A. General Manager's Comments**
 - B. Operations and Maintenance**
 - C. Admin/Finance**
 - a. List of January Payables**
- 16. Director Comments**

17. Closed Session - Public Employee Appointment

Public Comment will be taken on the item(s) below prior to the Board convening the Closed Session. Following Closed Session, the Board will reconvene the open session and publicly disclose any reportable action.

Government Code Section 54956.95, Title: General Manager

18. Announcement out of Closed Session

19. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Summary of Guidelines for Public Comments at District Board Meetings

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item may be asked to complete a Speaker Request Card to be given to the Board Secretary prior to the meeting, all speakers can remain anonymous.
2. The Presiding Officer will:
 - Announce the Agenda Item
 - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
 - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
 - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

(Sec. 6 Policy Manual for the Board of Directors)

Any person who has any questions concerning this agenda may contact the District Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)