



# EMPLOYMENT APPLICATION

**General Instructions:** Please type or neatly print the information on this application and submit your resume.

Name:	Home Phone:
Address:	Work Phone:
City, State, Zip:	Cell Phone:
Other names you have used while employed:	Email:

**Employment History:** List your present or most recent employer first. Account for all times during the past ten years, including periods of unemployment. Include military and major volunteer experience. If you held significantly different positions with the same employer, list them separately. Use additional pages as needed.

Dates of Employment:	Job Title:	Employer:
Job Duties:		
Last monthly salary:	<input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time	
Reason for leaving:		
Supervisor's name/title:		Supervisor's phone:
May we contact your current/most recent employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, After Offer Only		
Dates of Employment:	Job Title:	Employer:
Job Duties:		
Last monthly salary:	<input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time	
Reason for leaving:		
Supervisor's name/title:		Supervisor's phone:
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Dates of Employment:	Job Title:	Employer:
Job Duties:		
Last monthly salary:	<input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time	
Reason for leaving:		
Supervisor's name/title:		Supervisor's phone:
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Education:** List all education you have received. Include high school, business, technical, military, professional, college, and university.

School Name	Major	Units	GPA	Degree

**Licenses, Certificates:** Include type of license or certificate, number, issuing state/organization, and expiration date.

Licenses, Certificates:
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**Other Job Skills:** List other job-related skills such as computer hardware, software, typing speed, 10 key by touch, machinery, power tools, office, lab or scientific equipment, fluency in foreign languages and/or medical terminology.

Other Job Skills:
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**Required Information:** Please check the appropriate box for each question.

- Some positions require a minimum age. Are you 18 years or older? (Answer only if the position requires you to be over 18) Yes No
- If you are under 18 do you have a work permit? Yes No
- Upon hire, will you be able to provide proof of eligibility to work in the U.S. as specified in the Immigration Reform and Control Act of 1986? Yes No
- Do you have a valid California Driver's License? (Answer only if the position will require you to drive.) Yes No
- Have you ever been employed by Groveland Community Services District? Yes No
- Do you have any relatives currently employed at Groveland Community Services District? Yes No  
Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Department: \_\_\_\_\_
- Have you ever been released or discharged from employment or resigned to avoid such release or discharge? Yes No  
If yes, please provide date(s) and circumstances:

Once you have completed the application sign your name at the bottom and indicate the date it was completed.

I certify that all statements on this form are true and complete to the best of my knowledge and belief. If employed, I understand that any false or incomplete information I have given may be considered cause for termination.	
_____	_____
Signature	Date