

**BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
August 19, 2013  
6:00 p.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Steve Perreira, President, Virgil McVicker, Vice President, Bob Swan, and Scott Wemmer being present. Also present was Interim General Manager Jon Sterling.

Director Perreira called the meeting to order at 6:00pm.

Directors Armstrong and Wemmer were absent.

**Public Comment**

Member of the public Dr. Carol Simpson stated that the employee surveys have been delivered to the District and were ready to be distributed to the employees.

**Agenda Approval**

**Motion**

*Director McVicker moved, seconded by Director Perreira, and the motion passed to approve the agenda.*

*Ayes: Directors McVicker, Swan, and Perreira  
Absent: Directors Wemmer and Armstrong*

Director Wemmer entered the meeting at 6:12pm.

**Action Items to be Considered by the Board of Directors**

**Consent Calendar**

- A. Approve Minutes from the May 10, 2013 Special Board Meeting
- B. Approve Minutes from the May 15, 2013 Special Board Meeting

**Public Comment**

Member of the public Dr. Carol Simpson presented an excerpt she prepared to be included in the May 10<sup>th</sup> minutes.

**Motion**

*Director Perreira moved, seconded by Director McVicker, and the motion passed to approve the consent calendar as amended.*

*Ayes: Directors McVicker, Wemmer, and Perreira  
Absent: Director Armstrong  
Abstain: Director Swan*

The Board convened into closed session at 6:14pm.

### **Closed Session**

- A. Conference with Labor Negotiator (Pursuant to Govt. Code Sec. 54957.6)  
Agency Negotiator: Attorney Kevin Dale  
Employee Organization: Operating Engineers Local No. 3

The Board convened into open session at 6:19pm.

### **Report out of Closed Session**

No report.

### **Approve Agreement Between Kevin Dale and Groveland Community Services District for Personnel Legal Services**

Interim General Manager Jon Sterling presented the item to the Board along with attorney Kevin Dale. Mr. Dale answered clarifying questions from the Board with regard to the agreement.

#### Motion

*Director Perreira moved, seconded by Director Wemmer, and the motion passed to approve the contract as written, but that item B3 be stricken from the contract.*

*Ayes: Directors Perreira, Wemmer, McVicker, and Swan*

*Absent: Director Armstrong*

### **Accept the FY 2011-12 Basic Financial Statements**

Mr. Sterling presented the item to the Board and the responses he received from the auditing firm with regard to the concerns the Board had addressed at the August 1<sup>st</sup> meeting. Mr. Sterling requested that their communication be attached to the statements.

#### Motion

*Director McVicker moved, seconded by Director Swan, and the motion passed to approve the Basic Financial Statements with the response from the auditors attached.*

*Ayes: Directors Perreira, Wemmer, McVicker, and Swan*

*Absent: Director Armstrong*

### **Consider Approving Employment Contract for General Manager**

Director Wemmer presented the proposed negotiated General Manager contract to the Board. Director Perreira went over the specifics of the contract with regard to employment benefits noting that the contract will cost the District significantly less than the previous negotiated General Manager contract. A discussion ensued between the Board, staff, and the public. Director Perreira stated that the vision and long range goals statement on page 8 should be changed to read, *the General Manager recommends*, replacing *the General Manager sets*. He also noted several grammatical errors that need to be corrected.

#### Motion

*Director Wemmer moved, seconded by Director McVicker, and the motion passed to accept the contract as amended.*

*Ayes: Directors Perreira, Wemmer, McVicker, and Swan*

*Absent: Director Armstrong*

Motion

*Director Perreira moved, seconded by Director Wemmer, and the motion passed that the contract would go into effect on August 21, 2013.*

*Ayes: Directors Perreira, Wemmer, McVicker, and Swan*

*Absent: Director Armstrong*

**Consider Approving Draft IRWMP**

Director Perreira introduced the item to the Board and Mr. Sterling elaborated on certain items within the IRWMP, specifically the grants that have been submitted by the District. Director Perreira expressed his overall concerns with regard to the plan. Director Perreira further noted that being part of the IRWMP allowed the District to have a much better chance obtaining monies from larger organizations through grants, that otherwise would not be available.

Motion

*Director Perreira moved, seconded by Director Swan, and the motion passed to approve the draft IRWMP.*

*Ayes: Directors Perreira, Wemmer, and Swan*

*Abstain: Director McVicker*

*Absent: Director Armstrong*

**Consider Approving Board Manual Revisions “Responsibilities of the Board”**

Director Perreira presented the item to the Board. A discussion ensued between the Board, staff, and members of the public.

Motion

*Director Perreira moved, seconded by Director Swan, and the motion passed to add subsection 2.3.2 Annual Employee Survey as written, but to delete the word “including” and replace with “for example” at the end of the sentence “their employment at GCSD.”*

*Ayes: Directors Perreira, Wemmer, McVicker, and Swan*

*Absent: Director Armstrong*

Motion

*Director Perreira moved, seconded by Director Swan, and the motion passed to add subsection 2.3.3 Annual Customer Survey as written.*

*Ayes: Directors Perreira, Wemmer, McVicker, and Swan*

*Absent: Director Armstrong*

**Information Items**

**Distribution of Proposed FY 2013-14 Budget Summary**

Mr. Sterling presented the proposed budget to the Board and went through each fund within the budget in detail. A discussion ensued between the Board, staff, and members of the public.

**Staff Report**

Mr. Sterling updated the Board with regard the District’s intention to hire a CPA firm and the duties they would be responsible for.

**Director Comments**

Director McVicker read a statement into the record that announced his resignation from the Board effective September 5, 2013.

**Adjournment**

Motion

*Director McVicker moved, seconded by Director Swan, and the motion passed to adjourn the meeting at 9:36pm.*

*Ayes: Directors Swan, Perreira, Wemmer, and McVicker*

*Absent: Director Armstrong*

APPROVED

ATTEST:

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Steve Perreira, President

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Jennifer L. Flores, Board Secretary