

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
March 12, 2019
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Spencer Edwards, and Robert Swan being present. Also present was Administrative Services Manager Jennifer Flores, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:00am.

Approve Order of Agenda

Motion

Director Swan moved, seconded by Director Mora, and the motion passed unanimously to approve the addition of the SAFER Grant item to the agenda.

Motion

Director Swan moved, seconded by Director Mora, and the motion passed unanimously to approve the order of the agenda.

Public Comment

A member of the public requested the Board note their lunch breaks on the agenda.

A member of the public stated that there was an existing resolution that adopted a District credit card use policy.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
 - 1. Submittal of Hazard Mitigation Grant Notice of Intent for a Flood Control Study and Purchasing Emergency Preparedness/Response Equipment
 - 2. Verbal Update on State Funded Planning Projects and Related Funding Applications
 - 3. Verbal Update on Compensation Study Being Prepared by Koff Associates
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
 - 1. Summary of Ordinance 1-19 (informal Bidding) to be Published
 - 2. Report on the Future Impact of SB 998, Establishing Restrictions on the Discontinuance of Residential Water Service

B. Park Advisory Committee Report

A. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the February 12, 2019 Regular Meeting
- B. Approve Minutes from the February 28, 2019 Special Meeting
- C. Accept February Payables
- D. Waive Reading of Ordinances and Resolutions Except by Title
- E. Approval of the Attendance of Two Directors at the Special District Risk Management Authority (SDRMA) Spring Education Day in Sacramento, March 26, 2019

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed unanimously to approve the Consent Calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

- A. Public Hearing Regarding the Adoption of the Revised District Informal Bidding Ordinance
 - i. Adoption of a Resolution Approving the District Informal Bidding Ordinance 1-19

Motion

Director Kwiatkowski moved, seconded by Director Armstrong, and the motion passed unanimously to adopt Bidding Ordinance 1-19.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Presentation of Recognition in Special District Governance Award to Director Robert Swan
- B. Discuss the Process and Schedule for Committee Review of the Fire Department Revenue and Expenses, Future Funding Needs and Options

An ad hoc Fire Committee was created with Director Armstrong and Director Swan appointed to serve on the committee.

- C. Review of, and Board Prioritization and Direction on Board Goals, Management Objectives and Related Actions; Covering all District Services and Activities

Motion

Director Armstrong moved, seconded by Director Mora, and the motion passed unanimously to direct staff to prepare an updated slate of management objectives including the modifications, priorities and schedules discussed, for Board action in April.

- D. Consideration of Options for Live Video Streaming and Video Archive of District Board Meetings

Motion

Director Armstrong moved, seconded by Director Mora, and the motion passed unanimously to authorize staff to evaluate the options and cost for streaming video of the District Board

meetings and prepare a proposal for board consideration during the regular meeting of April 9, 2019.

- E. Adoption of a Resolution Approving an Amendment to the District Miscellaneous Fee Schedule to Remove and Adjust Fees Associated with Discontinuation of Water Service due to Non-Payment

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to adopt Resolution 2019-8 Approving an Amendment to the District Miscellaneous Fee Schedule to Remove and Adjust Fees Associated with Discontinuation of Water Service due to Non-Payment.

- F. Adoption of a Resolution Approving a Policy Providing Requirements for District Staff Use of Credit Cards for General Purchasing

The item was tabled to the April meeting.

- G. Consideration of Establishing Restrictions on the District's Abandonment of Interest in Public Utility Easements Existing on Properties Throughout the District

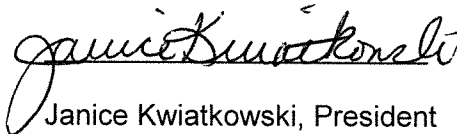
Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to direct staff to require review and approval of all public utility easement abandonment requests by the district engineer prior to releasing district interest in said easement, and to propose language modifying the district easement policies accordingly.

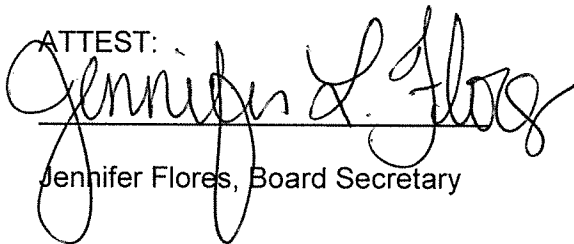
Adjournment

The meeting was adjourned at 1:01pm.

APPROVED:


Janice Kwiatkowski, President

ATTEST:


Jennifer Flores, Board Secretary