



## **BOARD MEETING AGENDA SUBMITTAL**

---

**TO:** GCSO Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** November 14, 2023

**SUBJECT:** Agenda Item 4D. Ratification of the Filing and Recordation of a Notice of Completion with the County of Tuolumne for the Phase 1 WWTP Improvements (REBID) Project

---

### **RECOMMENDED ACTION:**

Staff recommends the following action:

*I move to ratify the General Manager's Filing and Recordation of a Notice of Completion with the County of Tuolumne for the Phase 1 WWTP Improvements (Rebid) Project.*

### **BACKGROUND:**

The Phase 1 WWTP Improvements (REBID) Project work consists of rehabilitating the gravel roadways throughout the Groveland Community Services District Office/Wastewater Treatment Plant (WWTP) and the WWTP sludge drying beds to improve drainage and access to District Owned facilities.

The installation of the Project's scope of work has been completed per the plans and technical specifications prepared for the project, with modifications made through change orders. AM Consulting Engineers, Inc. attended a final walkthrough of the project site to verify that the project had been adequately completed.

Based on the findings during the final walkthrough the Phase 1 WWTP Improvements (REBID) Project can be accepted and deemed complete. To be fully effective, the project Notice of Completion (NOC) must be filed within 10 days of final project completion, therefore District policy and the resolution awarding the construction contract allows the General Manager to file the NOC.

### **FISCAL IMPACT:**

There is no Fiscal Impact associated with filing the Notice of Completion.

### **ATTACHMENTS:**

1. Notice of Completion

**RECORDING REQUESTED BY:  
AND FOR THE BENEFIT OF,**

Groveland Community Services District  
No Fee-Gov/t. Code Sections  
6103 and 27383

**WHEN RECORDED, MAIL TO:**

Groveland Community Services District  
18966 Ferretti Rd,  
Groveland, CA 95321

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is: **Groveland Community Services District**
3. The full address of the owner is: **18966 Ferretti Rd, Groveland, CA 95321**
4. The nature of the interest or estate of the owner is: **In Fee**
5. A work of improvement on the property hereinafter described was completed on: **October 20, 2023**. The work done was: **Phase 1 WWTP Improvements (REBID), which included improvements to the District office gravel road, sludge drying beds and improved drainage at both referenced locations.**
6. The name of the contractor, if any, for such work of improvement was: **Moyle Excavation, Inc, P.O. Box 498, Jamestown, CA 95327.**
7. The properties on which said work of improvements were completed are in the County of Tuolumne, State of California, and are described as follows: **The Groveland Community Services District Wastewater Treatment Facility located on the east side of Ferretti Rd in Groveland.**
8. The street addresses of said properties are: **18966 Ferretti Rd, Groveland, CA 95321.**
9. Resolution No. 2023-\_\_\_\_, Attached Hereto and Made a Part Hereof.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Peter Kampa  
District Manager

**VERIFICATION**

I, the undersigned, say: I am the **Engineer for the Groveland Community Services District**, the declarant of the foregoing notice of completion;

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.



\_\_\_\_\_  
(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)

Executed on October 23, 2023, at Fresno, CA.  
(DATE) (LOCATION)