

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
July 8, 2025  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Robert Swan Vice President, John Armstrong, and Janice Kwiatkowski being Administrative Services present. Rachel Pearlman Board Secretary, Administrative Services Technician Meghan Atkins, and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:15am.

Director Edwards is Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to approve the order of the Agenda.*

*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*

*Absent: Director Edwards*

Director Mora announced that the special meeting closed session will reconvene after the Regular Meeting is adjourned.

**Public Comment**

A member of the public inquired how to access the reportable action from the closed session.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

**Proclamations**

Recognition of Robert Swan for his 12 Years of Service to the Groveland Community Services District

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from June 10, 2025, Regular Meeting

Minutes 07 08 2025

Approve Minutes from June 18, 2025, Special Meeting

Accept June 2025 Payables

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to approve the Consent Calendar.*

*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*

*Absent: Director Edwards*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

**(Timed Item 11am)**

Rescinding Resolution 21-2021 which Accepted the 2021 Development Impact Fee Study Report, and Accepting the Development Impact Fee Report Prepared by NBS Consulting Dated October 25, 2023

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed to adopt Resolution 24-2025 Rescinding Resolution 21-2021 which Accepted the 2021 Development Impact Fee Study Report, and Accepting the Development Impact Fee Report Prepared by NBS Consulting Dated October 25, 2023.*

*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*

*Absent: Director Edwards*

Adoption of a Resolution Approving Cooperative Fire Protection Agreement Between the District and CAL FIRE for the Period of Five (5) Years Effective July 1, 2025, through June 30, 2030

**Motion**

*It was moved by Director Kwiatkowski and seconded by Director Armstrong and the motion passed to adopt Resolution 25-2025 approving the Cooperative Fire Protection Agreement between the District and CAL FIRE for the Period of Five (5) Years Effective July 1, 2025, through June 30, 2030.*

*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*

*Absent: Director Edwards*

Adoption of a Resolution Approving a Policy for Retail Food Vendor's Renting Space at the District's Park Facilities

**Motion**

*No Board action was taken.*

Adoption of a Resolution Authorizing the General Manager to enter into a Small Energy Efficiency Project Grant Agreement between Tuolumne Public Power Agency and Groveland Community Services District for Undertaking Improvements to District Facilities

**Motion**

*It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to adopt Resolution 27-2025 Authorizing the General Manager to enter into an Small Energy*

*Efficiency Project Grant Agreement between Tuolumne Public Power Agency and Groveland Community Services District for Undertaking Improvements to District Facilities.*  
*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*  
*Absent: Director Edwards*

Adoption of a Resolution Approving the Alternate Water System Water Treatment Plant Relocation Improvements Project and Authorizing Public Bidding

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed to adopt Resolution 28-2025 approving the Alternate Water System Water Treatment Plant Relocation Project and authorize public bidding.*

*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*  
*Absent: Director Edwards*

Discussion and Approval of Selecting four (4) Candidates for the District's Insurance Provider, Special District Risk Management Authority's (SDRMA) Board of Directors

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed to select the following four Candidate's for the 2025 SDRMA Board of Directors Election Open Seat's and delegate authorized staff to submit the votes on behalf of the District.*

1. *Virginia Chang Kiraly*
2. *Mike Scheafer*
3. *Thomas B. Wright*
4. *Robert Housley*

*Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski*  
*Absent: Director Edwards*

**Adjournment**

The meeting adjourned at 12:14pm.

APPROVED:

  
Nancy Mora, Board President

ATTEST:

  
Rachel Pearlman, Board Secretary