

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
March 14, 2016
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Bob Swan, President, Bruce Carter, Vice President, Scott Wemmer, John Armstrong, and Steve Perreira being present. Also present General Manager Jon Sterling, Office Manager/District Secretary Jennifer Flores, and staff member Lindsay Northrop.

Director Swan called the meeting to order at 10:00am.

Public Comment-

Mr. Hugget addressed the Board about the PH in the water. He asked if the high levels are safe in the drinking water. Mr. Sterling stated the District's Engineer will write a technical response.

Mrs. Crow addressed the Board regarding her findings of previous statements made by the Board.

Director Perreira and Director Armstrong entered the meeting at 10:05 am

Member of the public stated he was disappointed that the Board did not set billing methodology to include annual consumption.

Member of the Public addressed the Board that during public comment there should not be an exchange. She stated that she hoped there would be civility during the meeting, and that Director Perreira's comments are not appropriate during the public comment period. She also asked if speaker request cards are still in use, as members of the public can remain anonymous, and suggested an edit to the summary of guidelines section listed on the agenda.

Agenda Approval

Director Swan entertained a motion.

Motion

Director Carter moved, seconded by Director Wemmer and the motion failed to approve the agenda as written.

Director Perreira stated he would like items five to be moved to item four, and four as five respectively.

Motion

Director Swan moved, seconded by Director Wemmer and the motion passed unanimously to approve the agenda as amended.

Action Items

Consider for Approval Selecting Labor Compliance Proposal for Lift Station 16 Rehabilitation Project

Mr. Sterling presented the item to the Board, and stated the District had received a Grant from the Department of Water Resources for \$564,000 for rehabilitation of lift station 16, and force main repairs in Big Oak Flat. Staff had the opportunity to review the proposals received, and is asking the Board to award and enter an agreement with Kurey and Associates for the amount of \$6600. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Retaining Kurey and Associates for the Labor Compliance Services for Lift Station 16 Rehabilitation Project.

Consider for Approval Selecting Closed Circuit Television Proposal for the Groveland Big Oak Flat Sewer Collection System Planning Grant

Mr. Sterling presented the item to the Board. He further stated Presidio Systems are familiar with the District's system, and have high quality of work. Staff recommended the proposal received by Presidio Systems for the total of \$ 52,823.55. A discussion ensued between the Board and staff.

Motion

Director Carter moved, seconded by Director Armstrong, and the motion passed unanimously to approve Presidio Systems Bid for Closed Circuit Television Portion of the Groveland Big Oak Flat Sewer Collection System Planning Grant.

Consider for Approval Directing Staff to Prepare Request for Proposal (RFP) for Future Water Rate Study

Mr. Sterling stated due to the discrepancies discovered in the recent water rate study, the Budget Committee is asking the full Board to consider commissioning an additional comprehensive water rate study; to address the missing the infrastructure, and to identify the revenue required to sustain a capital improvement replacement program.

Director Pereira stated for the record that he did ask for the capital asset list to be included into the appendix at the August 26th Special Meeting.

A long discussion ensued between the Board, members of the public, and staff.

Motion

Director Swan moved, seconded by Director Carter, and the motion passed to Direct staff to Prepare Request for Proposal (RFP) for Future Water Rate Study.

Ayes: Directors Swan, Carter, and Perreira

Noes: Directors Wemmer and Armstrong

Consider for Approval Rescinding the Jan. 13, 2016 Water Rate Increase due to Significant Errors

Director Perreira presented the item to the Board. He asked to take a recess so that copies could be made to the public.

The Board entered a short recess at 11:14

The Board returned from recess at 11:22 am

Director Perreira went on to list the items he feels are wrong with the rate study. He asked the Board to rescind the rate increase due to it being incomplete.

A long discussion ensued between the Board and members of the public.

Motion

Director Swan moved, seconded by Director Perreira, and the motion failed to approve Rescinding the Jan 13, 2016 Water Rate Increase due to Significant Errors.

Ayes: Directors Carter and Perreira

Noes: Directors Swan, Wemmer, and Armstrong

Consider for Approval Water and Sewer Fund Budget Adjustments

Mr. Sterling stated the Budget committee has put forward a request to the full Board to consider adding a line adjustment in the budget to reflect an increase to the 15/16 budget of \$60,000, per fund in order to fund future water and sewer rate studies. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Carter and the motion passed unanimously to approve Increasing the Water and Sewer Enterprise Budgets by \$60,000 each and adding a line item for a Comprehensive Rate Study.

Consider for Approval 2nd Quarter Financial Statements

Ms. Flores presented the financials to the Board. A discussion ensued between the Board, members of the public and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the 2nd Quarter Financial Statements.

Consider for Approval Directing Board and Staff to Complete AB 1234 Ethics Training and AB 1825 Harassment Training by Date Determined by the Board

Mr. Sterling stated the need for the Board to complete the State mandated ethic and harassment requirements. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Carter, and the motion passed unanimously to Direct the Board and Staff to Complete AB 1234 Ethic Training and AB 1825 Harassment Training by the End of March.

Information Items

Discuss Public Input Received at Sewer Rate Workshop and Schedule Next Workshop

Mr. Sterling stated the workshop included six members of the public, and included a two hour dialogue. A discussion ensued between the Board and members of the public. The next sewer workshop will be held on Saturday March 9th at 10:00 a.m.

Establish Fire Ad Hoc Committee

Mr. Sterling stated that with the expansion of the Evergreen Lodge at Rush Creek there is a need to address the mutual aid agreement for medical and fire with Tuolumne County. Director Swan established the Ad Hoc Fire committee to include Director Armstrong as Chair, and Director Carter.

Change Park Ad Hoc Committee to a Standing Committee and Set Date, Time, and Meeting Location for Meetings

Mr. Sterling stated the need for the Park committee to be changed to a Standing Committee, so that discussions can include community involvement. Meetings will take place the 2nd Tuesday of the Month at 10:00 a.m.

Report On District's Workman's Comp Insurance Rating for Fiscal Year 16-17

Ms. Flores stated the estimated annual contribution to Workman's Comp insurance decreased by 34% from \$47,639 to \$30,982 for the FY 16-17. A discussion ensued between the Board and staff.

Ad Hoc Committees Reports

Board of Director's Policy Manual (Directors Perreira & Swan)

No report.

Equipment Review Committee (Directors Wemmer & Armstrong)

No report.

Park Committee (Directors Wemmer & Armstrong)

Director Wemmer stated they will further discuss the dog park as a standing committee.

Survey Committee (Director Carter)

No report.

Energy Conservation Committee (Directors Wemmer & Perreira)

Mr. Sterling stated the aerator sleeves were installed for the sewer treatment plant. Director Swan disbanded the Energy Conservation Committee due to the ongoing success by staff.

General Manager Goals and Objectives Committee (Directors Wemmer & Carter)

No report.

Standing Committee Reports

Strategic Planning (Directors Wemmer & Swan)

No report.

Water Conservation (Directors Carter & Wemmer)

Director Carter stated the grey water seminar will be on April 30, 2016 with the theme "shower to flowers." Director Carter further stated an informational flier will be included into the April 1st billing.

Finance Committee (Director Swan & Perreira)

Director Swan stated they are acting as the budget committee.

Staff Reports

General Manager's Comments

Mr. Sterling stated Crook logging had begun work falling trees. He further stated completion is scheduled for June. He stated that with the recent rain fall, operations were mitigating storage issues, and that early irrigation was very successful.

Operations and Maintenance

Mr. Sterling stated staff was working to create an inventory list for critical parts. He also stated staff has been conducting cross training for newer employees.

Admin/Finance

List of February Payables

Ms. Flores presented the list of payables to the Board. She also stated that staff is prepared to bill at the newly established rates for the April 1st billing.

Director Comments

Director Carter asked for an update on the shade repairs for the park.

Director Armstrong commended staff for their hard work.

Adjournment

Motion

Director Swan moved, seconded by Director Carter, and the motion passed unanimously to adjourn the meeting at 1:21 p.m.

APPROVED:



Robert Swan, President

ATTEST:



Lindsay Northrop, Interim Board Secretary