

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
JANUARY 7, 2020  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, and Spencer Edwards, and John Armstrong being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Operations Manager Luis Melchor and General Manager Pete Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:00am.

**Approve Order of Agenda**

Motion

*Director Edwards moved, seconded by Director Armstrong and the motion passed unanimously to approve the order of the agenda.*

**Public Comment**

A member of the public inquired about the time and location of the Tuolumne County Board of Supervisors meeting that was taking place on January 7, 2020 at 9:00am located at the Board of Supervisors Chambers 4th Floor 2 S. Green St. Sonora, CA 95370.

**Information Items** Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

- A. Staff Reports
  - i. Fire Department Report
  - ii. General Manager's Report
  - iii. Operations Manager's Report
  - iv. Administrative Services Manager's Report
  - v. Community Relations Consultant's Report
- B. The Board President shall appoint and publicly announce the members of the standing committees at the time of their initial formation and thereafter for the ensuing year no later than the Board's regular meeting in January.

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the December 10, 2019 Regular Meeting
- B. Accept December 2019 Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve the consent calendar.*

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

A. None.

## Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Adoption of a Resolution Approving a Fire Department Capital Equipment Replacement Program and Directing the General Manager to Include Associated Costs in Department Financial Planning

### Motion

*Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to adopt a Resolution Approving a Fire Department Capital Equipment Replacement Program and Directing the General Manager to Include Associated Costs in Department Financial Planning.*

B. Consideration of Proposed Amendments to Sewer Ordinance 1-2010 Article VII - Service Charges, Section 7.01 (e) Special Flat Rate for Significant Landscape Irrigation, to Modify the Method for Calculating Average Estimated Sewer Usage Charges

### Motion

*Director Edwards moved, seconded by Director Mora and the motion passed unanimously to approve the proposed Amendments to Sewer Ordinance 1-2010 Article VII Service Charges, Section 7.01 (e) Special Flat Rate for Significant Landscape Irrigation, to modify the Method for Calculating Average Estimated Sewer Usage Charges.*

C. Consideration of Proposed Amendments to Water Ordinance 2-2017 Article XII – Discontinuance of Service, to Modify the Policies Related to Discontinuance of Water Service for Delinquent Bills in Compliance with New Laws Created by State Senate Bill 998

*Board President Director Kwiatkowski appointed an ad hoc committee for the Proposed Amendments to Water Ordinance 2-2017 Article XII –Discontinuance of Service, to modify the Policies Related to Discontinuance of Water Service for Delinquent Bills in Compliance with New Laws Created by State Senate Bill 998. Directors Kwiatkowski and Mora were assigned to serve on the committee.*

D. Approval of the Issuance of a Request for Qualifications to Identify and Contract with Qualified Contractors to Perform On-Call Emergency Repair Work and Small Maintenance Projects Costing Less Than \$60,000

### Motion

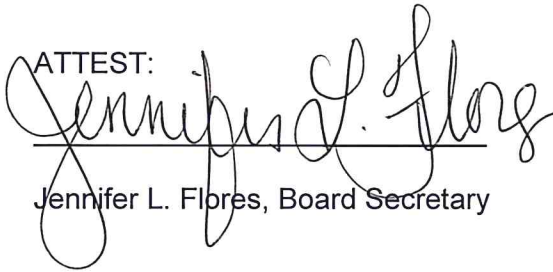
*Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve the Issuance of a Request for Qualifications to Identify and Contract with Qualified Contractors to Perform On-Call Emergency Repair Work and Small Maintenance Projects within the limits specified by the Uniform Public Construction Cost Accounting Act.*

**Adjournment**

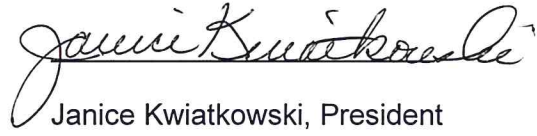
Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to adjourn the meeting at 1:11p.m.

ATTEST:

  
Jennifer L. Flores, Board Secretary

APPROVED:

  
Janice Kwiatkowski, President