

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
July 9, 2019
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, and John Armstrong being present. Also present was Administrative Services Manager Jennifer Flores, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:00am.

Absent: Director Edwards

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Mora and the motion passed to approve the order of the agenda.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Directors Edwards

Public Comment

None.

Information Items Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
- v. Park Improvement Advisory Committee Report

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the June 11, 2019 Regular Meeting
- B. Approve Minutes from June 19, 2019 Special Meeting
- C. Accept June Payables
- D. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed to approve the consent calendar.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Director Edwards

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

A. None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Approve Application to the California Fire Foundation / Pacific Gas & Electric 2019 Wildfire Outreach Grant to Allow for the Hiring of Temporary Part-Time Defensible Space Inspectors

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed to approve the Application to the California Fire Foundation / Pacific Gas & Electric 2019 Wildfire Outreach Grant to Allow for the Hiring of Temporary Part-Time Defensible Space Inspectors.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Director Edwards

B. Presentation by Staff Regarding District Preparedness and Related Issues Regarding PG&E's Public Safety Power Shutdown (PSPS)

C. Approval of the District's Response Letter to the Notice of Preparation (NOP) of the Draft Environmental Impact Report (EIR) for the Under Canvas Project; Tuolumne County Community Resources Agency, CEQA Lead Agency

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve of the District's Response Letter to the Notice of Preparation (NOP) of the Draft Environmental Impact Report (EIR) for the Under Canvas Project; Tuolumne County Community Resources Agency, CEQA Lead Agency.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Director Edwards

D. Adoption of a Resolution Approving Agreement with Wood Rodgers Consulting Engineers for Preparation of the Integrated Water and Wastewater Master Plan, and Authorizing the General Manager to Negotiate and Sign a Consulting Services Agreement.

Motion

Director Armstrong moved, seconded by Director Mora and the motion passed to Adopt Resolution Approving Agreement with Wood Rodgers Consulting Engineers for Preparation of the Integrated Water and Wastewater Master Plan, and Authorizing the General Manager to negotiate and Sign a Consulting Services Agreement.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Directors Edwards

- E. Status Update and Receive Direction on a Modified Employee Work Schedule to Include a Potential Nine-Eighty or Four-Ten Workdays, Related Changes to Office and Field Staffing Hours, and Management Authorization to Approve Modified and Flexible Work Days and Work Hours
- F. Submit a Vote for up to Three (3) Candidates to be Elected to the SDRMA Board of Directors

Motion

Director Kwiatkowski moved, seconded by Director Mora and the motion passed to vote for candidates Bob Swan, Patrick K. O'rourke, and Sandy Seifert to be elected to the SDRMA Board of Directors.

Ayes: Directors Kwiatkowski, Mora, Swan, and Armstrong

Absent: Director Edwards

- G. Review of a Draft Resolution Seeking Special Districts on Tuolumne County Local Agency Formation Commission (LAFCO), and Related Actions
- H. Establish a Special Meeting Date, Time and Authorize Expenditures for a Public Park Improvement Input Event to be Coordinated by the Groveland Regional Area Community Enhancement (GRACE) Committee at Mary Laveroni Park

The Board scheduled three Public Workshops for GRACE community outreach on July 18, 2019, August 15, 2019, and September 9, 2019 from 7:00pm-8:30pm.

The Board convened into closed session at 1:05pm.

Closed Session (Public may comment on closed session item prior to Board convening into closed session)

- A. Public Employee Performance Evaluation
Pursuant to Govt. Code Sec. 54957
Title: General Manager

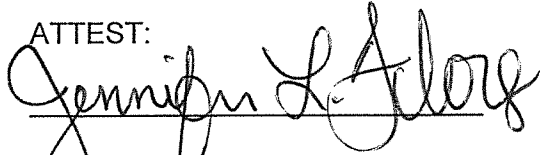
The Board reconvened into open session at 1:38pm.

Director Kwiatkowski announced there was no reportable action taken in closed session.

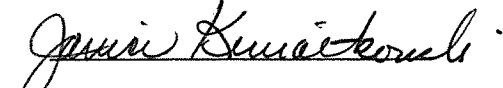
Adjournment

The meeting was adjourned at 1:38pm.

ATTEST:


Jennifer Flores, Board Secretary

APPROVED:


Janice Kwiatkowski, President