

**BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
October 5, 2015  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Bob Swan, President, Bruce Carter, Vice President, John Armstrong, and Steve Perreira being present. Also present Office Manager/Board Secretary Jennifer Flores and Staff member Lindsay Northrop.

Director Swan called the meeting to order at 10:00am.

Absent: Directors Wemmer and Perreira

**Agenda Approval**

Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the agenda as written.*

*Ayes: Directors Carter, Swan, Armstrong*

*Absent: Directors Wemmer and Perreira*

**Discussion of Proposal Received from Tesla Regarding the Installation of a Supercharger in Mary Laveroni Park**

Director Carter presented the item to the Board. A discussion ensued between the Board and staff. The item was assigned to the Parks Committee for further feasibility review.

Director Perreira entered the meeting at 10:09am.

**Consent Calendar**

- A. Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Swan moved, seconded by Director Carter, and the motion passed to approve the Waiving of Reading of Ordinances and Resolutions Except by Title.*

*Ayes: Directors Swan, Carter, Armstrong, and Perreira*

*Absent: Director Wemmer*

**Consider for Approval Continuation of District Emergency in Response to City and County of San Francisco's Lower Cherry Lake Aqueduct Project**

Office Manager/Board Secretary Jennifer Flores presented the item to the Board. A discussion ensued between the Board, and Staff.

Motion

*Director Carter moved, seconded by Director Armstrong, and the motion passed to approve the Continuation of District Emergency Response to City and County of San Francisco's Lower Cherry Aqueduct Project.*

*Ayes: Directors Swan, Carter, Armstrong, and Perreira*

*Absent: Directors Wemmer*

**Consider for Approval Resolution 11-15, A Resolution Approving the California Department of Forestry and Fire Protection's Agreement for the Period Of July 1, 2014-June 30, 2017**

Ms. Flores presented the resolution to the Board stating that Board approval was needed in order to finalize the implementation of adding the Amador Plan to the District's existing contract with Cal Fire. Cal Fire Division Chief Paul Avilla made a follow-up presentation regarding the additional services and costs associated as were outlined within the revised agreement.

*Motion*

*Director Swan moved, seconded by Director Carter, and the motion passed to approve Resolution 11-15, A Resolution of the Board of Directors for the Groveland Community Services District Approving the Department of Forestry and Fire Protection's Agreement for the Period of July 1, 2014-June 30, 2017.*

*Ayes: Directors Carter, Swan, and Armstrong*

*Noe: Director Perreira*

*Absent: Director Wemmer*

**Consider for Approval First Amendment to Lease Agreement Regarding Verizon Wireless Cell Tower Located at the Pine Mountain Lake Airport**

Ms. Flores presented the item to the Board. She stated that Verizon Wireless made a counter offer of \$1,600 per month for cell tower rent. She further stated that she had looked into the average rent received for raw land cell sites, and discovered that \$1,600 was a fair price.

*Motion*

*Director Swan moved, seconded by Director Armstrong, and the motion passed to approve The First Amendment for the Lease Agreement Regarding Verizon Wireless Cell Tower Located at the Pine Mountain Lake Airport.*

*Ayes: Directors Swan, Carter, Armstrong, and Perreira*

*Absent: Director Wemmer*

**Consider for Approval Proposed Revisions to the Districts Operational Policies and Procedures Manual Regarding the District's Policy for Billing Adjustments for Water Breaks/Leaks**

Ms. Flores presented the item to the Board. A discussion ensued between the Board and staff. The Board directed staff to revise the policy implementing the requested changes and bring back to the Board at a future date for approval.

**Consider for Approval Resolution 12-15, A Resolution of the Board of Directors of the Groveland Community Services District to Retain CalPERS Retiree Due to Needed Specialized Skills and to Perform Work for a Limited Duration.**

Ms. Flores presented the item to the Board and stated that the District would like to bring back recent retiree Evelyn Peoples to help operate the District's Second Garrote Filter Trailer during the introduction of Cherry Lake Water into the Mountain Tunnel. She further explained that CalPERS requires the Board to pass a resolution stating the critical need to bring back a retiree prior to six months from the separation date. Ms. Flores explained that it would be for the duration of no more than 35 days.

Motion

*Director Armstrong moved, seconded by Director Carter, and the motion passed to approve Resolution 12-15, A Resolution of the Board of Directors of the Groveland Community Services District to Retain CalPERS Retiree Due to Needed Specialized Skills and to Perform Work for a Limited Duration.*

*Ayes: Directors Swan, Carter, Armstrong, and Perreira*

*Absent: Director Wemmer*

**Consider for Approval Changing the Regular Board Meeting Date and Time**

Ms. Flores presented the item to the Board and stated operating issues staff is faced with by having the Regular Board meeting scheduled for the first Monday of the month. She further stated that staff was requesting the Board approve moving the meeting to the second Monday of the month at 10:00am to better accommodate staff's schedules.

Motion

*Director Armstrong moved, seconded by Director Swan, and the motion passed to approve Changing the Regular Board Meeting to the second Monday of the month at 10:00am.*

*Ayes: Directors Swan, Carter, Armstrong, and Perreira*

*Absent: Director Wemmer*

**Information Items**

**Update on the State Water Resources Control Board National Pollutant Discharge Elimination System (NPDES) Permit Required**

Ms. Flores stated the District had submitted the paperwork to the state for the newly required mandated permit.

**Set Special Meeting Date to Approve Engineer Report with Regard to Proposed Water Rates and Set Public Hearing Date.**

Ms. Flores explained to the Board that staff is anticipating receiving the report before the end of the week. She further stated that staff was requesting the Board set a special meeting the following week to review and approve the report, along with setting the public hearing date. Special Meeting set for October 22, 2015.

**Ad Hoc Committees Reports**

**Advertising Committee (Directors Carter and Perreira)**

Director Perreira stated the article in Yosemite Herald turned out really well and the committee will be working on a half-page ad for next month.

**Board of Director's Policy Manual (Directors Armstrong & Swan)**

Director Swan stated progress is being made, and is working on consolidating what has been discussed in previous meetings.

**Technology Committee (Director Swan)**

Ms. Flores stated the new website will be live October 19<sup>th</sup>.

**Equipment Review Committee (Directors Wemmer & Armstrong)**

No report.

**Park Committee (Director Wemmer & Armstrong)**

No report.

**Employee Survey Committee (Director Armstrong & Swan)**

Director Armstrong informed the Board of Dr. Simpson's passing. He stated he will try to contact the executor of estate to locate the employee surveys.

**Customer Survey (Directors Wemmer & Perreira)**

Director Perreira stated he was in the process of writing the report.

**Energy Conservation Committee (Directors Wemmer & Perreira)**

No report.

**General Manager Goals and Objectives Committee (Director Carter & Wemmer)**

Director Carter discussed that the committee will be working on FY15-16 goals.

**Standing Committee Reports**

**Strategic Planning (Directors Wemmer & Perreira)**

No report.

**Water Conservation (Directors Perreira & Armstrong)**

Director Perreira stated that the booths at the 49'er Festival and the Labor Day BBQ were both very successful.

**Finance Committee (Director Swan & Carter)**

Director Swan discussed the need to schedule a meeting in the next week to discuss engineering report.

**Staff Reports**

Ms. Flores reported that the Springbrook upgrade will be taking place on October 15<sup>th</sup>-16<sup>th</sup>. On-site training will take place starting October 19<sup>th</sup>, and will continue until October 30<sup>th</sup>.

**Director Comments**

Director Armstrong apologized for missing past meetings.

Director Perreira discussed the importance of keeping water meter boxes free of dirt and debris, and the possibility of revising the District's Water Ordinance to make meter box maintenance the customer's responsibility.

Director Swan discussed his recent election onto the SDRMA Board of Directors.

**Adjournment**

*Director Swan moved, seconded by Director Carter, and the motion passed to adjourn the meeting at 12:32 pm.*

*Ayes: Directors Swan, Carter, Armstrong, and Perreira*

*Absent: Director Wemmer*

APPROVED:

---

Robert Swan, President

ATTEST:

---

Jennifer Flores, Board Secretary