

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
January 8, 2019
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Spencer Edwards, and Robert Swan, being present. Also present was Admin Office Manager/District Secretary Jennifer Flores and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:00am.

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve the order of the agenda.

Public Comment

Timed Agenda Items

- A. (Approximately 10:15 AM) Consideration of Membership in the Tuolumne-Stanislaus Regional Water Management Authority

Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed to approve membership in the Tuolumne-Stanislaus Regional Water Management Authority.

Ayes: Directors Armstrong, Mora, Edward, and Kwiatkowski

Noe: Director Swan

Director Edwards was appointed to serve as the District's representative.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
 1. Acknowledgement of Director Edwards for Achieving the Special District Leadership Foundation's "Recognition in Special District Governance" Certificate
 2. Update on Major Projects including Water and Sewer Improvements Planning and Flume Renovation
 3. Report on the Accomplishments of 2018
- iii. Operations and Maintenance Report
 1. Report on Tunnel Shutdown Schedule and Operations Plan

2. Report on Completion of Ferretti Rd. Water and Sewer Main Renovations
iv. Admin/Finance Report

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the December 11, 2018 Regular Meeting
- B. Approve Minutes from December 14, 2018 Special Meeting
- C. Accept December Payables
- D. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve the Consent Calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

- A. Adoption of a Resolution Approving the Recently Developed Board Norms and Protocol

Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed unanimously to adopt Resolution Number 2019-02 A Resolution of the Board of Directors of the Groveland Community Services District Approving Board Norms and Protocol with the agreed upon modifications and edits.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Overview of the District's Responsibility for Involvement in the Tuolumne County Development Review and Permitting Processes, California Environmental Quality Act (CEQA) Requirements, and Potential Initial Board Direction Regarding the Provision of Services to the Proposed Terra Vi Lodge (Hardin Flat, LLC) Site Development Permit Application 18-003

Motion

Director Edwards moved, seconded by Director Armstrong and the motion passed unanimously to direct staff to engage in the development review process; require the evaluation of impacts to District services by an independent qualified consultant, completed as part of the Site Development Application review process.

- B. Adoption of a Resolution Amending the District's Leak Adjustment Policy

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to adopt Resolution 2019-1, A Resolution of the Groveland Community Services District Amending the District's Leak Adjustment Policy.

Director Kwiatkowski called for a recess at 1:23pm.

The Board reconvened at 1:36pm.

- C. Adoption of a Resolution Approving an Updated Sanitary Sewer Management Plan (SSMP) in Accordance with the State Water Resources Control Board (SWRCB), Order No. 2006-0003

The item was tabled to the February 12th regular meeting where it will be considered under old business.

- D. Status Update on Accomplishments, Review and Potential Update of the Management Objectives Adopted for the General Manager

The item was tabled to the February 12th regular meeting where it will be considered under old business.

- E. Approval of a Revised and Updated District Organizational Chart to Reflect the Appropriate Existing and Recommended Future Position Classifications

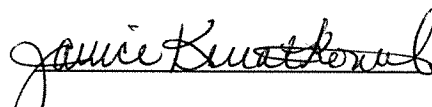
Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to adopt revised and updated Organizational Chart as presented.

Adjournment

The meeting was adjourned at 3:20pm.

APPROVED:


Janice Kwiatkowski, President

ATTEST:


Jennifer Flores, Board Secretary