

REGULAR MEETING OF THE BOARD OF DIRECTORS
Groveland Community Services District

AGENDA

December 2, 2013
10:00 a.m.

District Office
Groveland Community Services District
18966 Ferretti Road
Groveland, CA 95321

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Steve Perreira, President
Scott Wemmer, Director
John Armstrong, Director
Robert Swan, Director
Bruce Carter, Director

Public Comment- (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

1. Agenda Approval

Information Item

2. Presentation Regarding California Employers' Retiree Benefit Trust

Action Items to be Considered by the Board of Directors

3. Consent Calendar

- A. Approve Minutes from October 10, 2013 Special Meeting
- B. Approve Minutes from October 26, 2013 Special Meeting
- C. Waive Reading of Ordinances and Resolutions Except by Title

4. Approve Changes to District Employee Handbook (Cont. from 11/4)

5. **Approve Resolution 12-13, A Resolution of the Groveland Community Services District Directing Staff to Proceed with Planning for the Issuance of Refunding Obligations and Appointing a Finance Team in Connection Therewith**
6. **Approve Sending Two Board Members to Annual CSDA Board Member Training Workshop**
7. **Conduct the Election of Board Officers for Calendar Year 2014**

Information Items

8. Ad Hoc Committees Reports

- A. **Board of Director's Policy Manual (Directors Armstrong & Swan)**
- B. **Technology Committee (Director Swan & Public Member Mike McEvoy)**
- C. **Customer Survey (Directors Wemmer & Perreira)**
- D. **Equipment Review Committee (Directors Wemmer & Armstrong)**
- E. **Long Gulch Ranch Committee (Directors Swan & Perreira)**
 - a. **Expand Duties of Committee**
- F. **Appoint General Manager Goals and Objectives Committee**

9. Standing Committee Reports

- A. **Strategic Planning (Director Wemmer & Perreira)**
- B. **Water Conservation (Directors Perreira & Armstrong)**
- C. **Finance Committee (Director Swan)**

10. Staff Reports

- A. **General Manager's Comments**
- B. **Operations and Maintenance**
- C. **Fire Department**
- D. **Admin/Finance**
 - a. **List of November Payables**

11. Items to be Considered at Future Board Meetings

- A. **January- Midyear Budget Review**

12. Director Comments

13. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA OR ON OUR WEBSITE AT WWW.GCSD.ORG

Summary of Guidelines for Public Comments at District Board Meetings

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item are asked to complete a Speaker Request Card and give it to the Board Secretary prior to the meeting.

2. The Presiding Officer will:
 - Announce the Agenda Item
 - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
 - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
 - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.
(Sec. 6 Policy Manual for the Board of Directors)

Any person who has any questions concerning this agenda may contact the District Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)