



## **BOARD MEETING AGENDA SUBMITTAL**

**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 11, 2023

**SUBJECT:** Agenda Item 7D: Adoption of a Resolution Amending the Compensation of Board Members Policy

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### **RECOMMENDED ACTION:**

*I move to adopt Resolution 16-2023 amending the Compensation of Board Members Policy.*

### **BACKGROUND:**

The District adopted resolution 34-19 establishing Board Member Remuneration, in accordance with Director's Policy 10.3, for attendance at board meetings, training, and other approved events.

Staff has been in the process of reformatting the Operating Policy and Procedures Manual (OPPM) and noticed that the "Compensation of Board Members Policy" is outdated and needs to be updated to reflect the correct daily stipend for District Board members, in accordance with current law.

### **ATTACHMENTS:**

1. Resolution 16-2023
2. Revised Compensation of Board Policy

### **Financial Impacts:**

The Board may increase compensation by resolution annually up to a maximum of 5% of the prior year.

## SECTION 400 FINANCIAL POLICIES

Manager or an outside investigator, will be assigned to conduct an investigation once the subject matter of the investigation and the nature of the alleged dishonest conduct have been determined. At the General Managers' discretion, investigations of criminal conduct may be referred to the appropriate prosecutorial or law enforcement officials for investigation.

The District will pursue every reasonable effort, including court-ordered restitution, to obtain recovery of any losses suffered by the District that are caused by or connected to dishonest conduct prohibited by this Policy.

### Establishment of Internal Controls

The General Manager, or his/her designee, is directed to establish and maintain a system of internal controls to prevent and detect fraud, misappropriation of District resources and other dishonest conduct affecting the District, and to institute systems that help the District to promptly identify any indications of such misconduct.

### 408.23 Violation of This Policy

Misuse of public resources or falsifying expense reports in violation of this policy may result in any or all of the following:

- A. Loss of reimbursement privileges;
- B. Restitution to the District;
- C. The District reporting of the expenses as income to the Board member or employee to state and federal tax authorities;
- D. Civil penalties for misuse of public resources at \$1,000 per day for the duration of the infraction plus three times the value of the unlawful use (Government Code § 8314);
- E. Criminal prosecution for misuse of public resources, the penalties for which include incarceration and disqualification from holding office in California.

### 408.24 Compensation of Board Members

- A. Consistent with Government Code Section 61000 et seq., each District Board member receives a daily meeting stipend [as detailed in the District Salary Schedule of up to \\$100 in an amount](#) per day for each day's attendance at meetings as defined in this policy, not to exceed six (6) days of service and/or meetings per month. Such compensation is in addition to any reimbursement for meals, lodging, travel and expenses consistent with this policy. If two (2) or more meetings are attended by a Board member on any one day, then the Board member may only receive a stipend for one (1) meeting. [The Board may increase compensation by resolution annually up to a maximum of 5% of the prior year.](#)
- B. Meetings and Service Subject to Daily Stipend

To be entitled to a daily stipend under this policy, the event in question must constitute one of the following:

**RESOLUTION 16-2023**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AMENDING THE COMPENSATION OF BOARD MEMBERS POLICY**

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, Section §61040 of the California Government Code requires that the board of directors shall establish policies for the operation of the district. The board of directors shall provide for the implementation of those policies which is the responsibility of the district's general manager; and

**WHEREAS**, the District's Compensation of Board Members Policy is outdated and in need of update; and

**WHEREAS**, a revised draft Compensation of Board Members Policy has been prepared and is included herein.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby rescind the previous Compensation of Board Members policies and adopt the revised Compensation of Board Members Policy attached hereto as Exhibit A.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on April 11, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

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Nancy Mora, Board President

ATTEST:

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Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 11, 2023.

DATED: \_\_\_\_\_