



## REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

### AGENDA

September 10, 2024

10:00 a.m.

Location: 18966 Ferretti Road, Groveland CA, 95321

Director Swan will be Attending the Meeting in a Remote Location:

Location: CSDA Annual Conference 44400 Indian Wells Lane, Indian Wells, CA 92210

### MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

#### HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

**Computer, tablet or smartphone:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements.

**Telephone:** Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

#### HOW TO SUBMIT PUBLIC COMMENTS:

**Written/ Read Aloud:** Please email your comments to [board@gcsd.org](mailto:board@gcsd.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to [board@gcsd.org](mailto:board@gcsd.org), and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or [rpearlman@gcsd.org](mailto:rpearlman@gcsd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**AGENDA MATERIAL:**

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained in advance of the meeting in the District office, once made available.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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*Any person who has any questions concerning this agenda may contact the District Secretary.* In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)



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#### Call to Order

#### Pledge of Allegiance

#### Roll Call of Board Members

Nancy Mora, President  
Janice Kwiatkowski, Vice President  
John Armstrong, Director  
Spencer Edwards, Director  
Robert Swan, Director

#### 1. Approve Order of Agenda

#### 2. Public Comment

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

#### 3. Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

##### A. Staff Reports

- i. Fire Department Report
- ii. CERT Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
- v. General Manager's Report

##### B. Proclamations

- i. Recognition of Al Deshaies for his 5 Years of Service to the Groveland Community Services District

#### 4. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

##### A. Amend Minutes from the July 9, 2024, Regular Meeting

##### B. Approve Minutes from the August 13, 2024, Regular Meeting

- C. Approve Minutes from the August 27, 2024, Quarterly Workshop
- D. Accept August 2024 Payables
- E. Ratification of the Purchase Agreement of APN 091-260-016-000 and Authorizing the General Manager to Sign Related Documents Regarding the Close of Escrow for the District's Employee Housing Program
- F. Authorize the General Manager to Determine and Set the Fair Market Rental Rate for Employee Housing to Cover District Costs Associated with the District's Housing Program
- G. Waive Reading of Ordinances and Resolutions Except by Title

### 5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None

### 6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Approving the General Manager to Enter into a Professional Services Agreement with Provost and Pritchard Consulting Group for the Design Services for the Groveland Hetch Hetchy Railroad Trail Project, Phase 1
- B. Adoption of a Resolution Authorizing the Award of the Potable Water Storage and Distribution System Improvements Project to Njirich and Sons, Inc. and to Authorize the General Manager to Sign an Agreement on Behalf of the District
- C. Adoption of a Resolution Authorizing the Submission of a Cybersecurity Application through the Department of Homeland Security (DHS) and the Cybersecurity and Infrastructure Security Agency (CISA) for the Replacement of the District's SCADA Radio's and Programable Logical Control Systems
- D. First Reading: Required Amendment to the District's Water Ordinance Article VIII of the Ordinance No. 2-17 "Cross Connection Control Program" by adding new Sections (8.1.8 Recordkeeping, 8.1.9 Backflow Incident Response, and Reporting, 8.1.10 Public Outreach and Education, and 8.1.11 Local Entity Coordination)
- E. Adoption of a Resolution Authorizing the Execution and Delivery by the District of an Installment Purchase Contract and Authorizing the Execution of other Necessary Documents and Other Actions Related to the Purchase of Employee Housing

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**7. Closed Session** (Public may comment on closed session item prior to Board convening into closed session)

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

**Agency Designated Representatives:** General Manager and Administrative Services Manager

**Employee Organization:** Operating Engineers, Local 3

**Announcement of Action Taken in Closed Session**

**8. Adjournment**