

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Groveland Community Services District

**AGENDA**

August 13, 2018  
10:00 a.m.

District Office  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Board Members**

Robert Swan, President  
John Armstrong, Vice President  
Spencer Edwards, Director  
Janice Kwiatkowski, Director  
Nancy Mora, Director

**1. Approve Order of Agenda**

**Action Items to be Considered by the Board of Directors**

**2. Public Comment-** (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

**3. Consent Calendar**

- A. Approve Minutes from the June 22, 2018 Special Meeting
- B. Approve Minutes from the June 26, 2018 Special Meeting
- C. Approve Minutes from the July 9, 2018 Regular Meeting
- D. Approve Minutes from the July 18, 2018 Special Meeting
- E. Approve Minutes from the August 2, 2018 Special Meeting
- F. Approve Minutes from the August 6, 2018 Special Meeting
- G. Accept and File July Payables
- H. Approve Final Draft Response to 2017-2018 Tuolumne County Civil Grand Jury Report as it Relates to GCSD
- I. Adoption of a Resolution Approving Agreement with Njirich Construction, Inc. for the Completion of the Wastewater Sludge Drying Bed Construction Project

- J. Adoption of a Resolution Accepting an Exclusive Sewer Easement Grant Deed from Property Owner James Brown, Assessor's Parcel Number 094-090-042
- K. Waive Reading of Ordinances and Resolutions Except by Title

#### **4. Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

##### A. Public Hearing -

The Board of Directors will conduct a Public Hearing to Receive Public Comments and Input on the Content and Approval of the Final 2018-2019 Fiscal Year Budget

- i. Adoption of a Resolution Approving the Final 2018-2019 Fiscal Year Budget

#### **5. Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Reject in Full the Claim for Damages; 19048 Dyer Ct., Rodney Raine
- B. Allow in Full the Claim for Damages; 19297 Oak Grove Circle, James Forden
- C. Adoption of a Resolution of the Groveland Community Services District Board of Directors Expressing Appreciation to The Groveland Rotary Club for their Outstanding Effort in Collecting Community Donations for the Mary Laveroni Park Restoration Project
- D. Consideration of Authorizing Staff to Reclassify Uncollectable Billings Receivable in the Amount of \$4,416.35 to Bad Debt Expense
- E. Adoption of a Resolution Modifying the Policy Manual of the Board of Directors; Establishing a Revised Meeting Date and Time for Regular Board Meetings
- F. Adoption of a Resolution Approving Fire Grant Agreement Between Groveland Fire Department and the California Fire Foundation for \$4,100
- G. Adoption of a Resolution Approving a Consulting Services Agreement with Koff & Associates for the Preparation of the District's Compensation and Benefit Study

#### **6. Information Items**

- A. Staff Reports
  - i. General Manager's Report
    - 1. Management Objectives Update Report
  - ii. Operations and Maintenance Report
  - iii. Admin/Finance Report
    - 1. 4<sup>th</sup> Quarter Financial Report
- B. Director Comments

#### **7. Adjournment**

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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## **Summary of Guidelines for Public Comments at District Board Meetings**

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item may be asked to complete a Speaker Request Card to be given to the Board Secretary prior to the meeting, all speakers can remain anonymous.
2. The Presiding Officer will:
  - Announce the Agenda Item
  - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
  - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
  - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.  
(Sec. 6 Policy Manual for the Board of Directors)

*Any person who has any questions concerning this agenda may contact the District Secretary.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)