

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
April 8, 2025
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Robert Swan Vice President, John Armstrong, Spencer Edwards, and Janice Kwiatkowski being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Technician Meghan Atkins, Finance Officer Michelle Ronning, Administrative Services Manager Jennifer Donabedian, and General Manager Peter Kampa.

Call to Order

Director Mora called the meeting to order at 10:00am.

Approve Order of Agenda

Motion

It was moved by Director Armstrong and seconded by Director Edwards and the motion passed unanimously to approve the order of the Agenda.

Public Comment

None

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report
CERT Report
Operations Manager's Report
Administrative Services Manager's Report
General Manager's Report

Proclamations

Recognition of Steve Rogers for his 4 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from March 11, 2025, Regular Meeting

Approve Minutes from March 24, 2025, Special Meeting

Accept March 2025 Payables

Authorize the General Manager to Execute Three Contract Change Orders with David Smith Construction that Address Unforeseen Conditions and Appliance Replacement for the Groveland Fire House Kitchen Remodel Project

Minutes 04 08 2025

Authorize the General Manager to Execute Contract Change Orders with Moyle Excavation, Inc. that Address Lift Station Maintenance to Control Inflow and Infiltration, Additional Erosion Control Measures and Additional Sewer Cleanouts Needed for the Downtown Groveland/Big Oak Flat Sewer Collection System Improvements Project

Authorize the General Manager to Execute the Renewal of the Maintenance Agreement for the Leon Rose Baseball Field for a Two-Year Period

Authorize the General Manager to Execute a License Agreement Temporary Use of Groveland Community Services District Property with Arbor Works. Inc for the Purpose of Parking Vehicles at the District's Leon Rose Ballfield Parking Lot

Waive Reading of Ordinances and Resolutions Except by Title

Motion

It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed unanimously to approve the Consent Calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Accepting the Recommended Water and Sewer Rate Schedule for the Period of July 1, 2025, through June 30, 2030, Establishing a Public Hearing Date for June, 2025 and Authorizing the General Manager to Prepare and Mail the Notice of Public Hearing

Motion

It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to adopt Resolution 10-2025 to accept the recommended Water Rate Schedule and Option Two (2) of the Sewer Rate Schedule for the period of July 1, 2025 through June 30, 2030, establishing a Public Hearing date for June 18, 2025 and authorizing the General Manager to prepare and mail the Notice of Public Hearing.

Consideration of an Extension of the License and Cost Reimbursement Agreement Between the District and Tuolumne County for Funding an Additional Fire Apparatus and Associated Staffing Co-Located with the Groveland Community Services District Fire Department from April 1, 2025, through March 31, 2026

Motion

Discussion item only, no action taken.

Adoption of a Resolution Amending the Employee Handbook Section 203 Employment Reference Checks Making Background Checks Required for Potential Employees and Volunteers

Motion

It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed unanimously to adopt Resolution 11-2025 amending the Employee Handbook Section 203 Employment Reference Checks Making Background Checks Required for Potential Employees and Volunteers.

Adjournment

The meeting adjourned at 12:29pm.

APPROVED:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary

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