

**BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
October 13, 2008
9:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Richard Lennen, President, Gus Allegri, Wesley Johnson, and Steve Perreira being present. Also present were District Counsel Dave McMurchie, District Engineer Randy Klaahsen, Fire Chief Shane Warner, Secretary to the Board Vicki West, and Administrative Staff Member Lena Spilman. Absent: Vice President of the Board John Gray and General Manager Jim Goodrich

President Lennen called the meeting to order at 9:00 a.m.

Agenda Approval

Director Allegri moved, seconded by Director Johnson, and the motion passed unanimously, to approve the agenda as written.

Public Comment

None

Action Items

Consent Calendar

Director Allegri moved, seconded by Director Lennen, and the motion passed unanimously to approve the consent calendar:

- A. Approve Minutes of the September 8, 2008 Regular Board Meeting
- B. Approve Minutes of the September 29, 2008 Special Board Meeting
- C. Waive Reading of Ordinances and Resolutions except by Title

Acknowledge District Employees who have Increased their Technical and Management Skills through Formal Training and Certification Programs

District Engineer Randy Klaahsen presented this item to the Board. Mr. Klaahsen explained that each year District employees seek to better themselves and improve their skills through various training, licensing, and certification programs. While some programs are required training, many are not and are completed outside of normal working hours. Mr. Klaahsen asked the Board to recognize the achievements made by those District employees who have gone above and beyond what was required of them in furthering their skills during the last year.

After Mr. Klaahsen had completed his presentation Director Lennen inquired as to whether employees were rewarded monetarily for these training and certification programs. Mr. Klaahsen responded by explaining that while some of the certifications pursued are accompanied by a 2% salary increase as defined in the GCSD

Classification and Compensation Plan, many are pursued for purely educational reasons and result in no reward other than that of improved skill level.

Groveland Fire Chief Shane Warner explained that four regular GCSD employees, not working directly for the Fire Department, have been certified for volunteer and reserve duty in the Department. He commended them for their commitment and also praised the full-time staff for obtaining certifications that allow them to train in house, which saves money and employee time.

The Board determined to write a letter of acknowledgement praising the achievements of District employees in the areas of further education and training for 2008. The Board took no formal action on this item.

Authorize the General Manager to Adjust the FY 2008-09 CIP Budget to Include the Upgrade of Lift Station 2 in the Amount of \$100,000

District Engineer Randy Klaahsen presented this item to the Board. Mr. Klaahsen reminded the Board that upgrades to Lift Stations 1, 3, 11, 14 and 15 have been budgeted for FY 2008-09, and that the District is ahead of schedule for completing these projects. The Lift Station 3 upgrade has now been completed, and Lift Station 1 is nearing completion. Because the LS upgrades are ahead of schedule, Mr. Klaahsen requested that the Board approve adding the Lift Station 2 upgrade to the FY 2008-09 budget. Mr. Klaahsen explained that Board approval is being sought at this time so that major project components can be ordered and available by the start of construction, on or about June 1, 2009.

Director Allegri moved, seconded by Director Perreira, and the motion passed unanimously, to authorize the General Manager to Adjust the FY 2008-09 CIP Budget to include the upgrade of Lift Station 2 in the amount of \$100,000.

Affirm that the Regulatory Compliance Projects of Lining Reservoir 1, Building a Biosolids Containment Structure, and Upgrading the Spray Field Irrigation System are exempt from CEQA under Sections 15301, 15302, and 15304; and Approve the Regulatory Compliance Projects and Direct Staff to File a Notice of Exemption with the County Clerk's Office.

District Engineer Randy Klaahsen presented this item to the Board. Mr. Klaahsen reported that the Board approved moving forward with the CEQA process for the mentioned wastewater regulatory compliance projects at the September 8, 2008 Board meeting. At that time staff assumed that the environmental documentation would consist of preparing a Categorical Exemption (CE). That assumed proved correct after Kennedy Jenks completed the CE study. Mr. Klaahsen informed the Board that the next step in the process is for the Board to approve the Categorical Exemption. Once approved, the CE will be posted at the County Clerk's Office for 35 days. If no legal challenges are received, the projects can then be constructed.

Director Lennen moved, seconded by Director Allegri, and the motion passed unanimously to affirm that the regulatory compliance projects of lining Reservoir 1,

building a biosloids containment structure, and upgrading the spray field irrigation system are exempt from CEQA under Sections 15301, 15302, and 15304, and that the Board approve the form of categorical exemption.

Director Johnson moved, seconded by Director Perreira, and the motion passed unanimously to approve the regulatory compliance projects and direct staff to file a notice of exemption with the County Clerk's Office.

Information Items

Staff Reports

A. Engineering and O&M Reports

District Engineer Randy Klaahsen announced that he hoped to bring an item to the Board sometime in November asking them to formally accept the completion of the Alternative Water Supply Treatment Plant. He also informed the Board that Lift Station 1 is 50% complete, and that upon completion of that project, work on Lift Station 14 will begin. Mr. Klaahsen also reported that Chevron Energy Solutions had completed their Business Case Analysis for the District, and that their official report was expected soon.

B. Fire Department Report

Fire Chief Shane Warner announced that with the exception of a few medical-aide calls during the parade, the recent 49'er Festival was successful. Chief Warner also announced that the Groveland Fire Department is on track to have another record year in terms of call volume. While only into mid-October, the Chief reported that the Department is only 50 calls away from last year's record. Chief Warner also updated the Board on various on-going Fire Department activities.

C. Finance Report

Admin/Finance Manager Vicki West presented the First Quarter Statements of Revenue and Expenditure, and advised the Board that the District had stayed within overall budget guidelines.

The Board Adjourned to Closed Session at 10:30am

The Board returned from Closed Session at 10:50am, no action was taken.

Announcement of Any Action Taken by Board in Closed Session

No action taken

Adjournment

Director Johnson moved, and the motion was seconded by Director Allegri, to adjourn the meeting. The meeting adjourned at 10:52 am.

APPROVED:

Richard Lennen, President

ATTEST:

Vicki L. West, Board Secretary