

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
December 11, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Scott Wemmer, Vice President, John Armstrong and Spencer Edwards being present. Also present was General Manager Jon Sterling and Office Manager/ Board Secretary Jennifer Flores.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Agenda Approval

Motion

Director Wemmer moved, seconded by Director Armstrong, and the motion passed unanimously to approve the agenda as written.

Action Items to be Considered by the Board of Directors

Public Comments

Cal Fire representatives presented General Manager Jon Sterling with a plaque and thanked him for all his hard work and commitment to the community and the District.

A member of the public made a comment regarding the public comments in the minutes not being detailed enough.

The Operating Engineers Union representative thanked Mr. Sterling for all his work and the ease of working with him over the years.

A member of the public made a comment regarding the cash reconciliation report.

Consent Calendar

- A. Approve Minutes from the November 13, 2017 Regular Meeting
- B. Approve Minutes from the November 18, 2017 Special Meeting
- C. Approve Minutes from the November 27, 2017 Special Meeting
- D. Approve Minutes from the November 29, 2017 Special Meeting
- E. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve the Consent Calendar.

Consider for Approval Resolution 13-17, A Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Groveland Community Services District

Office Manager/Board Secretary Jennifer Flores presented the item to the Board. She stated that the resolution is from CalPERS and it's to formally amend the District's existing contract with CalPERS to adjust the contribution made by employees to represent their actual

contribution of 10.5%. She further stated that CalPERS currently shows employees only contributing 8% and that the resolution of intention was needed in order for an amendment to be made. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve Resolution 13-17, a Resolution of Intention to Approve an Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Groveland Community Services District.

Consider for Approval Employee Health Medical Plan for Calendar Year 2018

Mr. Sterling presented the item to the Board. He stated that the District received the projected cost increase from the District's insurance broker which is 12% for the Gold Full PPO plan. He further stated that Blue Shield has also changed the plan to increase the deduction and max-out-of-pocket for the members as well. A discussion ensued between the Board, staff, and public.

Motion

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously to approve the calendar year 2018 Gold Full PPO 1200/35 plan from Blue Shield of California.

Consider Draft of the 2018 Tuolumne County Multi-Jurisdictional Hazard Mitigation Plan Annex B: Groveland Community Services District and Provide Direction to Staff

Mr. Sterling presented the item to the Board. He stated the Hazard Mitigation Plan is required by FEMA for agencies that are eligible for federal funds in the case of an emergency. A discussion ensued between the Board, staff, and public. The formal resolution to adopt the Hazard Mitigation plan will be on January's agenda for approval.

Consider for Approval Authorizing General Manager Ad Hoc Recruitment Committee to Interact with CSDA and SDRMA

Mr. Sterling stated this was just a formality and effort in transparency to bring this work to the Board's attention. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Ad Hoc General Manager Recruitment Committee and its members to contact CSDA, SDRMA recruitment services, or anyone else that might be a useful source of information.

Consider for Approval Conducting Election of Board Officers for 2018 Calendar Year

Mr. Sterling presented the item to the Board. He stated that this is normally done in December and suggested the Board wait until there is a full Board in January. A discussion ensued between the Board, staff, and public.

The Board postponed the discussion of election of Board officers until the January regular meeting.

Board Discussion of Board Seat Vacancy; Direct Staff on How to Move Forward

Mr. Sterling presented the item to the Board. He stated that the County notified the District last minute that they will be having a special meeting tomorrow to potentially appoint one of the three candidates. A discussion ensued between the Board, staff, and public.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to ask the Board of Supervisors, in their best judgement, to make an appointment to the vacant Board seat.

Discussion of and Appointments to Ad Hoc and Standing Committees for Calendar Year 2018

Mr. Sterling presented the item to the Board. He stated that the Board needs to have a budget committee to discuss the fiscal year 18/19 budget. The Board agreed to the appointment of Directors Armstrong and Swan to the Budget Committee and to wait to appoint the other committees until the vacant Board seat is filled. A discussion ensued between the Board, staff, and public.

Information Items

Discuss Sewer Rate Study Project Budget Numbers

Mr. Sterling presented the item to the Board and discussed the process and work performed to reach the projected project costs for the upcoming sewer rate study. A discussion ensued between the Board, staff, and public.

Discuss AT&T Proposed Cell Towers

Mr. Sterling presented the item to the Board and stated that AT&T would like to set up cell towers at two District locations. The first one is in Unit 12 at the Airport, and the other would be on Merrell Road. He further stated that the Board packet included draft lease agreements and a representative would be attending January's meeting to make a presentation before the Board formally considers the lease agreements for approval. A discussion ensued between the Board, staff, and public.

Update on District Grants

Mr. Sterling updated the Board on the current status of District grants.

Further Discussion of District Vehicle Purchasing Policy

A discussion ensued between the Board, staff, and public regarding the District's new vehicle purchasing policy.

Ad Hoc Committees Reports

- A. **Equipment Review Committee (Directors Wemmer & Armstrong)**
No report.
- B. **Fire Department (Directors Armstrong & Wemmer)**
No report.
- C. **Drought Ordinance Revision Committee (Directors Swan & Wemmer)**
No report.
- General Manager Recruitment Committee (Directors Wemmer & Edwards)**
Next meeting is December 14th.

Director Swan left the meeting at 12:42 p.m.

Director Swan returned at 12:43 p.m.

Standing Committee Reports

- A. **Park Committee (Directors Wemmer)**
Staff provided an update on the Mary Laveroni Park bathroom renovation.
- B. **Water Conservation (Director Swan)**
Director Swan cancelled meeting for December 20th.
- C. **Finance Committee (Director Swan)**
Next meeting is five weeks after the close of quarter.

Staff Reports

- A. **General Manager's Comments**
Mr. Sterling thanked staff for a successful five years.
- B. **Operations and Maintenance**
Luis Melchor Operations and Maintenance Manager thanked Mr. Sterling.
- C. **Admin/Finance**
 - a. **List of November Payables**
Ms. Flores presented the item to the Board and discussed and clarified various items on the list.

Director Comments

Director Edwards thanked the public for their input and for coming to GM Recruitment meetings.

Director Armstrong thanked Mr. Sterling for all his hard work at the District and stated that he has been the best GM he has worked with.

Director Wemmer thanked Mr. Sterling and hopes whoever fills the General Manager position will continue in the same direction. He also asked if any other Directors are attending the Board of Supervisor's meeting.

Director Swan thanked Mr. Sterling.

Adjournment

Motion

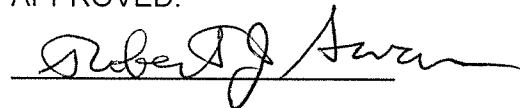
Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to adjourn the meeting at 1:06 pm.

ATTEST:



Jennifer Flores, Board Secretary

APPROVED:



Robert Swan, President

Robert Swan, President