

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
September 11, 2017  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Maureen Grierfer, Vice President, Nick Stauffacher, Scott Wemmer and John Armstrong being present. Also present was Operations and Maintenance Manager Luis Melchor and Admin Services Technician Amanda Livingston.

The Board of Directors had a moment of silence to recognize the lives lost on 9/11/2001.

**Call to Order**

Director Swan called the meeting to order at 10:00 a.m.

**Agenda Approval**

Director Swan stated that at last month's meeting the discussion of vehicle purchases was tabled to the September meeting and it was not placed on the agenda. He requested that it be placed on the October meeting agenda as an Action Item to discuss the vehicle purchases from June and July.

A member of the public requested that the next meeting agenda include a discussion item regarding having a band play in the park. Director Swan requested that it be added as an Action Item at the October meeting.

Motion

*Director Swan moved, seconded by Director Wemmer and the motion passed unanimously to approve the agenda as written.*

The Board convened into closed session at 10:07 a.m.

**Closed Session**

- A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6  
Agency Designated Representative: Board President  
Unrepresented Employee: General Manager

The Board reconvened into open session at 11:03 a.m.

**Report out of closed Session**

Director Swan stated, "...as a divided Board decided not to extend an offer of employment to Adam Coyan thereby rescinding our previous appointment of him as the fourth coming General Manager. Which basically leaves Jon Sterling as General Manager for the time being and I look forward to future Board discussion about figuring out what to do about that. The vote on this was those in favor of declining to give him an offer were Directors Swan, Armstrong and Wemmer and those voting no were Directors Grierfer and Stauffacher and that is the report out of closed session... the decision was made based on various information we received during the period of time subsequent to when we had voted to appointed to him in the first place..." A discussion then ensued between the Board, staff, and public.

## **Public Comment**

A member of the public took issue with the purchase of two new District vehicles.

Tom Hernandez extended a thank you to the District from the Chamber of Commerce for all the support in getting the park ready for the 49er Festival.

## **Action Items to be Considered by the Board of Directors**

### **Consent Calendar**

- A. Approve Minutes from the August 14, 2017 Regular Meeting
  - B. Waive Reading of Ordinances and Resolutions Except by Title
- Director Swan stated that there was a typo on Page 4 of the minutes.

#### Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Consent Calendar as amended.*

### **Consider for Approval Exploring Alternative Land Site for Ballfield**

Director Wemmer presented the item to the Board. He stated that there has been a lot of discussion regarding the ballfield and the current shape it is in. The Parks Committee is asking the Board to look into different grants to move the ballfield to the District's spray field on Ferretti Road and possibly move the skate park to the same location. A discussion ensued between the Board, public, and staff.

#### Motion

*Director Armstrong moved, seconded by Director Wemmer, and the motion passed unanimously to approve directing the Parks Committee and Staff to explore alternative land site for the ballfield and possible financing options.*

### **Consider for Approval District Vehicle Replacement Policy**

Director Swan presented the item to the Board. There were several changes the Board discussed and directed the Equipment Committee make to the policy. The item was tabled to the next meeting where the Equipment Committee would present a revised policy.

### **Consider for Approval Electronic Message Sign Installation at Lift Station 16**

The item was tabled to the next meeting.

Director Wemmer left the meeting at 12:08 p.m.

Director Wemmer returned at 12:09 p.m.

### **Consider for Approval Providing Comments to Tuolumne County Community Resources Agency Regarding Several Land Development Use Permits**

Director Swan presented the item to the Board. A discussion ensued between the Board, staff, and public.

#### Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve directing staff to compose a response pursuant to the comments to Tuolumne County Community Resources Agency that is consistent in terms of mitigation of emergency services expenses and is consistent with other responses made in the past.*

## **Consider for Approval Sending Response Addressing Customer Correspondence Related to Water Use for Part Time Residents**

Director Swan presented the item to the Board and stated that a resident who is part time wrote a complaint about the price of their water. The customer is asking that the Board charge him at a lower variable rate. A discussion ensued between the Board, staff, and public.

### Motion

*Director Swan moved, seconded by Director Grierfer, and the motion passed unanimously to approve the attached response to Mr. and Mrs. Prahm with Director Swan's signature.*

## **Information Items**

### **Update on District Grants**

Operations and Maintenance Manager Luis Melchor presented the item to the Board. He stated the District is still waiting for payment from the IRWMP Grant for Lift Station 16. He further stated that the application for Prop 1 funds for the Big Oak Flat project is at the State for review. He stated that Alfonso will be at the District on September 21<sup>st</sup> to review the draft plans for water lines.

It was announced that the KaBOOM! playground grant is finalized and closed. A discussion ensued between Board, staff, and public.

### **Update on Sewer Rate Study**

Mr. Melchor stated that General Manager Jon Sterling has a conference call with Bartel Wells today and will send an update ASAP. A discussion ensued between Board, staff, and public.

## **Ad Hoc Committees Reports**

- A. **Board of Director's Policy Manual (Director Swan)**  
Director Swan stated that the District received the new CSDA Policy Manual and he will review and compare it to the District's existing policy.
- B. **Equipment Review Committee (Directors Wemmer & Armstrong)**  
Director Wemmer stated that the next meeting will be September 28<sup>th</sup> at 10:00 a.m.
- C. **Fire Department (Directors Armstrong & Wemmer)**  
No report.
- D. **Drought Ordinance Revision Committee (Directors Swan & Wemmer)**  
No report.
- E. **General Manager Recruitment Committee (Directors Swan & Grierfer)**  
Director Swan stated the next meeting is September 21<sup>st</sup> at 10:00 a.m.

## **Standing Committee Reports**

- A. **Park Committee (Directors Wemmer & Grierfer)**  
Director Wemmer stated that the Under Sheriff will be attending the next Park meeting to discuss incidents that have been occurring in the parks.

Admin Services Tech Amanda Livingston read notes provided by Office Manager Jennifer Flores stating that she discussed with legal counsel the issue regarding the band practicing in the Park without a Certificate of Liability Insurance. Legal counsel advised against the District allowing that, stating it would open the District up to potential liability. A discussion ensued between Board, staff, and public.

**B. Water Conservation (Director Swan & Stauffacher)**

No report.

**C. Finance Committee (Director Swan & Director Grierfer)**

Director Swan presented the 4<sup>th</sup> Quarter Financial Statements. A discussion ensued between Board, staff, and public.

Director Stauffacher left the meeting at 12:30 p.m.

Director Stauffacher returned at 12:32 p.m.

**Staff Reports**

**A. General Manager's Comments**

No report.

**B. Operations and Maintenance**

Mr. Melchor stated that the SSO that occurred on August 22<sup>nd</sup> is cleaned up and the District will continue to take samples from the creek. He also stated that the District is at 16% conservation since 2013. A discussion ensued between Board, staff, and public.

**C. Admin/Finance**

Mrs. Livingston read notes provided by Ms. Flores that the audit was conducted on September 6<sup>th</sup> and the process went very smooth. She wanted to thank Jamie Mathews and Debra Percoco for making the audit process run smoothly. She also stated that the playground build day went very smooth and she would like to extend a thank you to everyone who came out and helped.

**Director Comments**

Director Stauffacher stated that he will not be able to attend the October Water Conservation meeting.

Director Armstrong thanked everyone who has been involved with the Playground build.

Director Wemmer asked the Board to stay on track with the agenda items; he stated that too much time is spent on individual items.

Director Grierfer stated that she would like a new Board member orientation to help with understanding the Budget and Finance process. Director Wemmer agreed with that process being implemented.

Director Swan suggested having a special meeting once a year in January for Board member training to make sure everyone is on the same page.

**Adjournment**

Motion

*Director Swan moved, seconded by Director Wemmer and the motion passed unanimously to adjourn the meeting at 1:22 p.m.*

APPROVED:

ATTEST:

\_\_\_\_\_  
Robert Swan, President

\_\_\_\_\_  
Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
September 22, 2017  
1:00 p.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Scott Wemmer and John Armstrong being present. Also present was Jennifer Flores Board Secretary and Admin Services Technician Amanda Livingston.

Director Swan called the meeting to order at 1:00 p.m.

**Agenda Approval**

Motion

*Director Armstrong moved, seconded by Director Wemmer, and the motion passed unanimously to approve the agenda as written.*

**Action Items to be Considered by the Board of Directors**

**Discuss and Direct Staff to Begin Process for Filling Board Seat Vacancies**

Director Swan presented the item to the Board and made a suggestion that the Board vote to have a Special Election to allow the public to vote and make a decision on the two vacancies. Director Armstrong and Wemmer disagreed with holding a Special Election. Both directors stated that they have had success in the past filling vacancies with Board interview, public input, appointment. A discussion ensued between the Board, staff, and public.

Director Swan requested the two resignation letters be attached to the minutes.

The Board took a recess at 1:08 p.m.

Board reconvened at 1:10 p.m.

Motion

*Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to proceed with Board interview and appointment.*

The Board directed staff to advertise the vacancies through various media outlets and to schedule the interviews and possible appointment on November 18<sup>th</sup> at 6:00 p.m. at the Groveland Community Hall.

**Adjournment**

*Director Wemmer moved, seconded by Director Swan and the motion passed unanimously to adjourn the meeting at 1:34 p.m.*

APPROVED:

\_\_\_\_\_  
Robert Swan, President

ATTEST:

\_\_\_\_\_  
Jennifer Flores, Board Secretary

DRAFT

September 14, 2017

Robert Swan  
President, Board of Directors  
GCSD – Groveland Community Special District  
18966 Ferretti Rd.  
Groveland, CA 95321

**EFFECTIVE IMMEDIATELY: RESIGNATION OF MAUREEN GRIEFER,  
VICE-PRESIDENT AND NICK STAUFFACHER, DIRECTOR – BOARD OF  
DIRECTORS GCSD**

Dear Director Swan:

First of all, we appreciate the opportunity to have been able to serve on the Board of Directors, as it was quite a learning experience.

That being said, however, and in all good conscience, we have chosen to no longer be associated with a board that has been unprofessional with its dealings regarding the GM recruitment for the new district General Manager search. We believe that this process has been an exercise in futility as the goal the entire time was to promote from within. As a public agency, we also spent \$25,000 in public funds to “go through the process” of hiring, what we believe to be a qualified candidate. We have a fiduciary responsibility to the people of the district we serve to make more responsible decisions when it comes to the use of public money.

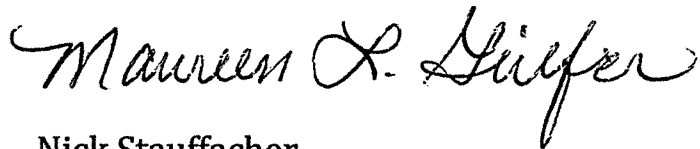
There is also the issue of the behavior of a certain board member. He has been out of control, not only in closed sessions but in public meetings as well. Due order and decorum has not been followed and he should have been reprimanded for his behavior and temper tantrums.

The current board will also be facing public scrutiny in light of the upcoming sewer rate increase. I know that the board has been encouraged at numerous public meetings to be more transparent by letting the public know of the impending increase. However, the board has chosen to drag its feet. You have been encouraged to get ahead of the game by publishing in the local papers, including a leaflet in the billing and setting up workshops and a town hall meeting. We cannot

impress upon you enough that when you do decide to go public, you will have a lot of unhappy customers.

Along with the resignation letter, we are also returning the laptops issued to us earlier this year.

Maureen Grierfer

A handwritten signature in black ink that reads "Maureen S. Grierfer". The signature is written in a cursive style with a large, looping initial 'M'.

Nick Stauffacher



September 14, 2017

Robert Swan  
President, Board of Directors  
GCSD – Groveland Community Special District  
18966 Ferretti Rd.  
Groveland, CA 95321

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Maureen Grierer

Nick Stauffacher

A handwritten signature in black ink, appearing to read 'NICK STAUFFACHER', written in a cursive style.